



# Open Air Burning Permit – 2026 City of Kitchener Owned Lands

<input type="checkbox"/> Approval from City of Kitchener Parks and Cemeteries – Infrastructure Services 519-741-2345	
<b>Applicant Information</b>	
<input type="checkbox"/> Business or Other Organization <input type="checkbox"/> Individual as Agent of Business/other Organization* <input type="checkbox"/> Individual in personal capacity <b>* If you represent an organization, please provide your business contact information.</b>	
Organization Name (if applicable)	Applicant Name (First, Last)
Email	Telephone Number
Mailing Address (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code)	
Applicant Signature	Date (yyyy-mm-dd)

<b>Application Information Details</b>	
Address of where Location where Open Air Burns to be Placed (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code)	
Applicant Name (First, Last)	Email
Onsite Supervisor #1 Name (First, Last)	Onsite Supervisor #1 Telephone Number/Mailing Address
Onsite Supervisor #2 Name (First, Last)	Onsite Supervisor #2 Telephone Number/Mailing Address
If additional Onsite Supervisors specify name, telephone numbers, mailing address on additional pages submitted with application. Onsite Supervisors are the person who shall responsible for the supervision of the Open Air Burn.	

<b>Burn Details</b>		
Specific Location where Open Air Burn to be located: (Provide summary details)		
Burning Date(s) (yyyy-mm-dd To yyyy-mm-dd)		
Burning Hours		
Date (yyyy-mm-dd) To	Start Time	Finish Time
Date (yyyy-mm-dd)	Start Time	Finish Time
For multiple Open Air Burns, attach a schedule detailing each date, start and finish time.		

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<b>Burn Details (Continued)</b>
Fuel/Method Description
Means of Extinguishment
Extension dates for burn permit – specify month(s)
Site plan illustrating the location of the Open Air Burn on the location, as well as the distances of all structures located on the property or on neighbouring premises to the proposed location of the Open Air Burn Permit.
<input type="checkbox"/> Fee of \$105.30 (HST not applicable) payable by cheque only, made payable to the City of Kitchener is enclosed.

Please submit completed form and required accompanying information/attachments to the Fire Prevention Office:

### Kitchener Fire Department

Fire Headquarters  
270 Strasburg Road  
Kitchener, ON N2E 3M6  
519-741-2495  
fireprevention@kitchener.ca

<b>Kitchener Fire Department Office Use Only</b>	
<b>Inspection Date</b> (yyyy-mm-dd)	<b>Inspection Completed By</b> (First, Last Name)
<b>Approved By</b> (Fire Prevention Officer)	<b>Date</b> (yyyy-mm-dd)
<input type="checkbox"/> Yes <input type="checkbox"/> No   Kitchener Fire Dispatch Notified	

- The Kitchener Fire Department Dispatch shall be called at 519-741-2582 before burning starts and when burning has been completed.
- Approved open air burning may only occur on the inspected site and only during daylight hours.
- Fire permit holder (or alternate who is specifically listed on open air burn permit) in charge of burn must be present and observing open air burning from time of lighting to time of extinguishment and clean-up of fire.
- Weather conditions such as wind or lack of rain or presence of dry grass renders authorization invalid.
- Any Fire is subjected to the regulations set down by the Ministry of the Environment regarding Air Pollution. Plastics, Rubber Products, Leaves, etc. cannot be burned.
- The Ontario Fire Code (2.4.4.4) states, "Open Air Burning Shall not be Permitted unless Approved."
- No burning will be permitted on Air Quality Advisory Days.

\*\*\* This permit can be revoked at any time \*\*\*