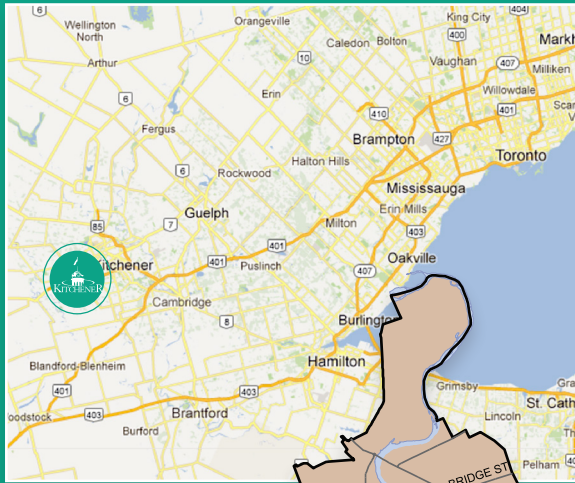




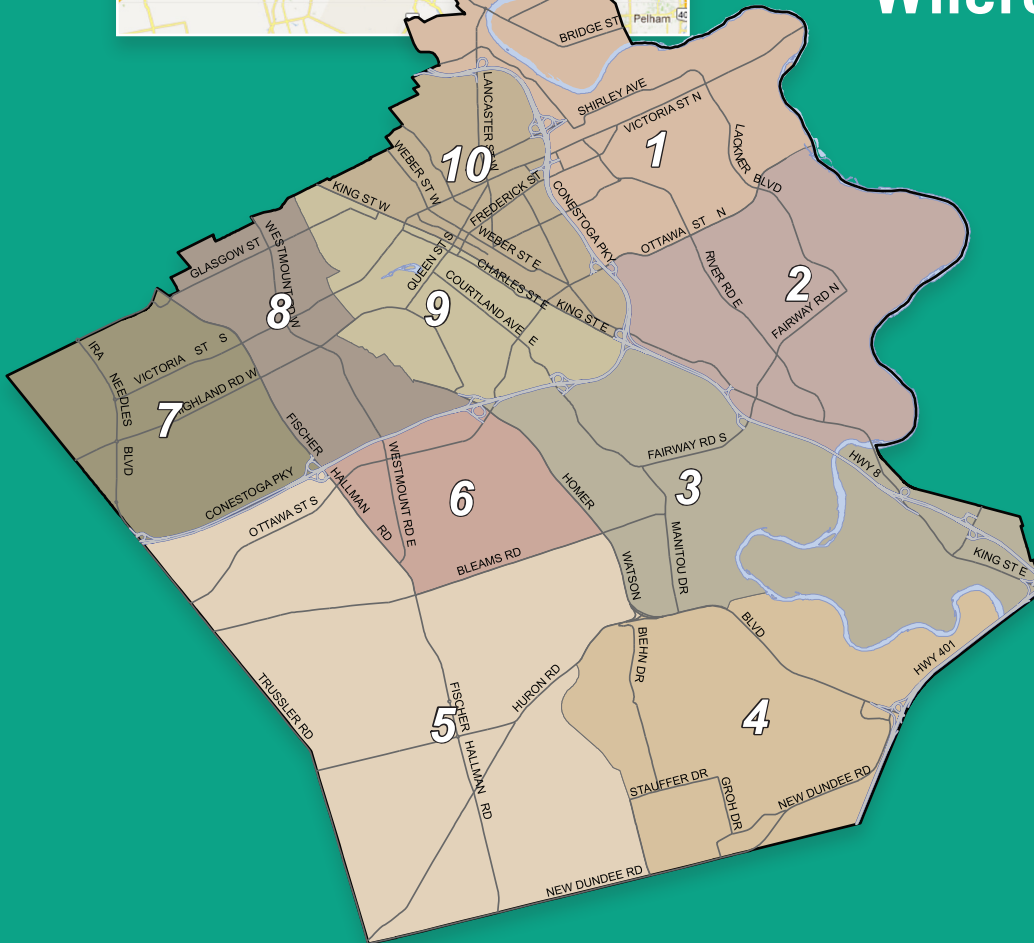
# FINANCIAL REPORT

DECEMBER 31, 2020

Prepared by:  
**FINANCIAL PLANNING & REPORTING DIVISION**  
Financial Services Department  
Kitchener, Ontario, Canada



## Where we are



As the largest municipality in Waterloo Region, Kitchener is situated in the heart of Southwestern Ontario, close to major highways - including Canada's super highway, 401 - that easily connects to London and the Greater Toronto Area.

Situated on the Grand River, Kitchener is the perfect destination for recreation and leisure activities, with a plethora of choices, including many parks, trails and natural areas.

Downtown Kitchener is the heart of the arts and culture scene for Waterloo Region. Festivals and special events provide the opportunity to experience a variety of activities and cultural events, in celebration of our great diversity.



# Table of Contents

## Introductory Section

|                                 |   |
|---------------------------------|---|
| Message from the Mayor          | 2 |
| City Council                    | 3 |
| Organizational Structure        | 4 |
| Message from the City Treasurer | 5 |
| Financial Governance            | 7 |

## Financial Section

|                                                         |     |
|---------------------------------------------------------|-----|
| Financial Statement Discussion & Analysis               | 10  |
| Consolidated Financial Statements                       | 22  |
| Trust Funds                                             | 50  |
| Belmont Improvement Area Board of Management            | 57  |
| Kitchener Downtown Improvement Area Board of Management | 65  |
| Kitchener Public Library                                | 76  |
| The Centre in the Square Inc.                           | 90  |
| Gasworks Enterprise                                     | 105 |
| Kitchener Generation Corporation                        | 109 |
| Kitchener Power Corp.                                   | 116 |

## Statistical Section

|                                  |     |
|----------------------------------|-----|
| Financial and Statistical Review | 157 |
|----------------------------------|-----|



## Message from the Mayor

2020 was a year like no other. The COVID-19 pandemic evolved quickly and unexpectedly, disrupting our community's normal way of life, and forcing us to reimagine our routines. Kitchener took decisive action early for the health and safety of our citizens, but our resilience has been defined by our joint actions as a caring family of communities within the region.

While responding to the pandemic locally to ensure the well-being of residents and taking steps to build back better, the City of Kitchener remained a strong steward of public funds and continued to deliver important programs, services and projects that propel our vision for being an innovative and inclusive city.

On behalf of Kitchener City Council, I am pleased to present the 2020 Annual Financial Report. We are proud to continue our commitment to transparency and sharing our financial position with the community.

Last year, we made investments that advanced the City's strategic priorities including the development of a protected cycling network, making enhancements in customer service, improving the reliability of our water infrastructure, approving the Housing for All strategy to address affordable housing challenges, and delivering climate action that helped the City mark a 27 per cent reduction in greenhouse gas emissions since 2010.

In addition, we provided timely relief programs for residents and businesses amidst the COVID-19 pandemic including the Early Economic Support Plan, helping small businesses adapt online with Digital Main Street and driving new economic development with Make It Kitchener 2.0. Our abilities to respond, were partially made possible by the Safe Restart funding contributions from the Government of Canada and the Province of Ontario.

2020 showed us how important it is for us to remain agile and flexible to respond to the emerging needs of community. Every decision, and every investment was made with Kitchener citizens in mind.

As we continue the journey towards our city's recovery, I'm both humbled and proud of the strength of our city's leadership and the resilience of our community's spirit. Together, we're building a community that everyone in Kitchener can be proud of.

# Kitchener City Council



**MAYOR**  
**Berry Vrbanovic**



**WARD 1 Councillor**  
**Scott Davey**



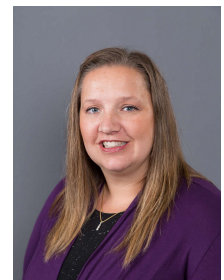
**WARD 2 Councillor**  
**Dave Schnider**



**WARD 3 Councillor**  
**John Gazzola**



**WARD 4 Councillor**  
**Christine Michaud**



**WARD 5 Councillor**  
**Kelly Galloway-Sealock**



**WARD 6 Councillor**  
**Paul Singh**



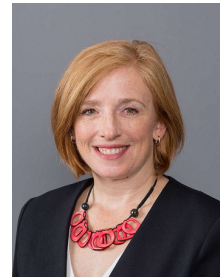
**WARD 7 Councillor**  
**Bil Ioannidis**



**WARD 8 Councillor**  
**Margaret Johnston**

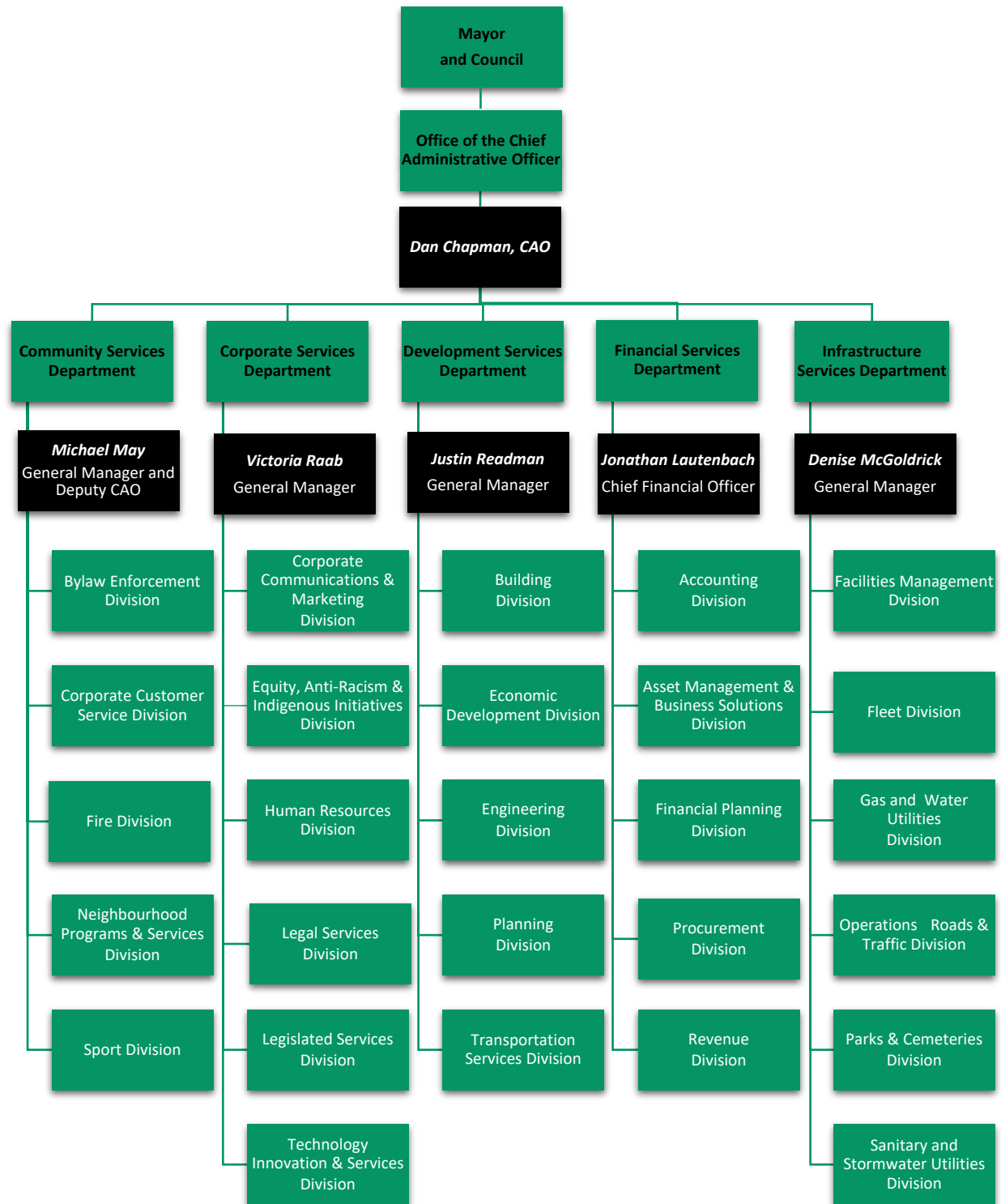


**WARD 9 Councillor**  
**Debbie Chapman**



**WARD 10 Councillor**  
**Sarah Marsh**

# Organizational Structure





## Message from the City Treasurer

### Reflecting on This Past Year

This past year was a year unlike any other in recent history. On March 11, 2020, a global pandemic was declared by the World Health Organization as COVID-19 started spreading rapidly in communities around the world. It's been an unprecedented event that continues to disrupt our daily lives. Over the past year, the pandemic has also had an impact on the programs and services that the city was able to provide to the residents of Kitchener.

The pandemic not only represented a major public health crisis for the world, but it has also created one of the most significant financial challenges that we have faced in modern times. Many individuals and businesses in Kitchener have felt the financial impacts of the pandemic, and the city also faced similar challenges.

The impacts of the pandemic can be seen through the city's 2020 Financial Statements, reflected in the differences for various line items when comparing to the previous year. One of the most significant impacts in 2020 was a shortfall in user fee revenue due to the closure of facilities and cancellation of programs and events, both of which were necessary to help stop the spread of COVID-19.

Although the city experienced significant shortfalls in revenue, the federal and provincial government provided operating funding for municipalities through the Safe Restart Agreement. The city was facing a significant deficit prior to receiving this funding and would have had to fully utilize stabilization reserves to cover the impacts had it not been received. This funding addressed



all of the city's 2020 pandemic related impacts, allowing the city to maintain a strong financial position heading into 2021.

Even though it has been a challenging year, I am still pleased to present the Annual Financial Report for the City of Kitchener for the year ended December 31, 2020. This report communicates the 2020 financial results for the City of Kitchener to council, residents, and other interested parties. The Financial Governance section that follows confirms Kitchener's commitment to sound financial management and fiscal prudence, even through times of extreme financial pressure.

## Looking Forward

With the pandemic's effects expected to continue into 2021 and beyond, additional funding has been provided from the federal and provincial government to help address continued financial pressures faced by municipalities. This funding, along with the city's continued cost mitigation measures, will help to reduce the overall financial impact and future projected deficits.

Kitchener has always had a strong reputation for financial stability, and we expect to demonstrate this strength even through this most challenging period. We will come through this together and make every effort to build an even better Kitchener.

Jonathan Lautenbach, CPA, CGA  
Chief Financial Officer & City Treasurer  
June 28, 2021

# Financial Governance

The financial statements and related information contained in this annual report are the responsibility of the management team of the City of Kitchener. Management has established a system of internal controls intended to safeguard assets and to provide accurate, timely and complete financial information for both internal decision-making and external reporting.

The city has the following foundations in place to ensure appropriate financial controls and accountability are maintained, and to take a proactive approach to identify and address financial challenges.

## FOCUS ON EFFECTIVE AND EFFICIENT GOVERNMENT IN STRATEGIC PLANNING

At the beginning of each new four-year term of council, the City of Kitchener develops a strategic plan to advance the vision, mission and goals for Kitchener. Shaping the vision for Kitchener's future into a strategic plan started with listening to the community. Kitchener residents, council members and local organizations were asked where efforts should be focused to make Kitchener an even more innovative, caring and vibrant city. Five clear goals provide focus and 25 action statements set a blueprint for success. This will ensure that staff focus on the priorities that matter most to citizens.

Below is a summary of the 2019-2022 plan:

|                                       |                                                                                                                                                                                                                            |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Great Customer Service</b>         | Our goal: Increase people's satisfaction, trust and engagement with the city by providing friendly, easy and convenient services.                                                                                          |
| <b>People-Friendly Transportation</b> | Our goal: Transform how people move through the city by making the transportation network safe, convenient, comfortable, and connected.                                                                                    |
| <b>Environmental Leadership</b>       | Our goal: Achieve a healthy and livable community by proactively mitigating and adapting to climate change and by conserving natural resources.                                                                            |
| <b>Caring Community</b>               | Our goal: Enhance people's sense of belonging and connection by providing welcoming community spaces and programs; better engaging, serving and supporting our diverse populations and helping to make housing affordable. |
| <b>Vibrant Economy</b>                | Our goal: Build a vibrant city by making strategic investments to support job creation, economic prosperity, thriving arts and culture, and great places to live.                                                          |

The city is committed to being accountable to the community it serves. The 2019-2022 Strategic Plan contains measurable, specific actions and a timeline for completion. Our long-term financial plan, budgets and annual business plans are aligned to implement the Strategic Plan. The city measures and reports on its progress to council and the public throughout the life of this plan.

## BUSINESS PLANNING AND BUDGET PROCESS

Providing the important services our community relies on takes proper planning and hard work. Our business plan sets this course of action, guiding the work that must be accomplished during this term of City Council so we're able to meet the needs of our residents, fulfill the commitments made to the community through our strategic plan, and respond to emerging issues in a sustainable, affordable way.

Developed in collaboration with City Council, staff from all city departments and incorporating Compass Kitchener's recommendations for improvement, our business plan maps out how we must use the resources available to deliver value to the community. The plan guides us toward achieving our strategic priorities, as well as maintaining and improving our core services.

The business plan and the budget are developed in parallel to ensure the allocation of resources are aligned with the planned work of the organization.

In addition to the business planning process, City Council approves the annual budget, made up of three parts: operating, capital and reserves. City Council and staff are committed to striking a healthy balance between offering valued services and programs to residents, making strategic investments in community priorities, and keeping property taxes at a reasonable rate.

To provide transparency in the budget process, budget information is posted on the city's website and budget meetings are held in a public forum. Citizens are able to provide their input through a number of channels, including by phone, letter, email, social media, or in person at a public delegation night.

Management staff review their budgets regularly. Detailed variance reports are prepared and presented to council three times per year. These reports ensure departmental accountability for financial results and are a key tool to allow management to respond to financial pressures during the year.

During 2019, Council approved the city's first ever Long-Term Financial Plan. The 2020-2029 Long-Term Financial Plan entitled Our City, Our Plan, Our Future highlights the city's strong financial position and identifies emerging challenges and trends that will be important to address as we work to ensure the city can maintain this position over time. The plan provides insight into the city's financial governance framework, bringing together and highlighting the city's financial policies and practices.

With a strong reputation for financial stability, Kitchener will strive to be financially Responsible, Flexible and Sustainable. Guided by these principles, the Long-Term Financial Plan will continue to build on the city's current financial strength and ensure that the city is well positioned both now, and in the future, to meet the needs of a growing community.

The recommended actions included in this plan are intended to be implemented over the term of Council. It is expected that this plan will be updated every term of Council to identify new actions that may be needed to continue to move the city forward in a financially responsible, flexible, and sustainable way.



## INTERNAL AUDIT

Internal Audit is a corporate wide service including both assurance services (i.e. independent assessment of operations) and consulting services (i.e. facilitation and advice). Objectives are to ensure operations are as effective and efficient as possible, controls are adequate to protect assets and there is compliance with legislation and procedures. Services also include assistance with Lean management and risk management.

## EXTERNAL AUDIT

As required by the Municipal Act, City Council has appointed a public accounting firm, KPMG LLP, to express an independent audit opinion on management's consolidated financial statements. Their reports to the members of council, inhabitants and ratepayers of the Corporation of the City of Kitchener accompany the various financial statements in the financial section of this report.

## AUDIT COMMITTEE

The audited consolidated financial statements are presented to the audit committee for approval. The committee provides a focal point for communications between council, the external auditor, the internal auditor and management, and facilitates an impartial, objective and independent review of management practices through the internal and external audit functions.



## Financial Statement Discussion and Analysis

The City of Kitchener's consolidated financial statements have been prepared in accordance with reporting standards set by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. KPMG LLP have audited the financial statements and provided the accompanying auditors' report. The financial statements and auditors' report satisfy a legislated reporting requirement as set out in the Municipal Act of Ontario.

The following financial statement discussion and analysis has been prepared by management and should be read in conjunction with the audited consolidated financial statements and financial and statistical review.

There are four required financial statements:

- statement of financial position;
- statement of operations;
- statement of change in net financial assets, and
- statement of cash flow.

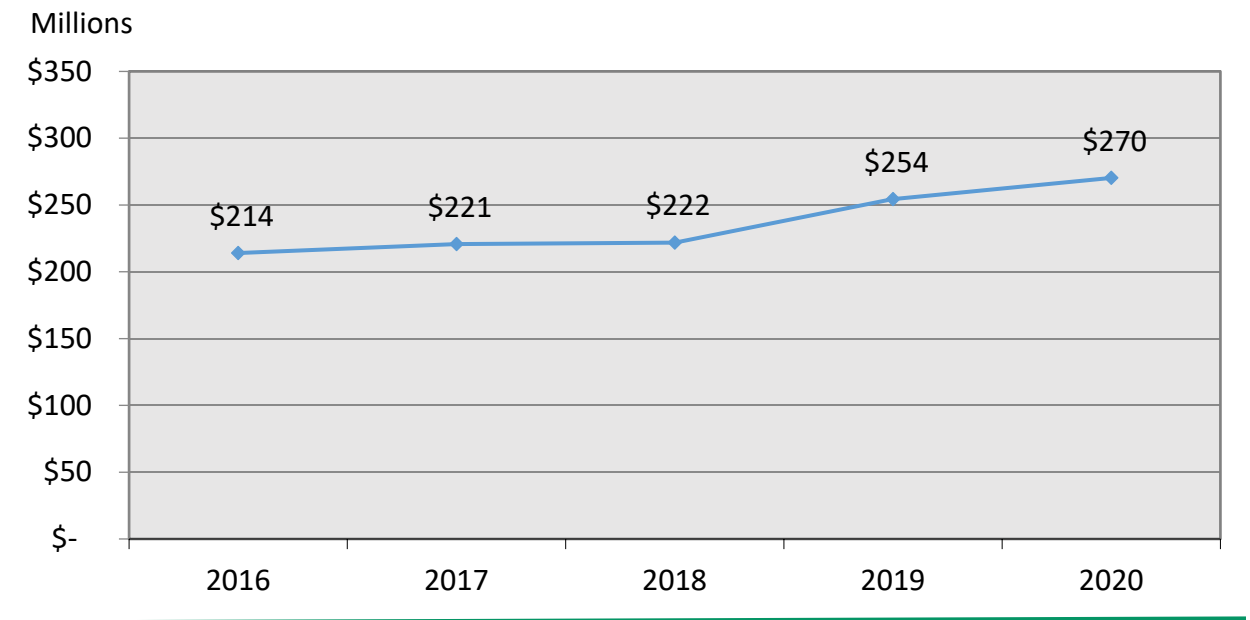
The consolidated financial statements reflect the assets, liabilities, reserves, surpluses/deficits, revenue, and expenditures of city funds and governmental functions or entities. These functions and entities comprise a part of the combined city operations based upon control exercised by the city. The exception is the city's government business enterprises, which are accounted for on the modified equity basis of accounting. References to the "city" below include all activity for the consolidated entity.

# CONSOLIDATED STATEMENT OF FINANCIAL POSITION

The Consolidated Statement of Financial Position highlights four key figures that together describe the financial position of a government: 1) cash resources, 2) net financial asset position, 3) non-financial assets that are normally held for service provision such as tangible capital assets, and 4) accumulated surplus. The statement is used to evaluate the city's ability to meet its financial obligations and commitments.

The city's net financial asset balance is \$270 million, an increase of \$16 million from 2019. This balance is calculated as total financial assets less liabilities and represents the amount available to finance future operations. The increase year over year is due to changes in the various balance sheet accounts which are described in the paragraphs below. Of note, many municipalities maintain a net financial liability balance as their liabilities exceed their financial assets. The fact that the city has a positive net financial asset balance and that it has grown or maintained this balance over the last number of years demonstrates the city's strong financial position.

## NET FINANCIAL ASSETS



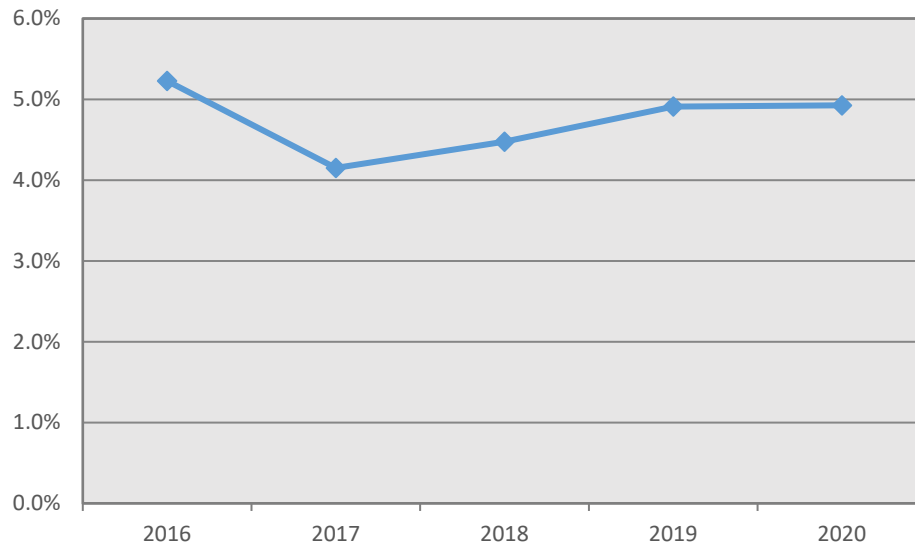
### Cash and cash equivalents

The city's cash position is closely managed and remains adequate along with short-term investments to meet ongoing cash requirements. The cash position has increased to \$140 million from \$75 million in 2019. The Consolidated Statement of Cash Flows summarizes the sources and uses of cash in both 2020 and 2019. The increase in cash represents a shift from investments to maintain liquidity due to the unknowns associated with the ongoing pandemic. Interest rates at yearend were also very low so there was little incentive to move the funds out of the city's bank account.

## Taxes receivable

Taxes receivable increased only slightly at the end of 2020 and the percentage increase was in line with the increase in taxes billed.

### TAXES RECEIVABLE AS A PERCENT OF CURRENT LEVY



## Investments

The City of Kitchener invests in a manner that provides the highest return while protecting and preserving capital, maintains liquidity to meet the daily cash flow demands and conforms to all legislation governing the investment of public funds. There was a notable decrease in investments at the end of 2020 to \$130 million from \$182 million at the end of 2019. As certain investments matured, the city kept the funds in cash. The rates on investments were not favourable at the end of 2020 and having cash on hand was important to be able to respond to changing needs throughout the pandemic.

### Investment in Kitchener Power Corp. & Kitchener Generation Corporation

The city's investment in both Kitchener Power Corp. and its affiliates and Kitchener Generation Corporation is made up of the city's initial investment and its share of net income since acquisition less dividends received. See Notes 7 and 8 to the Consolidated Financial Statements for further details.

## **Accounts payable and accrued liabilities**

Accounts payable and accrued liabilities represents the amount of money owed to others for services or goods the city has received. The balance at the end of 2020 decreased to \$106 million from \$114 million at the end of 2019. This relates to a onetime multi-million-dollar amount owed to the Region of Waterloo for work they had done on the city's behalf in 2019 that the city did not pay until 2020.

## **Deferred revenue – obligatory reserve funds**

There is a legislated requirement to defer specific funding until those funds have been spent on eligible projects. The increase in deferred revenue – obligatory reserve funds to \$61 million from \$46 million in 2019 is primarily due to higher amounts of development charges and building permit revenue collected in the year and the fact that the city deferred work on a variety of capital projects in 2020 to help prevent potential cash flow issues during the pandemic. See Note 10 to the financial statements which provides greater detail regarding activity in both years.

## **Deferred Revenue – Other**

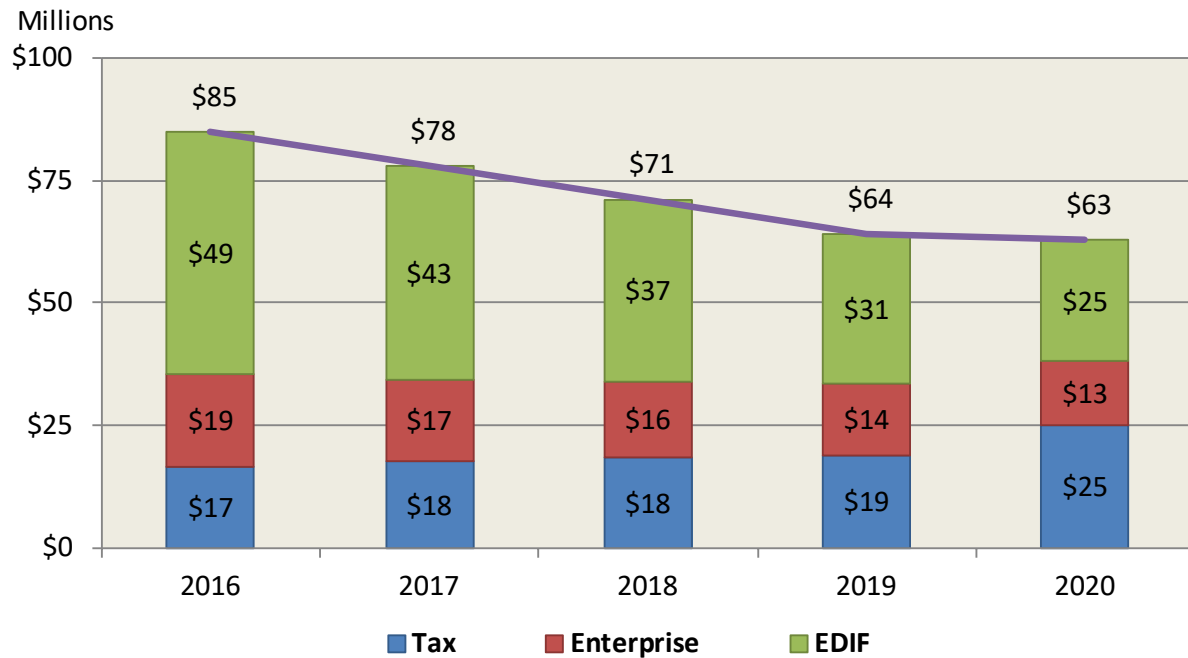
Certain user fees and charges are collected for which the related services have yet to be performed and are recorded under the classification Deferred revenue - other. This amount has decreased by \$5 million to \$20 million in 2020 and relates to funds contributed by developers in 2019 to move up the timing of capital projects. A large portion of these funds were returned to these developers in 2020, some of which was through a reduction in the amount of development charges collected from them in 2020.

## **Municipal debt**

The city has three components that comprise the overall debt total. Debt has been issued to fund:

- a portion of the tax-supported capital program
- capital improvements to Enterprises, where the debt charges will be funded through user fees or external sources, such as the Parking Enterprise or the Kitchener Rangers
- the Economic Development Investment Fund (EDIF)

## MUNICIPAL DEBT



The city must comply with annual debt and financial obligations limits as outlined in Ontario Regulation 403/02. The Province provides the city with an Annual Repayment Limit that caps overall debt charges to 25% of the city's own source revenues. To demonstrate a responsible approach to debt management, the City has established its own debt limits as follows:

- Tax supported debt charges will be limited to 10% of the city's own source revenues
- Rate supported debt charges will be limited to 10% of the city's rate supported revenues
- Capital Pool debt charges will not increase by more than 5% annually

The city created EDIF in 2004 as a \$110 million commitment to invest in catalyst projects to strengthen the local economy and stimulate urban development in Downtown Kitchener. EDIF investments have had a remarkably positive impact on the city, increasing the city's recognition as a location for innovation, entrepreneurship, and a sought-after urban lifestyle.

Municipal debt has decreased to \$63 million from \$64 million in 2019. The change in debt is a result of new debt issuance of \$9.6 million offset by repayment of \$10.8 million of existing debt.

## Employee future benefits

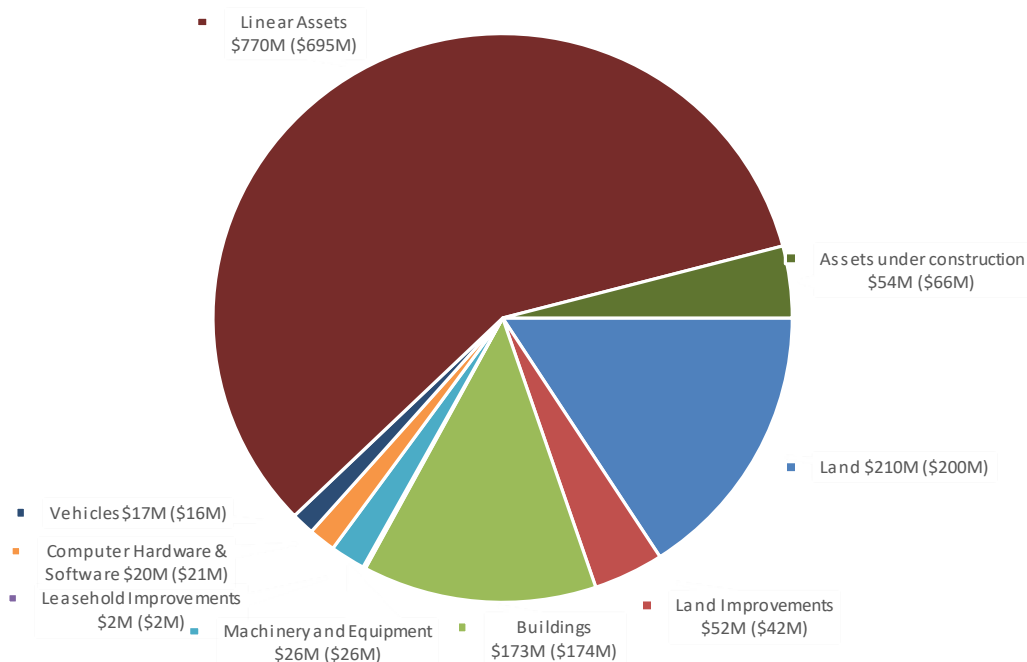
Total employee future benefits include liabilities for future sick leave costs, post-retirement benefits and future Workplace Safety and Insurance Board (WSIB) payments. The liability has increased from \$51 million in 2019 to \$54 million in 2020. The increase relates to rising cost of benefits and additional coverages introduced by WSIB as well as a decrease in the interest rate used.

## Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives ranging from 2 to 100 years.

During 2020, the city acquired \$135 million in tangible capital assets (2019 - \$116 million). Amortization of assets was \$52 million (2019 - \$50 million). Refer to Note 14 and Schedule A of the Consolidated Financial Statements for a detailed breakdown of tangible capital asset activity for 2020 and 2019. The net book value of tangible capital assets at December 31, 2020 is \$1.32 billion, up from \$1.24 billion in 2019.

### TANGIBLE CAPITAL ASSETS BY ASSET TYPE



## Accumulated surplus

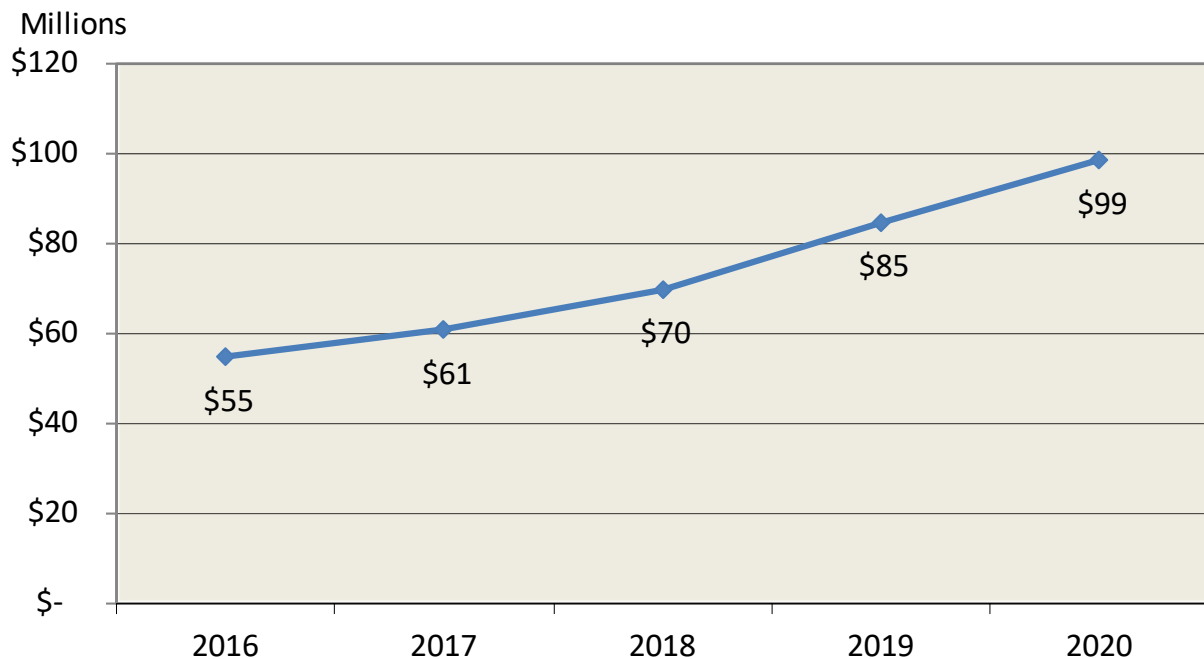
The city's accumulated surplus for fiscal 2020 was \$1.60 billion (2019 - \$1.50 billion). The accumulated surplus reflects the resources that have been built over time at the city and the balance includes items such as tangible capital assets, equity in Kitchener Power Corp. and Kitchener Generation Corporation, and various reserves.

## Reserve funds

Reserve funds are included as part of accumulated surplus and these balances are disclosed in Note 15 to the financial statements. Reserve fund balances have increased during 2020 to \$99 million (2019 - \$85 million).

Under the authority of the Municipal Act, the city and certain of its consolidated entities have established reserve funds to ensure future liabilities can be met, capital assets are properly maintained and sufficient financial flexibility exists to respond to economic cycles or unanticipated financial requirements. Council or the Boards of the consolidated entities are responsible for exercising discretion with respect to the use of reserve funds, subject to the terms of their respective policies, as well as statutory and legal requirements. Council's reserve policy contains guiding principles to ensure the reserves continue to support the financial goals and serve the highest priority needs of the city and its citizens.

### RESERVE FUNDS

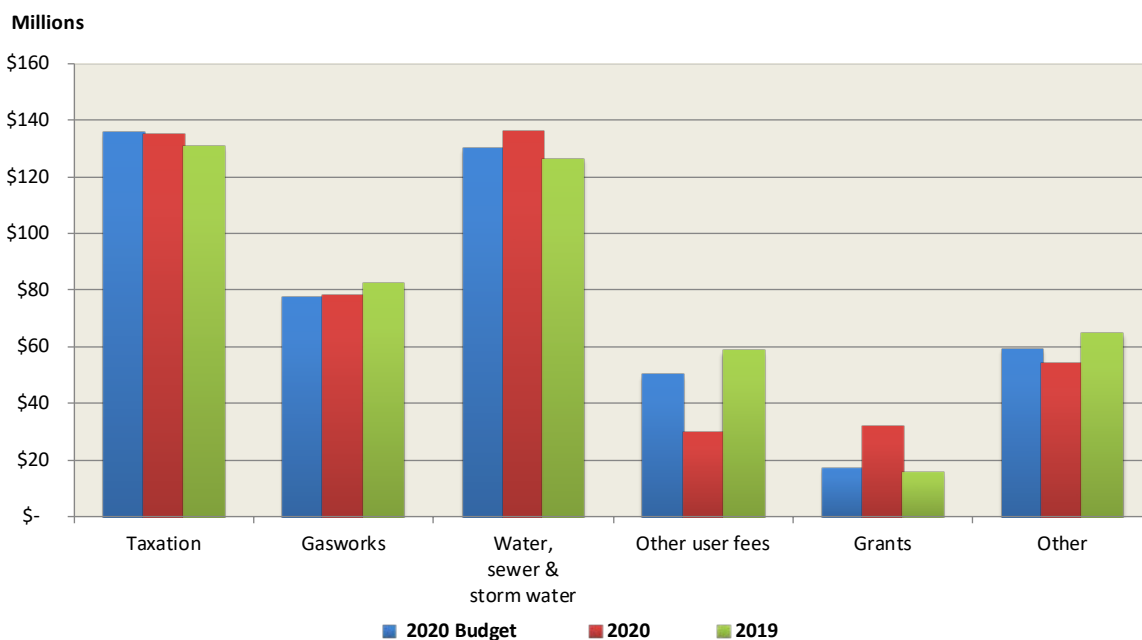


## CONSOLIDATED STATEMENT OF OPERATIONS

The Consolidated Statement of Operations reports the revenue collected by the city, the cost of providing municipal services and the resulting annual surplus/deficit.

In 2020, overall assessment growth was 1.58%. While this new assessment creates revenue for the city, there is also a cost to provide services to new development. In addition, cost increases in excess of inflation, public demand for new services and unreliable revenue sources all place significant pressure on the city budget. The tax rate increase for 2020 operations was 2.09%.

### REVENUE BY TYPE



### Revenue

Revenue is received from the following sources: taxation; user fees from gasworks, water, sewer, storm water and other; grants and other. Kitchener is one of only two municipalities in Ontario that own and operate a natural gas utility.

Gasworks revenue was \$4 million lower than in 2019 which is attributable to less gas usage by customers as 2020 was a warmer year than 2019.

Water, sewer & storm water revenue was \$10 million greater than in 2019 due to the approved increases in the user fee rates charged for these services in addition to greater water consumption by the city's customers. The increased consumption explains why revenue has exceeded budget by \$6 million.

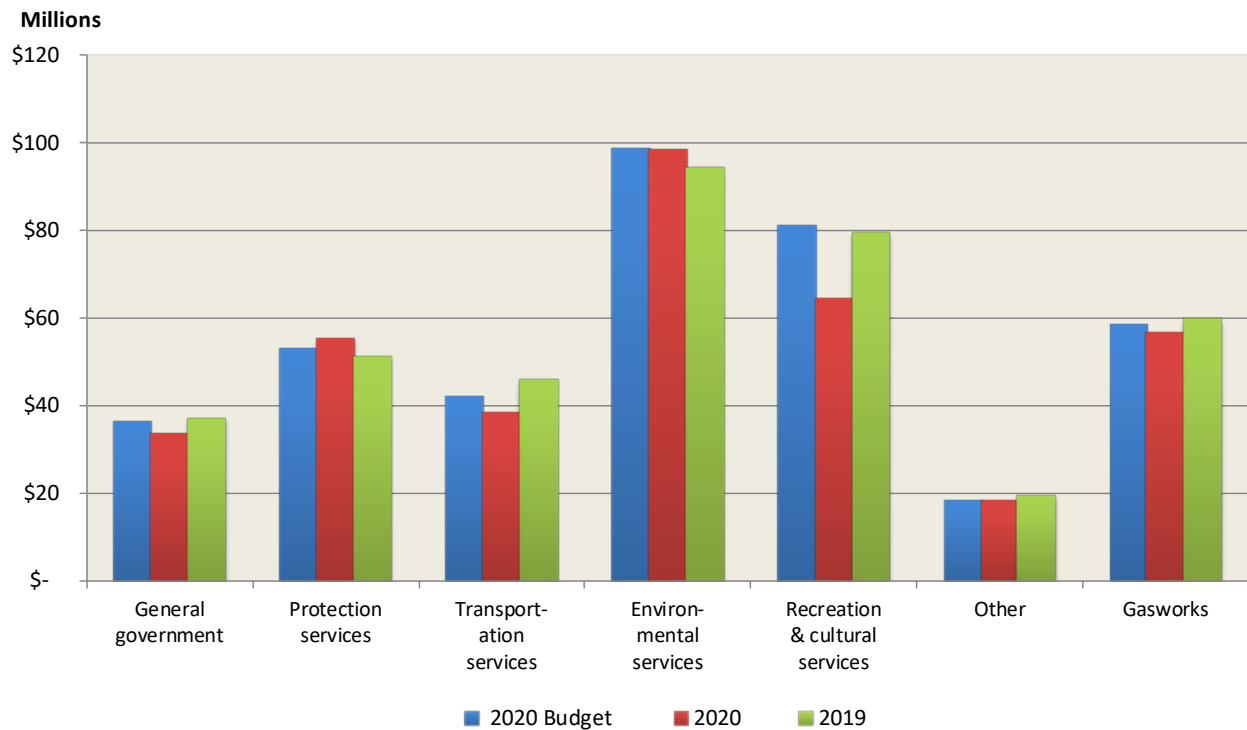


Other user fees were considerably less than budget and prior year as a result the COVID-19 global pandemic. The revenue of the Centre in the Square alone was \$7.4 million lower than in 2019 due to physical distancing requirements and provincially mandated orders limiting gatherings. The city also saw significant reductions in parking revenue, recreational programming registration fees, and a variety of facility rental charges.

To assist municipal governments with the financial stresses related to lost revenue and additional costs caused by the pandemic, the federal and provincial governments transferred more than \$13 million in Safe Restart Grant funding to the city. The city earned additional Federal Gas Tax grant funds in 2020 as it was able to spend more of the additional funds the federal government transferred in 2019. These funds had to be deferred until they were spent on eligible projects. The city has started work on projects that fall under the Disaster Mitigation and Adaptation Fund and will receive funds related to this from senior levels of government over the next decade.

The 'Other' category in the Revenue by Type chart above includes contribution of tangible capital assets, investment income, penalties and interest on taxes, development charge revenue recognized, and share of net income of Kitchener Power Corp. and Kitchener Generation Corporation. Revenue in this category was lower in 2020 compared to 2019 primarily due to lower amounts of contributed assets to the city and lower amounts of development charges earned. The timing of asset contributions is not something the city controls. Development charge revenue can only be earned when work on designated growth projects has been completed. Many capital projects were postponed to future years in order to help limit cash flow challenges that the city may have faced as a result of the pandemic.

## EXPENSES BY FUNCTION



## Expenses

The City of Kitchener is a diversified government institution and provides a wide range of services to its citizens including fire, roads, water, sewer, natural gas, libraries, and community services. Schedule B of the Consolidated Financial Statements breaks the expenses into major functional activities, consistent with legislated requirements.

As is common with most Ontario municipalities, the City of Kitchener does not budget for amortization of tangible capital assets or gains and losses on disposal of assets. However, to provide a more meaningful comparison to actuals, the Council-approved budget has been adjusted to include amortization expense and other accounting adjustments mandated by the Public Sector Accounting Board to express the financial statements on an accrual basis. This provides greater clarity for all readers in assessing budget to actual variances.

General government expenses were less than budget and 2019 as a result of the pandemic. The city experienced utility savings as many of the city's facilities were closed at various times throughout the year due to provincial pandemic restrictions put in place to help curb the transfer of the virus. The city undertook cost saving measures wherever feasible to help limit the financial impacts resulting from the pandemic.



Additional costs incurred as a direct result of the pandemic, regardless of which function they related to were included in Protection services function in accordance with recommendations from the province. Some examples of these costs were additional personal protective equipment and accommodations to various facilities such as hand sanitizer stations and signage.

Transportation services expenses were \$7 million lower than 2019 in part due to reduced discretionary spending and also because the prior year figure included a large expense due to the LED light replacement project in that year. This project is reducing current electricity costs with the higher efficiency LED bulbs. Winter maintenance expenses in 2020 were lower than 2019 due to the high costs of treating the city roads during the various freezing rain events of 2019.

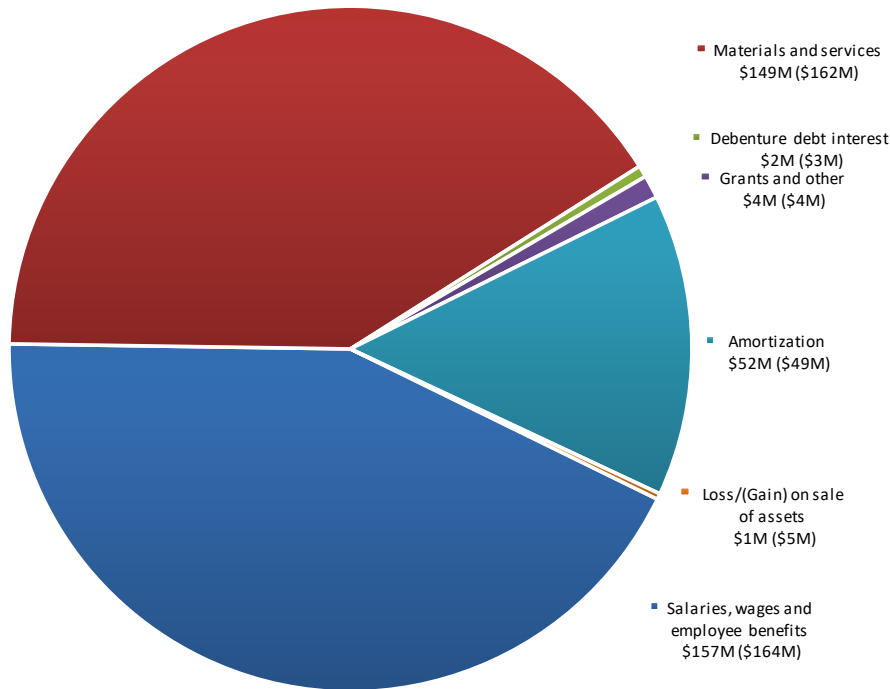
Environmental services expenses were \$4 million higher than in 2019 as a result of the increased rates for water and sewage treatment being charged by the Region of Waterloo and because amortization of linear assets had increased due to greater tangible capital asset additions in recent years.

Recreation and cultural services expenses were \$15 million lower in 2020 than in 2019 and were \$17 million less than budget due to the fact that many programs were suspended or had to run at much lower capacity to allow for adequate physical distancing to prevent the spread of the virus. Facilities were closed at specific times throughout the year in line with provincial pandemic response measures and projects were put on hold.

The 'Other' category in the Expenses by Function chart includes Health services, Social and family services, and Planning and development. As in other areas, there were savings compared to budget and prior year due to the pandemic.

Gasworks expenses were \$3 million less than in 2019 and \$2 million less than budget primarily due to the lower commodity price and consumption being lower than planned as the 2020 year was slightly warmer than normal.

## EXPENSES BY TYPE



## CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

The Statement of Change in Net Financial Assets explains the difference between a municipality's surplus or deficit for the reporting year and its change in net financial assets in the same reporting year. This statement provides for the reporting of the acquisition of tangible capital assets and other significant items that impact the difference between the annual surplus/deficit and the change in net financial assets.

## CONSOLIDATED STATEMENT OF CASH FLOW

The statement of cash flows reports changes in cash and cash equivalents resulting from operations, capital, investing and financing activities and shows how the city financed its activities during the year and met its cash requirements.



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Waterloo ON N2J 5A3  
Canada  
Tel 519-747-8800  
Fax 519-747-8830

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council, Inhabitants and Ratepayers of the Corporation of the City of Kitchener

### ***Opinion***

We have audited the consolidated financial statements of the Corporation of the City of Kitchener (the Entity), which comprise:

- the consolidated statement of the financial position as at December 31, 2020
- the consolidated statement of operations for the year then ended
- the consolidated statement of change in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “consolidated financial statements”).

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Entity as at December 31, 2020, and its consolidated results of operations, its changes in consolidated net financial assets, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the “***Auditors’ Responsibilities for the Audit of the Consolidated Financial Statements***” section of our auditors’ report.



Page 2

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements***

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Consolidated Financial Statements***

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.



Page 3

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Page 4

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group Entity to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

*KPMG LLP*

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

June 28, 2021

# THE CORPORATION OF THE CITY OF KITCHENER

## Consolidated Statement of Financial Position

As at December 31, 2020

|                                                                 | 2020                    | 2019                    |
|-----------------------------------------------------------------|-------------------------|-------------------------|
| <b>Financial assets</b>                                         |                         |                         |
| Cash and cash equivalents                                       | \$ 140,456,509          | \$ 74,923,101           |
| Taxes receivable (Note 2)                                       | 22,376,508              | 21,596,640              |
| Trade and other accounts receivable (Note 2)                    | 34,441,122              | 35,133,433              |
| Loans receivable (Note 5)                                       | 6,289,834               | 6,454,776               |
| Inventory for resale                                            | 13,698,269              | 12,758,338              |
| Investments (Note 6)                                            | 129,817,073             | 182,496,579             |
| Investment in Kitchener Power Corp. and its affiliates (Note 7) | 224,960,021             | 219,188,143             |
| Investment in Kitchener Generation Corporation (Note 8)         | 2,316,914               | 2,549,166               |
|                                                                 | <b>574,356,250</b>      | <b>555,100,176</b>      |
| <b>Liabilities</b>                                              |                         |                         |
| Accounts payable and accrued liabilities                        | 106,127,746             | 113,948,709             |
| Deferred revenue - obligatory reserve funds (Note 10)           | 60,677,659              | 45,529,467              |
| Deferred revenue - other                                        | 20,263,897              | 25,669,211              |
| Municipal debt (Note 11)                                        | 62,739,124              | 63,993,013              |
| Employee future benefits (Note 13)                              | 54,261,751              | 51,488,958              |
|                                                                 | <b>304,070,177</b>      | <b>300,629,358</b>      |
| <b>Net financial assets</b>                                     | <b>270,286,073</b>      | <b>254,470,818</b>      |
| <b>Non-financial assets</b>                                     |                         |                         |
| Tangible capital assets (Note 14)                               | 1,324,000,850           | 1,241,636,238           |
| Inventory of supplies                                           | 3,518,415               | 3,414,528               |
| Prepaid expenses                                                | 1,865,594               | 1,755,561               |
|                                                                 | <b>1,329,384,859</b>    | <b>1,246,806,327</b>    |
| <b>Accumulated surplus (Note 15)</b>                            | <b>\$ 1,599,670,932</b> | <b>\$ 1,501,277,145</b> |

The accompanying notes are an integral part of these consolidated financial statements.

# THE CORPORATION OF THE CITY OF KITCHENER

## Consolidated Statement of Operations

For the Year Ended December 31, 2020

|                                                                          | 2020<br>Budget          | 2020                    | 2019                    |
|--------------------------------------------------------------------------|-------------------------|-------------------------|-------------------------|
| <b>Revenue</b>                                                           |                         |                         |                         |
| Taxation                                                                 | \$ 135,598,281          | \$ 135,010,285          | \$ 130,528,229          |
| User fees and charges                                                    |                         |                         |                         |
| Gasworks                                                                 | 77,350,891              | 77,964,599              | 81,973,614              |
| Water, sewer and storm water                                             | 129,830,793             | 136,073,048             | 126,055,779             |
| Other                                                                    | 49,984,886              | 29,520,236              | 58,393,112              |
| Grants                                                                   | 16,749,762              | 31,767,318              | 15,309,825              |
| Contributions of tangible capital assets                                 | 19,856,345              | 19,856,345              | 23,892,012              |
| Investment income                                                        | 9,276,831               | 7,936,940               | 11,232,605              |
| Penalties and interest on taxes                                          | 3,286,520               | 2,925,246               | 3,429,802               |
| Development charge revenue recognized                                    | 13,225,825              | 9,582,100               | 12,174,473              |
| Share of net income of Kitchener Power Corp. and its affiliates (Note 7) | 10,450,818              | 9,629,978               | 9,361,530               |
| Share of net income of Kitchener Generation Corporation (Note 8)         | -                       | 61,402                  | 30,716                  |
| Other                                                                    | 1,555,613               | 2,215,377               | 4,421,363               |
| <b>Total revenue</b>                                                     | <b>467,166,565</b>      | <b>462,542,874</b>      | <b>476,803,060</b>      |
| <b>Expenses</b>                                                          |                         |                         |                         |
| General government                                                       | 36,170,290              | 33,744,592              | 37,087,611              |
| Protection services                                                      | 52,910,882              | 55,408,373              | 51,360,579              |
| Transportation services                                                  | 41,695,214              | 38,266,483              | 45,832,625              |
| Environmental services                                                   | 98,640,171              | 98,325,470              | 94,518,477              |
| Health services                                                          | 2,974,048               | 2,315,444               | 2,813,822               |
| Social and family services                                               | 2,691,212               | 2,322,018               | 2,865,035               |
| Recreation and cultural services                                         | 81,060,645              | 64,481,190              | 79,448,840              |
| Planning and development                                                 | 11,837,671              | 12,608,810              | 13,670,257              |
| Gasworks                                                                 | 58,313,337              | 56,676,707              | 59,578,390              |
| <b>Total expenses</b>                                                    | <b>386,293,470</b>      | <b>364,149,087</b>      | <b>387,175,636</b>      |
| <b>Annual surplus</b>                                                    | <b>80,873,095</b>       | <b>98,393,787</b>       | <b>89,627,424</b>       |
| Accumulated surplus, beginning of year                                   | 1,501,277,145           | 1,501,277,145           | 1,411,649,721           |
| <b>Accumulated surplus, end of year (Note 15)</b>                        | <b>\$ 1,582,150,240</b> | <b>\$ 1,599,670,932</b> | <b>\$ 1,501,277,145</b> |

The accompanying notes are an integral part of these consolidated financial statements.

# THE CORPORATION OF THE CITY OF KITCHENER

## Consolidated Statement of Change in Net Financial Assets

For the Year Ended December 31, 2020

|                                                     | 2020<br>Budget        | 2020                  | 2019                  |
|-----------------------------------------------------|-----------------------|-----------------------|-----------------------|
| <b>Annual surplus</b>                               | <b>\$ 80,873,095</b>  | <b>\$ 98,393,787</b>  | <b>\$ 89,627,424</b>  |
| Amortization of tangible capital assets             | 51,792,737            | 51,792,737            | 49,546,311            |
| Acquisition of tangible capital assets              | (95,555,879)          | (135,189,619)         | (116,282,859)         |
| Loss (gain) on disposals of tangible capital assets | (233,773)             | (233,773)             | 9,080,685             |
| Proceeds on disposal of tangible capital assets     | 1,266,043             | 1,266,043             | 1,503,355             |
| Acquisition of inventory of supplies                | -                     | (6,692,694)           | (6,918,776)           |
| Acquisition of prepaid expenses                     | -                     | (887,281)             | (1,480,151)           |
| Consumption of inventory of supplies                | -                     | 6,588,807             | 6,592,238             |
| Use of prepaid expenses                             | -                     | 777,248               | 1,003,742             |
| <b>Change in net financial assets</b>               | <b>38,142,223</b>     | <b>15,815,255</b>     | <b>32,671,969</b>     |
| Net financial assets, beginning of year             | 254,470,818           | 254,470,818           | 221,798,849           |
| <b>Net financial assets, end of year</b>            | <b>\$ 292,613,041</b> | <b>\$ 270,286,073</b> | <b>\$ 254,470,818</b> |

The accompanying notes are an integral part of these consolidated financial statements.

# THE CORPORATION OF THE CITY OF KITCHENER

## Consolidated Statement of Cash Flow

For the Year Ended December 31, 2020

|                                                                         | 2020                  | 2019                 |
|-------------------------------------------------------------------------|-----------------------|----------------------|
| <b>Operating</b>                                                        |                       |                      |
| Annual surplus                                                          | \$ 98,393,787         | \$ 89,627,424        |
| <b>Items not involving cash</b>                                         |                       |                      |
| Amortization                                                            | 51,792,737            | 49,546,311           |
| Loss (gain) on disposals of tangible capital assets                     | (233,773)             | 9,080,685            |
| Share of net income of Kitchener Power Corp. and its affiliates         | (9,629,978)           | (9,361,530)          |
| Share of net income of Kitchener Generation Corporation                 | (61,402)              | (30,716)             |
| Change in employee future benefits                                      | 2,772,793             | 2,438,603            |
| Contributions of tangible capital assets                                | (19,856,345)          | (23,892,012)         |
| <b>Change in non-cash assets and liabilities</b>                        |                       |                      |
| Taxes receivable                                                        | (779,868)             | (2,663,466)          |
| Trade and other accounts receivable                                     | 692,311               | 2,404,988            |
| Loans receivables                                                       | 164,942               | 926,958              |
| Inventory of supplies                                                   | (103,887)             | (326,538)            |
| Inventory for resale                                                    | (939,931)             | (4,535,882)          |
| Prepaid expenses                                                        | (110,033)             | (476,409)            |
| Deferred revenue - obligatory reserve funds                             | 15,148,192            | 10,587,320           |
| Deferred revenue - other                                                | (5,405,314)           | 2,154,487            |
| Accounts payable and accrued liabilities                                | (7,820,963)           | 406,890              |
| <b>Net change in cash from operating activities</b>                     | <b>124,023,268</b>    | <b>125,887,113</b>   |
| <b>Investing</b>                                                        |                       |                      |
| Dividends received from Kitchener Power Corp.                           | 3,858,100             | 3,721,401            |
| Debt and equity payments received from Kitchener Generation Corporation | 293,654               | 267,053              |
| Net disposal of investments                                             | 52,679,506            | 3,060                |
| <b>Net change in cash from investing activities</b>                     | <b>56,831,260</b>     | <b>3,991,514</b>     |
| <b>Financing</b>                                                        |                       |                      |
| Municipal debt issued                                                   | 9,554,000             | 4,087,000            |
| Municipal debt repaid                                                   | (10,807,889)          | (11,272,884)         |
| <b>Net change in cash from financing activities</b>                     | <b>(1,253,889)</b>    | <b>(7,185,884)</b>   |
| <b>Capital</b>                                                          |                       |                      |
| Acquisition of tangible capital assets                                  | (115,333,274)         | (92,390,847)         |
| Proceeds on disposal of tangible capital assets                         | 1,266,043             | 1,503,355            |
| <b>Net change in cash from capital activities</b>                       | <b>(114,067,231)</b>  | <b>(90,887,492)</b>  |
| <b>Net change in cash and cash equivalents</b>                          | <b>65,533,408</b>     | <b>31,805,251</b>    |
| Cash and cash equivalents, beginning of year                            | 74,923,101            | 43,117,850           |
| <b>Cash and cash equivalents, end of year</b>                           | <b>\$ 140,456,509</b> | <b>\$ 74,923,101</b> |

The accompanying notes are an integral part of these consolidated financial statements.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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On June 9, 1912 the village of Berlin was officially designated a city. The Corporation of the City of Kitchener (the "City") was created in 1916 when Berlin changed its name to Kitchener. The City operates as a lower tier government in the Province of Ontario, Canada. The City provides municipal services such as fire protection, public works, gas distribution, urban planning, recreation and cultural services and other general government services.

### 1. Summary of significant accounting policies

These consolidated financial statements of the City have been prepared by management in accordance with Canadian generally accepted accounting principles for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The following is a summary of the significant accounting policies followed in the preparation of these financial statements:

#### a. Basis of consolidation

##### i. Consolidated entities

These consolidated financial statements reflect the assets, liabilities, reserves, surpluses/deficits, revenues, and expenditures of those City funds and governmental functions or entities which have been determined to comprise a part of the aggregate City operations based upon control exercised by the City except for the City's government businesses which are accounted for on the modified equity basis of accounting. The following boards, municipal enterprises and utilities have been included in the consolidated financial statements:

- Kitchener Public Library
- Kitchener Downtown Improvement Area Board of Management
- Belmont Improvement Area Board of Management
- The Centre in the Square Inc.
- Waterworks Enterprise
- Gasworks Enterprise
- Sewer Surcharge Enterprise
- Storm Water Management Enterprise
- Building Enterprise
- Golf Enterprise
- Parking Enterprise

All inter-organizational and inter-fund transactions and balances have been eliminated.

##### ii. Government business enterprises

Kitchener Generation Corporation and Kitchener Power Corp. and its affiliates are not consolidated but are accounted for on the modified equity basis which reflects the City of Kitchener's investment in the enterprises and its share of net income since acquisition. Under the modified equity basis, the enterprises' accounting principles are not adjusted to conform to those of the City, and inter-organizational transactions and balances are not eliminated.

##### iii. Accounting for region and school board transactions

The taxation, other revenue, expenditures, assets and liabilities, with respect to the operations of the school boards and the Regional Municipality of Waterloo, are not reflected in these consolidated financial statements.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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### 1. Summary of significant accounting policies (continued)

#### a. Basis of consolidation (continued)

##### iv. Trust funds

Trust funds and their related operations administered by the City are not consolidated, but are reported separately on the "Trust Funds Statement of Continuity and Balance Sheet" (see Note 4).

#### b. Basis of accounting

##### i. Accrual basis of accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that gave rise to the revenues. Expenses are recognized in the period the goods and services are acquired and a liability is incurred or when an external transfer is due.

##### ii. Cash and cash equivalents

Cash and cash equivalents include cash on hand and highly liquid investments with original maturity of 90 days or less as at the end of the year.

##### iii. Trade and other accounts receivable

Trade and other accounts receivable are reported net of any allowance for doubtful accounts.

##### iv. Loans receivable

Loans receivable are reported net of any allowance for doubtful accounts. Interest income is recorded as it accrues. When the value of any loan receivable is identified as impaired, an allowance is set up to offset the carrying amount and any adjustments are included in materials and services expense in the period the impairment is recognized.

##### v. Inventory for resale

Inventory for resale is valued at the lower of cost or net realizable value on an average cost basis.

##### vi. Investments

Portfolio investments are carried at cost, net of accumulated amortization on premiums and discounts. Premiums and discounts are amortized on a straight line basis over the term to maturity. Interest income is recorded as it accrues. When the value of any portfolio investment is identified as impaired, the carrying amount is adjusted to the estimated realizable amount and any adjustments are included in investment income in the period the impairment is recognized.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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### 1. Summary of significant accounting policies (continued)

#### b. Basis of accounting (continued)

##### vii. Deferred revenue

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work or for the purchase of tangible capital assets. A requirement of the Public Sector Accounting Board of the Chartered Professional Accountants of Canada is that obligatory reserves be reported as deferred revenue. Obligatory reserves include development charges, recreational lands, building permits and gas tax funding. In addition, certain user charges and fees are collected for which the related services have yet to be performed. These are recorded under the classification Deferred revenue - other. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

##### viii. Employee future benefits

The contributions to a multi-employer, defined benefit pension plan are expensed when contributions are due. The costs of post-retirement benefits are recognized when the event that obligates the City occurs. Costs include projected future income payments, health care continuation costs and fees paid to independent administrators of these plans, calculated on a present value basis.

The costs of post-retirement benefits are actuarially determined using the projected benefits method prorated on service and management's best estimate of retirement ages of employees, salary escalation, expected health care costs and plan investment performance. Liabilities are actuarially determined using discount rates that are consistent with the market rates of high quality debt instruments. Any gains or losses from changes in assumptions or experience are amortized over the average remaining service period for active employees.

##### ix. Contaminated sites

Contaminated sites are defined as the result of contamination being introduced into air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environment standard. This Standard relates to sites that are not in productive use and sites in productive use where an unexpected event resulted in contamination. As of December 31, 2020, no liability is recorded on the Consolidated Statement of Financial Position.

##### x. Non-financial assets

Non-financial assets are not available to discharge liabilities and are held for use in the provision of services. They have useful lives that extend beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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### 1. Summary of significant accounting policies (continued)

#### b. Basis of accounting (continued)

##### x. Non-financial assets (continued)

##### a. Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

| Assets                            | Amortization Period                                                             |
|-----------------------------------|---------------------------------------------------------------------------------|
| Land                              | The original cost of land is not amortized                                      |
| Land Improvements                 | 10 to 100 years                                                                 |
| Buildings & building improvements | 15 to 50 years                                                                  |
| Leasehold improvements            | Over the useful life of the improvement or the lease term, whichever is shorter |
| Machinery & equipment             | 1 to 20 years                                                                   |
| Computer hardware                 | 5 years                                                                         |
| Computer software                 | 5 to 10 years                                                                   |
| Linear assets                     | 5 to 100 years                                                                  |
| Vehicles                          | 5 to 16 years                                                                   |

##### b. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at time of receipt and are recorded as revenue.

##### c. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all the risks and benefits incidental of ownership are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are recorded as expenses when incurred.

##### d. Inventory of supplies

Inventories held for consumption are recorded at the lower of cost and replacement cost.

##### e. Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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### 1. Summary of significant accounting policies (continued)

#### b. Basis of accounting (continued)

##### xi. Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recorded as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Government transfers, contributions, and other amounts are received from third parties pursuant to legislation, regulation, or agreement and may only be used in the conduct of certain programs, in the completion of specific work, or the purchase of tangible capital asset. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible assets are acquired.

Tax revenue is recognized when it is authorized and in the period for which the tax is levied. Tax revenue reported relates to property taxes.

##### xii. Use of estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. These estimates and assumptions, including employee future benefits payable, legal claims provisions, liability for contaminated sites, the valuation of tangible capital assets and their related useful lives and amortization are based on management's best information and judgment and may differ significantly from future actual results.

### 2. Taxes and accounts receivable

Taxes receivable are reported net of a valuation allowance of \$8,569,879 (2019 - \$7,950,561). Trade and other accounts receivable are reported net of a valuation allowance of \$1,373,767 (2019 - \$1,187,117).

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 3. Operations of school boards and the Regional Municipality of Waterloo

Further to Note 1 a) iii, the taxation, other revenues and requisitions for the school boards and the Regional Municipality of Waterloo are comprised of the following:

|                                    | School<br>Boards     | Region                | Total                 |
|------------------------------------|----------------------|-----------------------|-----------------------|
| Taxation and user charges          | \$ 93,392,753        | \$ 281,725,628        | \$ 375,118,381        |
| Share of payments in lieu of taxes | 559                  | 3,034,203             | 3,034,762             |
| Share of linear properties         | 61,563               | 125,291               | 186,854               |
| <b>Amounts requisitioned</b>       | <b>\$ 93,454,875</b> | <b>\$ 284,885,122</b> | <b>\$ 378,339,997</b> |

### 4. Trust funds

Trust funds administered by the City have not been included in the Consolidated Statement of Financial Position, nor have their operations been included in the Consolidated Statement of Operations. The trust funds under administration are comprised of cemetery perpetual care and prepaid interment funds totalling \$16,786,440 (2019 - \$16,119,407).

### 5. Loans receivable

Loans receivable are made up of the following:

|                                                      | 2020                | 2019                |
|------------------------------------------------------|---------------------|---------------------|
| Major capital improvement loans receivable           | \$ 6,062,000        | \$ 6,153,137        |
| Loans receivable with forgiveness provisions         | 25,396              | 25,396              |
| Minor capital improvement and other loans receivable | 202,438             | 276,243             |
|                                                      | <b>\$ 6,289,834</b> | <b>\$ 6,454,776</b> |

Major capital improvement loans are individual loans in excess of \$500,000 when issued with no forgiveness provision built into the loan. These loans have repayment terms ranging from 10 to 12 years (2019 - 10 to 12 years). All major capital improvement loans are unsecured and bear interest at rates ranging from 1.32% to 1.58% (2019 - 1.53% to 1.95%).

Forgivable loans are those initially offered with forgiveness provisions built into the agreement. All loans in this category are unsecured and have repayment terms of 5 years (2019 - 5 years). The forgiveness provisions range from 15% to 15% (2019 - 15% to 15%). The balances recorded are net of the allowance for forgiveness. Interest rates on these loans range from 8% to 8% (2019 - 8% to 8%).

Minor capital improvement and other loans receivable comprise any loan receivable not fitting into the first two categories. There is a variety of terms related to these loans with payment terms ranging from 1 to 5 years (2019 - 6 months to 20 years). The majority of these loans are secured by the asset the loan was granted to finance, but others are unsecured. The interest rates on these loans range from 0.0% to 0.0% (2019 - 0.0% to 12.9%).

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 6. Investments

Investments are made up of the following:

|                                    | 2020<br>Cost          | 2020<br>Market<br>Value | 2019<br>Cost          | 2019<br>Market<br>Value |
|------------------------------------|-----------------------|-------------------------|-----------------------|-------------------------|
| Guaranteed investment certificates | \$ 116,027,115        | \$ 116,641,471          | \$ 172,290,253        | \$ 174,439,738          |
| Bonds and debentures               | 13,502,281            | 13,713,173              | 9,927,502             | 9,946,128               |
| Shares                             | 287,677               | 482,693                 | 278,824               | 450,887                 |
|                                    | <b>\$ 129,817,073</b> | <b>\$ 130,837,337</b>   | <b>\$ 182,496,579</b> | <b>\$ 184,836,753</b>   |

### 7. Investment in Kitchener Power Corp. and its Affiliates

Under the provincial government's Electricity Competition Act (Bill 35), Kitchener Power Corp., a holding company, along with its wholly owned subsidiaries, including Kitchener-Wilmot Hydro Inc., was incorporated on July 1, 2000.

On August 1, 2000, under by-laws passed by the City and the Township of Wilmot, the net assets of the former Hydro-Electric Commission of Kitchener-Wilmot were transferred to the new corporation. The City took back a 92.25% share in the common shares of Kitchener Power Corp. and a 92.25% share in long-term notes payable by the affiliates for the assets transferred. Certain surplus property assets and cash funds were excluded from the transfer and turned over to the City and the Township.

The investment is comprised of the following:

|                                                                                                                            | 2020                  | 2019                  |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|
| Kitchener Power Corp. common shares                                                                                        | \$ 61,244,208         | \$ 61,244,208         |
| Kitchener-Wilmot Hydro Inc. long-term notes receivable                                                                     | 70,997,576            | 70,997,576            |
| Share of net income and prior period adjustments due to changes in accounting policies since acquisition, net of dividends | 92,718,237            | 86,946,359            |
|                                                                                                                            | <b>\$ 224,960,021</b> | <b>\$ 219,188,143</b> |

The Kitchener-Wilmot Hydro Inc. notes are unsecured and bear interest at the rate of 3.23% (2019 - 4.88%). There are no repayment terms and there is no intent to redeem the notes or the shares.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 7. Investment in Kitchener Power Corp. and its Affiliates (continued)

The following table provides condensed financial information with respect to Kitchener Power Corp.:

|                                            | 2020                | 2019                |
|--------------------------------------------|---------------------|---------------------|
| Current assets                             | \$ 56,044,000       | \$ 62,901,000       |
| Non-current assets                         | 276,709,000         | 261,429,000         |
| Regulatory assets                          | 19,661,000          | 9,400,000           |
| <b>Total assets</b>                        | <b>352,414,000</b>  | <b>333,730,000</b>  |
| Current liabilities                        | 47,790,000          | 40,994,000          |
| Long-term debt                             | 76,963,000          | 76,963,000          |
| Regulatory liabilities                     | 4,496,000           | 3,842,000           |
| Other liabilities                          | 55,944,000          | 50,967,000          |
| <b>Total liabilities</b>                   | <b>185,193,000</b>  | <b>172,766,000</b>  |
| <b>Net assets</b>                          | <b>167,221,000</b>  | <b>160,964,000</b>  |
| <b>Results of operations</b>               |                     |                     |
| Revenues                                   | 293,231,000         | 254,597,000         |
| Expenses                                   | (282,792,000)       | (244,449,000)       |
| <b>Net income</b>                          | <b>10,439,000</b>   | <b>10,148,000</b>   |
| <b>City's share of net income - 92.25%</b> | <b>\$ 9,629,978</b> | <b>\$ 9,361,530</b> |

### 8. Investment in Kitchener Generation Corporation

Under the provincial government's Business Corporation Act, Kitchener Generation Corporation was incorporated on December 9, 2011.

Effective January 1, 2012, the City transferred the solar roof asset constructed on the surface of the Kitchener Operations Facility to Kitchener Generation Corporation in exchange for 100% of its common shares and interest bearing debt.

The investment in Kitchener Generation Corporation is comprised of the following:

|                                                             | 2020                | 2019                |
|-------------------------------------------------------------|---------------------|---------------------|
| Kitchener Generation Corporation common shares              | \$ 232,444          | \$ 261,809          |
| Kitchener Generation Corporation long-term notes receivable | 2,091,995           | 2,356,284           |
| Share of net income since acquisition, net of dividends     | (7,525)             | (68,927)            |
|                                                             | <b>\$ 2,316,914</b> | <b>\$ 2,549,166</b> |

The notes receivable are unsecured and bear interest at the rate of 5.01%. To the extent that Kitchener Generation Corporation has positive annual cash flows after any dividend payment, the cash will be returned to the City as repayment of the outstanding debt and return of capital. The proportion to which they contribute is 90% debt, 10% equity.

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 8. Investment in Kitchener Generation Corporation (continued)

The following table provides condensed financial information with respect to Kitchener Generation Corporation:

|                                          | 2020             | 2019             |
|------------------------------------------|------------------|------------------|
| Current assets                           | \$ 10,746        | \$ 8,448         |
| Capital assets                           | 2,322,516        | 2,554,768        |
| <b>Total assets</b>                      | <b>2,333,262</b> | <b>2,563,216</b> |
| Current liabilities                      | 16,348           | 14,050           |
| Long-term debt                           | 2,091,995        | 2,356,284        |
| <b>Total liabilities</b>                 | <b>2,108,343</b> | <b>2,370,334</b> |
| <b>Net assets</b>                        | <b>224,919</b>   | <b>192,882</b>   |
| <b>Results of operations</b>             |                  |                  |
| Revenues                                 | 414,384          | 396,078          |
| Expenses                                 | (352,982)        | (365,362)        |
| <b>Net income</b>                        | <b>61,402</b>    | <b>30,716</b>    |
| <b>City's share of net income - 100%</b> | <b>\$ 61,402</b> | <b>\$ 30,716</b> |

### 9. Insurance pool

Liabilities include an amount of \$11,585,331 (2019 - \$10,330,324) which represents funds belonging to the Waterloo Region Municipalities Insurance Pool (the "Pool") and administered by the City on behalf of the Pool's members. The members entered an agreement in 1998 to purchase property damage and public liability insurance on a group basis and share a retained level of risk.

The members pay an actuarially determined annual levy to fund insurance, prefund expected losses and contribute to a surplus. The Pool has purchased insurance to fund losses above a predetermined deductible and any losses above a predetermined total in any year.

The City's share of Pool levies is 24.38% (2019 - 24.05%) and its share of the Pool surplus as at May 31, 2020 was \$2,088,790 (2019 - \$2,020,873). The City's share of the Pool surplus has not been included in the Consolidated Statement of Financial Position.

### 10. Deferred revenue - obligatory reserve funds

Obligatory deferred revenue is comprised of the following:

|                     | 2020                 | 2019                 |
|---------------------|----------------------|----------------------|
| Development charges | \$ 35,029,877        | \$ 20,330,610        |
| Federal gas tax     | 6,302,509            | 10,135,140           |
| Building            | 13,818,330           | 12,484,064           |
| Recreational land   | 5,526,943            | 2,579,653            |
|                     | <b>\$ 60,677,659</b> | <b>\$ 45,529,467</b> |

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 10. Deferred revenue - obligatory reserve funds (continued)

The continuity of obligatory deferred revenue is as follows:

|                                    | Development charges  | Federal gas tax      | Building             | Recreational land   | Total                |
|------------------------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| <b>Balance, January 1, 2020</b>    | <b>\$ 20,330,610</b> | <b>\$ 10,135,140</b> | <b>\$ 12,484,064</b> | <b>\$ 2,579,653</b> | <b>\$ 45,529,467</b> |
| <b>Collections</b>                 | <b>24,281,367</b>    | <b>7,075,077</b>     | <b>1,186,275</b>     | <b>2,917,044</b>    | <b>35,459,763</b>    |
| <b>Interest earned</b>             | <b>-</b>             | <b>92,729</b>        | <b>198,872</b>       | <b>44,872</b>       | <b>336,473</b>       |
| <b>Deferred revenue recognized</b> | <b>(9,582,100)</b>   | <b>(11,000,437)</b>  | <b>(50,881)</b>      | <b>(14,626)</b>     | <b>(20,648,044)</b>  |
| <b>Balance, December 31, 2020</b>  | <b>35,029,877</b>    | <b>6,302,509</b>     | <b>13,818,330</b>    | <b>5,526,943</b>    | <b>60,677,659</b>    |
| Balance, January 1, 2019           | 15,860,990           | 4,796,771            | 7,705,113            | 6,579,273           | 34,942,147           |
| Collections                        | 16,644,093           | 14,185,313           | 4,580,252            | 2,232,956           | 37,642,614           |
| Interest earned                    | -                    | 79,007               | 198,699              | 27,488              | 305,194              |
| Deferred revenue recognized        | (12,174,473)         | (8,925,951)          | -                    | (6,260,064)         | (27,360,488)         |
| Balance, December 31, 2019         | \$ 20,330,610        | \$ 10,135,140        | \$ 12,484,064        | \$ 2,579,653        | \$ 45,529,467        |

### 11. Municipal debt

The City has assumed responsibility for the payment of principal and interest charges on certain long-term debt issued by other municipalities. At the end of the year, the outstanding principal amount of this liability is \$62,739,124 (2019 - \$63,993,013).

The annual principal repayments are:

|                     |                      |
|---------------------|----------------------|
| 2021                | \$ 10,845,850        |
| 2022                | 12,955,325           |
| 2023                | 7,716,327            |
| 2024                | 6,863,268            |
| 2025                | 7,231,372            |
| 2026 and thereafter | 17,126,982           |
|                     | <b>\$ 62,739,124</b> |

The annual principal and interest payments required to service the municipal debt are within the annual debt repayment limit prescribed by the Ontario Ministry of Municipal Affairs and Housing.

The municipal debt carries interest rates ranging from 0.45% to 6.40% (2019 - 1.45% to 5.40%). Interest charges for 2020 relating to municipal debt totalled \$2,286,127 (2019 - \$2,612,914).

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 12. Pension plan

The City makes contributions to the Ontario Municipal Employees' Retirement System (OMERS), which is a multi-employer plan, on behalf of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employee contributions are matched by the City. Contributions were required on account of current service in 2020 amounting to \$11,469,111 (2019 - \$11,301,959).

The latest available report for the OMERS plan was as at December 31, 2020. At that time the plan reported a \$3.2 billion actuarial deficit, based on actuarial liabilities of \$113.1 billion and actuarial assets of \$109.8 billion. Ongoing adequacy of the current contribution rates will need to be monitored and may lead to increased future funding requirements. As at December 31, 2020, the City has no obligation under the past service provisions of the OMERS agreement.

### 13. Employee future benefits

The estimated liability for employee future benefits is comprised of the following:

|                          | 2020                 | 2019                 |
|--------------------------|----------------------|----------------------|
| Sick leave benefit plan  | \$ 21,261,308        | \$ 20,634,016        |
| Post-retirement benefits | 22,662,843           | 21,096,542           |
| Future payments to WSIB  | 10,337,600           | 9,758,400            |
|                          | <b>\$ 54,261,751</b> | <b>\$ 51,488,958</b> |

#### Significant actuarial assumptions

|                                 | Workplace Safety Insurance Board |      | Sick Leave & Post-Retirement Benefits |      |
|---------------------------------|----------------------------------|------|---------------------------------------|------|
|                                 | 2020                             | 2019 | 2020                                  | 2019 |
| Discount rate                   | 2.25                             | 3.00 | 2.25                                  | 3.00 |
| Salary growth assumptions       | 3.00                             | 3.00 | 3.00                                  | 3.00 |
| CPI increase assumptions        | 2.00                             | 2.50 | 2.50                                  | 2.50 |
| Health care initial trend rate  | n/a                              | n/a  | 5.90                                  | 8.00 |
| Health care ultimate trend rate | n/a                              | n/a  | 4.50                                  | 5.00 |
| Dental care initial trend rate  | n/a                              | n/a  | 4.00                                  | 4.00 |
| Dental care ultimate trend rate | n/a                              | n/a  | 4.00                                  | 4.00 |

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 13. Employee future benefits (continued)

#### a. Sick leave benefit plan

Under the sick leave benefit plan, unused sick leave can accumulate and certain employees may become entitled to cash payments when they leave the City's employment. The amount of benefits paid during the year were \$1,831,663 (2019 - \$1,460,889).

A reserve fund to provide for this liability is included in accumulated surplus, in the amount of \$5,432,999 (2019 - \$4,210,025).

Anticipated undiscounted payments to employees who are eligible to retire are:

|                     |                      |
|---------------------|----------------------|
| 2021                | \$ 3,379,814         |
| 2022                | 822,481              |
| 2023                | 1,087,140            |
| 2024                | 1,190,091            |
| 2025                | 1,064,426            |
| 2026 and thereafter | 7,280,484            |
|                     | <b>\$ 14,824,436</b> |

The actuarial valuation of the future liability for sick leave assumes a discount rate of 2.25% (2019 - 3.00%). The last actuarial valuation for this liability was completed at December 31, 2020.

The actuarial expense for the current year was \$2,458,955 (2019 - \$2,483,618) and is comprised of the following items:

|                                               | 2020                | 2019                |
|-----------------------------------------------|---------------------|---------------------|
| Current period benefit cost                   | \$ 1,244,705        | \$ 1,123,601        |
| Amortization of actuarial losses              | 568,042             | 577,255             |
| Sick leave benefit expense                    | 1,812,747           | 1,700,856           |
| Sick leave benefit interest expense           | 646,208             | 782,762             |
| Total expenses related to sick leave benefits | <b>\$ 2,458,955</b> | <b>\$ 2,483,618</b> |

As at December 31, 2020, the unamortized actuarial losses were \$713,059 (2019 - \$577,427) and are amortized over 11 to 13 years (2019 - 11 to 13 years).

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 13. Employee future benefits (continued)

#### b. Post-retirement benefits

The City pays certain health, dental and life insurance benefits on behalf of its retired employees up to the age of 65 if they have at least ten years of service with the City. The amount of benefits paid during the year were \$1,168,498 (2019 - \$1,243,528).

The City holds no reserve to meet this liability.

The actuarial valuation of the future liability for post-retirement benefits assumes a discount rate of 2.25% (2019 - 3.00%) and inflation rates for benefit premiums of 3.0% to 4.5% (2019 - 4.0% to 8.0%). The last actuarial valuation for this liability was completed at December 31, 2020.

The actuarial expense for the year was \$2,734,799 (2019 - \$2,477,902) and is comprised of the following items:

|                                                    | 2020         | 2019         |
|----------------------------------------------------|--------------|--------------|
| Current period benefit cost                        | \$ 1,219,537 | \$ 1,048,409 |
| Amortization of actuarial losses                   | 766,915      | 597,949      |
| Post-retirement benefit expense                    | 1,986,452    | 1,646,358    |
| Post-retirement benefit interest expense           | 748,347      | 831,544      |
| Total expenses related to post-retirement benefits | \$ 2,734,799 | \$ 2,477,902 |

As at December 31, 2020, the unamortized actuarial losses were \$626,736 (2019 - \$3,213,052) and are amortized over 11 to 13 years (2019 - 11 to 13 years).

#### c. WSIB

The Workplace Safety and Insurance Board (WSIB) administers injured worker benefits payments on behalf of the City as a Schedule 2 employer. The amount of benefits paid during the year were \$1,872,600 (2019 - \$1,650,800).

A reserve fund to provide for this liability is included in accumulated surplus, in the amount of \$3,607,523 (2019 - \$2,610,604).

The actuarial valuation of the future liability for WSIB assumes a discount rate of 2.25% (2019 - 3.00%). The last actuarial valuation for this liability was completed at December 31, 2019.

The actuarial expense for the current year was \$2,451,800 (2019 - \$1,832,300) and is comprised of the following items:

|                                         | 2020         | 2019         |
|-----------------------------------------|--------------|--------------|
| Current period benefit cost             | \$ 926,100   | \$ 1,169,700 |
| Amortization of actuarial losses        | 960,200      | 261,700      |
| WSIB benefit expense                    | 1,886,300    | 1,431,400    |
| WSIB benefit interest expense           | 565,500      | 400,900      |
| Total expenses related to WSIB benefits | \$ 2,451,800 | \$ 1,832,300 |

As at December 31, 2020, the unamortized actuarial losses were \$1,059,300 (2019 - \$9,103,300) and are amortized over 12 years (2019 - 11 years).

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

### 14. Tangible capital assets

The continuity schedule of tangible capital assets is presented in Schedule A.

Assets under construction having a value of \$53,677,804 (2019 - \$65,929,958) have not been amortized. Amortization of these assets will commence when the assets are put into service.

Contributed tangible capital assets of \$19,856,345 (2019 - \$23,892,012) have been recognized at fair market value at the date of contribution. The contributed assets include land right of way as well as developer created linear assets such as water, sanitary, storm, and road assets.

The write-down of tangible capital assets during the year was \$36,275 (2019 - \$3,073,424).

The amount of interest capitalized was \$nil (2019 - \$nil).

### 15. Accumulated surplus

The accumulated surplus consists of individual fund surpluses/(deficits) and reserve funds as follows:

|                                                                                | 2020                    | 2019                    |
|--------------------------------------------------------------------------------|-------------------------|-------------------------|
| <b>Surplus:</b>                                                                |                         |                         |
| Invested in tangible capital assets                                            | \$ 1,324,000,850        | \$ 1,241,636,238        |
| Other                                                                          | 4,099,661               | 4,647,888               |
| Equity in Kitchener Power Corp. and its affiliates                             | 224,960,021             | 219,188,143             |
| Equity in Kitchener Generation Corporation                                     | 2,316,914               | 2,549,166               |
| Employee future benefits (unfunded)                                            | (54,261,751)            | (51,488,958)            |
| <b>Total surplus</b>                                                           | <b>1,501,115,695</b>    | <b>1,416,532,477</b>    |
| <b>Reserve funds set aside for specific purposes by Council for:</b>           |                         |                         |
| Capital                                                                        | 35,604,598              | 31,274,244              |
| Stabilization                                                                  | 39,039,907              | 29,203,988              |
| Program specific                                                               | 9,884,795               | 13,253,425              |
| Corporate                                                                      | 11,091,825              | 8,413,588               |
|                                                                                | <b>95,621,125</b>       | <b>82,145,245</b>       |
| <b>Reserve funds set aside for specific purposes by consolidated entities:</b> |                         |                         |
| Kitchener Public Library                                                       | 942,293                 | 381,460                 |
| Kitchener Downtown Improvement Area Board of Management                        | 50,000                  | 50,000                  |
| The Centre in the Square Inc.                                                  | 1,941,819               | 2,167,963               |
|                                                                                | <b>2,934,112</b>        | <b>2,599,423</b>        |
| <b>Total reserve funds</b>                                                     | <b>98,555,237</b>       | <b>84,744,668</b>       |
| <b>Accumulated surplus</b>                                                     | <b>\$ 1,599,670,932</b> | <b>\$ 1,501,277,145</b> |

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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### 16. Contingent liabilities

Legal actions have been undertaken against the City relating to a number of contract disputes and other matters. The outcome of these actions is not presently determinable. It is management's opinion that the City's insurance will adequately cover any potential liability arising from these contract disputes and other matters. Should any liability be determined and not covered by insurance it will be recognized in the period when it is determined.

### 17. Segmented information

The City of Kitchener is a diversified municipal government institution that provides a wide range of services to its citizens, including fire, roads, water, sewer, storm sewer, gasworks, libraries, and community services.

Segmented information has been presented in Schedule B by major functional classification of activities provided, consistent with the Consolidated Statement of Operations and provincially legislated requirements.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

### 18. Budget figures

The budget figures reflected in these consolidated statements are those approved by Council at a meeting on January 20, 2020. Budget figures have been translated to reflect Public Sector Accounting Board standards.

### 19. Comparative figures

Certain of the prior year's comparative figures have been reclassified to conform to the current year's presentation.

### 20. Impact of COVID-19 pandemic:

On March 11, 2020, the World Health Organization declared the Coronavirus Disease of 2019 (COVID-19) outbreak a pandemic. This has resulted in significant financial, market and societal impacts in Canada and around the world.

#### a. Current year transactions:

At the time of approval of these financial statements, the City has experienced the following in relation to the pandemic:

- Reduced revenue due to mandatory facility closures, event cancellations and reduced capacity in programs that continued
- Decreased demand for parking at City run parking facilities as many people were forced to work from home
- Reduced investment income as interest rates were lowered globally to help stabilize economic conditions
- Increased investment in technology infrastructure to support mandatory work from home measures
- Increased Personal Protective Equipment (PPE) costs for staff who are not able to effectively work from home

# THE CORPORATION OF THE CITY OF KITCHENER

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2020

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### 20. Impact of COVID-19 pandemic: (continued)

#### a. Current year transactions: (continued)

The following actions were undertaken to mitigate some of the negative implications of the pandemic:

- Transitioned hundreds of non-essential staff to Infectious Disease Emergency Leave (IDEL) on a temporary basis to offset reduced revenues
- Deferred certain capital projects to address potential cash flow concerns
- Received additional grant revenue as the Federal and Provincial governments introduced transfer payments to municipalities to help them deal with the financial implications of the pandemic

#### b. Subsequent events related to COVID-19:

Financial statements are required to be adjusted for events occurring between the date of the financial statements and the date of the auditors' report which provide additional evidence relating to conditions that existed as at year end. Management completed this assessment and did not identify any such adjustment.

The ultimate duration and magnitude of the COVID-19 pandemic's impact on the City's operations and financial position is not known at this time. There remains uncertainty over the resumption of in-person activities and services for the upcoming year. These impacts could include a decline in future cash flows, changes to the value of assets and liabilities, and the use of accumulated surplus to sustain operations. An estimate of the financial effect of the pandemic on the City is not practicable at this time.

# THE CORPORATION OF THE CITY OF KITCHENER

## Schedule A - Tangible Capital Assets

For the Year Ended December 31, 2020

|                                    | General           |                     |                      |                        |                       |                     |                    |                     | Infrastructure     |                     |                      |                           |                      |
|------------------------------------|-------------------|---------------------|----------------------|------------------------|-----------------------|---------------------|--------------------|---------------------|--------------------|---------------------|----------------------|---------------------------|----------------------|
|                                    | Land              | Land Improvements   | Buildings            | Leasehold Improvements | Machinery & Equipment | Computer Software   | Computer Hardware  | Vehicles            | Land               | Buildings           | Linear Assets        | Assets Under Construction | Total                |
| <b>Cost</b>                        |                   |                     |                      |                        |                       |                     |                    |                     |                    |                     |                      |                           |                      |
| Balance, beginning of year         | \$ 40,314,696     | \$ 60,309,180       | \$ 254,773,723       | \$ 3,054,251           | \$ 48,412,719         | \$ 34,345,451       | \$ 8,846,402       | \$ 28,250,488       | \$ 159,514,712     | \$ 67,244,632       | \$ 1,019,443,633     | \$ 65,929,991             | \$ 1,790,439,878     |
| Additions                          | 8,735,486         | 3,330,448           | 4,010,963            | -                      | 4,694,959             | 778,965             | 2,265,012          | 2,906,564           | 1,666,078          | 232,165             | 61,975,990           | 44,592,989                | 135,189,619          |
| Transfers                          | 3,699             | 10,228,987          | 4,549,795            | -                      | -                     | 232,640             | -                  | -                   | (3,699)            | -                   | 41,833,721           | (56,845,143)              | -                    |
| Disposals                          | (1,736)           | (2,661,168)         | (284,536)            | -                      | (3,362,106)           | (492,356)           | (803,510)          | (1,626,954)         | (21,530)           | -                   | (11,380,617)         | -                         | (20,634,513)         |
| <b>Balance, end of year</b>        | <b>49,052,145</b> | <b>71,207,447</b>   | <b>263,049,945</b>   | <b>3,054,251</b>       | <b>49,745,572</b>     | <b>34,864,700</b>   | <b>10,307,904</b>  | <b>29,530,098</b>   | <b>161,155,561</b> | <b>67,476,797</b>   | <b>1,111,872,727</b> | <b>53,677,837</b>         | <b>1,904,994,984</b> |
| <b>Accumulated amortization</b>    |                   |                     |                      |                        |                       |                     |                    |                     |                    |                     |                      |                           |                      |
| Balance, beginning of year         | -                 | (18,596,365)        | (127,163,359)        | (949,645)              | (23,021,861)          | (17,733,481)        | (4,465,795)        | (11,826,178)        | -                  | (21,000,509)        | (324,046,447)        | -                         | (548,803,640)        |
| Disposals                          | -                 | 2,171,063           | 252,075              | -                      | 3,239,118             | 492,356             | 803,510            | 1,513,066           | -                  | -                   | 11,131,055           | -                         | 19,602,243           |
| Amortization expense               | -                 | (2,863,395)         | (7,235,642)          | (60,132)               | (4,215,324)           | (2,585,687)         | (1,490,011)        | (2,377,061)         | -                  | (2,164,457)         | (28,801,028)         | -                         | (51,792,737)         |
| <b>Balance, end of year</b>        | <b>-</b>          | <b>(19,288,697)</b> | <b>(134,146,926)</b> | <b>(1,009,777)</b>     | <b>(23,998,067)</b>   | <b>(19,826,812)</b> | <b>(5,152,296)</b> | <b>(12,690,173)</b> | <b>-</b>           | <b>(23,164,966)</b> | <b>(341,716,420)</b> | <b>-</b>                  | <b>(580,994,134)</b> |
| <b>Net book value, end of year</b> | <b>49,052,145</b> | <b>51,918,750</b>   | <b>128,903,019</b>   | <b>2,044,474</b>       | <b>25,747,505</b>     | <b>15,037,888</b>   | <b>5,155,608</b>   | <b>16,839,925</b>   | <b>161,155,561</b> | <b>44,311,831</b>   | <b>770,156,307</b>   | <b>53,677,837</b>         | <b>1,324,000,850</b> |
| Net book value, beginning of year  | \$ 40,314,696     | \$ 41,712,815       | \$ 127,610,364       | \$ 2,104,606           | \$ 25,390,858         | \$ 16,611,970       | \$ 4,380,607       | \$ 16,424,310       | \$ 159,514,712     | \$ 46,244,123       | \$ 695,397,186       | \$ 65,929,991             | \$ 1,241,636,238     |

# THE CORPORATION OF THE CITY OF KITCHENER

## Schedule A - Tangible Capital Assets (Continued)

For the Year Ended December 31, 2019

|                                    | General           |                     |                      |                        |                       |                     |                    |                     | Infrastructure     |                     |                      |                           |                      |
|------------------------------------|-------------------|---------------------|----------------------|------------------------|-----------------------|---------------------|--------------------|---------------------|--------------------|---------------------|----------------------|---------------------------|----------------------|
|                                    | Land              | Land Improvements   | Buildings            | Leasehold Improvements | Machinery & Equipment | Computer Software   | Computer Hardware  | Vehicles            | Land               | Buildings           | Linear Assets        | Assets Under Construction | Total                |
| <b>Cost</b>                        |                   |                     |                      |                        |                       |                     |                    |                     |                    |                     |                      |                           |                      |
| Balance, beginning of year         | \$ 43,159,033     | \$ 52,733,665       | \$ 252,551,466       | \$ 3,054,251           | \$ 47,423,184         | \$ 33,025,867       | \$ 8,674,902       | \$ 28,214,478       | \$ 150,658,880     | \$ 67,159,013       | \$ 972,568,510       | \$ 45,131,973             | \$ 1,704,355,222     |
| Additions                          | 3,434,971         | 5,444,628           | 2,288,311            | -                      | 4,672,931             | 1,025,211           | 1,018,436          | 1,905,083           | 9,153,608          | 85,619              | 44,682,698           | 42,571,363                | 116,282,859          |
| Transfers                          | -                 | 2,414,919           | 129,902              | -                      | -                     | 666,606             | 2,025              | -                   | -                  | -                   | 18,552,563           | (21,766,015)              | -                    |
| Disposals                          | (6,279,308)       | (284,032)           | (195,956)            | -                      | (3,683,396)           | (372,233)           | (848,961)          | (1,869,073)         | (297,776)          | -                   | (16,360,138)         | (7,330)                   | (30,198,203)         |
| <b>Balance, end of year</b>        | <b>40,314,696</b> | <b>60,309,180</b>   | <b>254,773,723</b>   | <b>3,054,251</b>       | <b>48,412,719</b>     | <b>34,345,451</b>   | <b>8,846,402</b>   | <b>28,250,488</b>   | <b>159,514,712</b> | <b>67,244,632</b>   | <b>1,019,443,633</b> | <b>65,929,991</b>         | <b>1,790,439,878</b> |
| <b>Accumulated amortization</b>    |                   |                     |                      |                        |                       |                     |                    |                     |                    |                     |                      |                           |                      |
| Balance, beginning of year         | -                 | (16,510,079)        | (119,981,752)        | (878,948)              | (22,315,512)          | (15,672,587)        | (3,835,067)        | (11,146,961)        | -                  | (18,837,863)        | (309,692,723)        | -                         | (518,871,492)        |
| Disposals                          | -                 | 284,032             | 56,555               | -                      | 3,450,673             | 372,233             | 848,371            | 1,738,238           | -                  | -                   | 12,864,061           | -                         | 19,614,163           |
| Amortization expense               | -                 | (2,370,318)         | (7,238,162)          | (70,697)               | (4,157,022)           | (2,433,127)         | (1,479,099)        | (2,417,455)         | -                  | (2,162,646)         | (27,217,785)         | -                         | (49,546,311)         |
| <b>Balance, end of year</b>        | <b>-</b>          | <b>(18,596,365)</b> | <b>(127,163,359)</b> | <b>(949,645)</b>       | <b>(23,021,861)</b>   | <b>(17,733,481)</b> | <b>(4,465,795)</b> | <b>(11,826,178)</b> | <b>-</b>           | <b>(21,000,509)</b> | <b>(324,046,447)</b> | <b>-</b>                  | <b>(548,803,640)</b> |
| <b>Net book value, end of year</b> | <b>40,314,696</b> | <b>41,712,815</b>   | <b>127,610,364</b>   | <b>2,104,606</b>       | <b>25,390,858</b>     | <b>16,611,970</b>   | <b>4,380,607</b>   | <b>16,424,310</b>   | <b>159,514,712</b> | <b>46,244,123</b>   | <b>695,397,186</b>   | <b>65,929,991</b>         | <b>1,241,636,238</b> |
| Net book value, beginning of year  | \$ 43,159,033     | \$ 36,223,586       | \$ 132,569,714       | \$ 2,175,303           | \$ 25,107,672         | \$ 17,353,280       | \$ 4,839,835       | \$ 17,067,517       | \$ 150,658,880     | \$ 48,321,150       | \$ 662,875,787       | \$ 45,131,973             | \$ 1,185,483,730     |

# THE CORPORATION OF THE CITY OF KITCHENER

## Schedule B - Segmented Information

For the Year Ended December 31, 2020

|                                                                 | General<br>Government | Protection<br>Services | Transportation<br>Services | Environmental<br>Services | Health<br>Services | Social and<br>Family<br>Services | Recreation<br>and Cultural<br>Services | Planning and<br>Development | Gasworks             | Total                |
|-----------------------------------------------------------------|-----------------------|------------------------|----------------------------|---------------------------|--------------------|----------------------------------|----------------------------------------|-----------------------------|----------------------|----------------------|
| <b>Revenue</b>                                                  |                       |                        |                            |                           |                    |                                  |                                        |                             |                      |                      |
| Taxation                                                        | \$ 20,408,657         | \$ 39,659,620          | \$ 18,240,111              | \$ 1,559,145              | \$ 284,950         | \$ 1,576,267                     | \$ 45,303,697                          | \$ 7,977,838                | \$ -                 | \$ 135,010,285       |
| User fees and charges                                           | 1,556,252             | 9,769,595              | 5,185,211                  | 135,997,387               | 2,052,063          | 119,626                          | 8,277,841                              | 2,635,309                   | 77,964,599           | 243,557,883          |
| Grants                                                          | 12,529,786            | 58,683                 | 9,591,846                  | 3,550,804                 | 21,250             | 756,999                          | 4,541,901                              | 135,477                     | 580,572              | 31,767,318           |
| Investment income                                               | 6,516,076             | 145,929                | 97,113                     | 368,108                   | 269,463            | 2,819                            | 92,825                                 | 214,057                     | 230,550              | 7,936,940            |
| Penalties and interest on taxes                                 | 2,925,246             | -                      | -                          | -                         | -                  | -                                | -                                      | -                           | -                    | 2,925,246            |
| Development charge revenue recognized                           | 1,654,222             | (21,513)               | 1,066,237                  | 6,540,364                 | -                  | -                                | 88,932                                 | 253,858                     | -                    | 9,582,100            |
| Share of net income of Kitchener Power Corp. and its affiliates | 9,629,978             | -                      | -                          | -                         | -                  | -                                | -                                      | -                           | -                    | 9,629,978            |
| Share of net income of Kitchener Generation Corporation         | 61,402                | -                      | -                          | -                         | -                  | -                                | -                                      | -                           | -                    | 61,402               |
| Contributions of tangible capital assets                        | -                     | -                      | 3,687,060                  | 10,431,016                | -                  | -                                | 390,021                                | 5,348,248                   | -                    | 19,856,345           |
| Other                                                           | 445,155               | 268,034                | 249,280                    | 100,489                   | 8,197              | 61,317                           | 783,349                                | 116,680                     | 182,876              | 2,215,377            |
| <b>Total revenue</b>                                            | <b>55,726,774</b>     | <b>49,880,348</b>      | <b>38,116,858</b>          | <b>158,547,313</b>        | <b>2,635,923</b>   | <b>2,517,028</b>                 | <b>59,478,566</b>                      | <b>16,681,467</b>           | <b>78,958,597</b>    | <b>462,542,874</b>   |
| <b>Operating expenses</b>                                       |                       |                        |                            |                           |                    |                                  |                                        |                             |                      |                      |
| Salaries, wages and employee benefits                           | 37,320,769            | 46,210,751             | 12,494,166                 | 11,226,459                | 1,337,401          | 1,727,314                        | 33,686,149                             | 6,255,036                   | 6,162,816            | 156,420,861          |
| Materials                                                       | 15,582,856            | 4,928,009              | 7,632,354                  | 66,707,038                | 350,959            | 353,604                          | 14,133,708                             | 2,340,414                   | 37,223,829           | 149,252,771          |
| Municipal debt interest                                         | 195,692               | 122,158                | 346,715                    | 14,774                    | 33,783             | -                                | 1,111,080                              | 461,925                     | -                    | 2,286,127            |
| Interfunctional and program support                             | (25,461,470)          | 2,638,386              | 3,248,850                  | 8,489,303                 | 435,607            | 56,914                           | 4,229,044                              | 1,276,645                   | 5,086,721            | -                    |
| External transfers                                              | 117,507               | 8,292                  | 8,184                      | 495,510                   | -                  | 105,000                          | 1,725,247                              | 1,965,245                   | 31,370               | 4,456,355            |
| Amortization of tangible capital assets                         | 6,399,646             | 1,512,647              | 14,410,944                 | 11,407,212                | 159,569            | 79,186                           | 9,416,670                              | 359,624                     | 8,047,239            | 51,792,737           |
| Loss (gain) on disposals of tangible capital assets             | (410,408)             | (11,870)               | 125,270                    | (14,826)                  | (1,875)            | -                                | 179,292                                | (50,079)                    | 124,732              | (59,764)             |
| <b>Total expenses</b>                                           | <b>33,744,592</b>     | <b>55,408,373</b>      | <b>38,266,483</b>          | <b>98,325,470</b>         | <b>2,315,444</b>   | <b>2,322,018</b>                 | <b>64,481,190</b>                      | <b>12,608,810</b>           | <b>56,676,707</b>    | <b>364,149,087</b>   |
| <b>Annual surplus</b>                                           | <b>\$ 21,982,182</b>  | <b>\$ (5,528,025)</b>  | <b>\$ (149,625)</b>        | <b>\$ 60,221,843</b>      | <b>\$ 320,479</b>  | <b>\$ 195,010</b>                | <b>\$ (5,002,624)</b>                  | <b>\$ 4,072,657</b>         | <b>\$ 22,281,890</b> | <b>\$ 98,393,787</b> |

# THE CORPORATION OF THE CITY OF KITCHENER

## Schedule B - Segmented Information (Continued)

For the Year Ended December 31, 2019

|                                                                 | General<br>Government | Protection<br>Services | Transportation<br>Services | Environmental<br>Services | Health<br>Services  | Social and<br>Family<br>Services | Recreation<br>and Cultural<br>Services | Planning and<br>Development | Gasworks             | Total                |
|-----------------------------------------------------------------|-----------------------|------------------------|----------------------------|---------------------------|---------------------|----------------------------------|----------------------------------------|-----------------------------|----------------------|----------------------|
| <b>Revenue</b>                                                  |                       |                        |                            |                           |                     |                                  |                                        |                             |                      |                      |
| Taxation                                                        | \$ 20,621,082         | \$ 38,369,826          | \$ 17,301,419              | \$ 1,537,925              | \$ 276,914          | \$ 1,419,782                     | \$ 43,021,829                          | \$ 7,979,452                | \$ -                 | \$ 130,528,229       |
| User fees and charges                                           | 1,711,821             | 10,867,745             | 8,367,647                  | 126,055,879               | 1,897,871           | 497,096                          | 31,022,423                             | 4,028,409                   | 81,973,614           | 266,422,505          |
| Grants                                                          | 294,066               | 12,489                 | 9,458,754                  | 786,684                   | 11,199              | 763,421                          | 3,866,330                              | 116,882                     | -                    | 15,309,825           |
| Investment income                                               | 9,389,705             | 214,580                | 123,024                    | 343,579                   | 316,639             | 3,428                            | 198,888                                | 322,006                     | 320,756              | 11,232,605           |
| Penalties and interest on taxes                                 | 3,429,802             | -                      | -                          | -                         | -                   | -                                | -                                      | -                           | -                    | 3,429,802            |
| Development charge revenue recognized                           | 1,163,760             | 10,955                 | 1,183,016                  | 5,163,000                 | -                   | -                                | 4,535,657                              | 118,085                     | -                    | 12,174,473           |
| Share of net income of Kitchener Power Corp. and its affiliates | 9,361,530             | -                      | -                          | -                         | -                   | -                                | -                                      | -                           | -                    | 9,361,530            |
| Share of net income of Kitchener Generation Corporation         | 30,716                | -                      | -                          | -                         | -                   | -                                | -                                      | -                           | -                    | 30,716               |
| Contributions of tangible capital assets                        | -                     | 1,527,325              | 11,509,909                 | 8,808,484                 | -                   | -                                | 1,399,886                              | -                           | 646,408              | 23,892,012           |
| Other                                                           | 585,178               | 198,674                | 240,093                    | 2,009,377                 | 6,450               | 20,191                           | 1,019,019                              | 162,647                     | 179,734              | 4,421,363            |
| <b>Total revenue</b>                                            | <b>46,587,660</b>     | <b>51,201,594</b>      | <b>48,183,862</b>          | <b>144,704,928</b>        | <b>2,509,073</b>    | <b>2,703,918</b>                 | <b>85,064,032</b>                      | <b>12,727,481</b>           | <b>83,120,512</b>    | <b>476,803,060</b>   |
| <b>Operating expenses</b>                                       |                       |                        |                            |                           |                     |                                  |                                        |                             |                      |                      |
| Salaries, wages and employee benefits                           | 36,685,667            | 42,818,113             | 14,001,627                 | 11,277,237                | 1,616,009           | 2,143,660                        | 43,193,895                             | 6,776,860                   | 5,556,537            | 164,069,605          |
| Materials                                                       | 18,974,685            | 4,328,789              | 8,368,213                  | 64,254,633                | 517,847             | 572,144                          | 19,882,600                             | 2,706,390                   | 42,139,967           | 161,745,268          |
| Municipal debt interest                                         | 414,629               | 135,516                | 419,005                    | 25,621                    | 30,748              | 7,394                            | 1,007,125                              | 572,876                     | -                    | 2,612,914            |
| Interfunctional and program support                             | (24,490,650)          | 2,499,855              | 3,967,710                  | 7,610,502                 | 480,263             | 66,753                           | 4,533,091                              | 1,291,237                   | 4,041,239            | -                    |
| External transfers                                              | 152,677               | -                      | 17,670                     | 475,127                   | -                   | 700                              | 1,628,879                              | 1,882,189                   | 30,907               | 4,188,149            |
| Amortization of tangible capital assets                         | 6,390,563             | 1,348,766              | 14,144,161                 | 10,748,372                | 165,238             | 74,384                           | 8,750,849                              | 478,102                     | 7,445,876            | 49,546,311           |
| Loss (gain) on disposals of tangible capital assets             | (1,039,960)           | 229,540                | 4,914,239                  | 126,985                   | 3,717               | -                                | 452,401                                | (37,397)                    | 363,864              | 5,013,389            |
| <b>Total expenses</b>                                           | <b>37,087,611</b>     | <b>51,360,579</b>      | <b>45,832,625</b>          | <b>94,518,477</b>         | <b>2,813,822</b>    | <b>2,865,035</b>                 | <b>79,448,840</b>                      | <b>13,670,257</b>           | <b>59,578,390</b>    | <b>387,175,636</b>   |
| <b>Annual surplus</b>                                           | <b>\$ 9,500,049</b>   | <b>\$ (158,985)</b>    | <b>\$ 2,351,237</b>        | <b>\$ 50,186,451</b>      | <b>\$ (304,749)</b> | <b>\$ (161,117)</b>              | <b>\$ 5,615,192</b>                    | <b>\$ (942,776)</b>         | <b>\$ 23,542,122</b> | <b>\$ 89,627,424</b> |



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## INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council, Inhabitants and Ratepayers of The Corporation of the City of Kitchener

### ***Opinion***

We have audited the financial statements of The Trust Funds of the Corporation of the City of Kitchener (the Entity), which comprise:

- the balance sheet as at December 31, 2020
- the statement of continuity for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the balance sheet of the Entity as at December 31, 2020, and the statement of continuity for the year then ended in accordance with Canadian public sector accounting standards.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.



Page 3

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP' with a horizontal line underneath.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

June 28, 2021

# CORPORATION OF THE CITY OF KITCHENER TRUST

## FUNDS

### Balance Sheet

As at December 31, 2020

|                           | 2020                | 2019                |
|---------------------------|---------------------|---------------------|
| <b>Assets</b>             |                     |                     |
| Accounts receivable       | \$ 58,299           | \$ 60,934           |
| Interest receivable       | 170,577             | 117,999             |
| Loans receivable (Note 2) | 524,842             | 575,000             |
| Investments (Note 3)      |                     |                     |
| Short-term                | 520,828             | 4,423,669           |
| Long-term                 | 15,511,894          | 10,941,805          |
|                           | <b>16,786,440</b>   | <b>16,119,407</b>   |
| <b>Fund Balance</b>       | <b>\$16,786,440</b> | <b>\$16,119,407</b> |

The accompanying notes are an integral part of these financial statements.

# CORPORATION OF THE CITY OF KITCHENER TRUST FUNDS

## Statement of Continuity

For the Year Ended December 31, 2020

|                                   | 2020                 | 2019                 |
|-----------------------------------|----------------------|----------------------|
| <b>Receipts</b>                   |                      |                      |
| Perpetual care                    | \$ 434,431           | \$ 334,501           |
| Interest earned                   | 434,240              | 485,578              |
| Other                             | 65,617               | 184,536              |
|                                   | <b>934,288</b>       | <b>1,004,615</b>     |
| <b>Expenditures</b>               |                      |                      |
| Transfer to cemeteries operations | 267,255              | 313,722              |
|                                   | <b>267,255</b>       | <b>313,722</b>       |
| <b>Net change in fund</b>         | <b>667,033</b>       | <b>690,893</b>       |
| Balance, beginning of year        | 16,119,407           | 15,428,514           |
| <b>Balance, end of year</b>       | <b>\$ 16,786,440</b> | <b>\$ 16,119,407</b> |

The accompanying notes are an integral part of these financial statements.

# CORPORATION OF THE CITY OF KITCHENER TRUST FUNDS

## Notes to the Financial Statements

For the Year Ended December 31, 2020

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### 1. Summary of significant accounting policies

The Financial Statements have been prepared in accordance with Canadian generally accepted accounting principles for local government as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The significant accounting policies are summarized below.

#### a. Basis of Accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes receipts as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

### 2. Loans receivable

During 2019, under authorization of the Bereavement Authority of Ontario, the Woodland Cemetery Perpetual Care Trust issued a loan to the Corporation of the City of Kitchener in the amount of \$575,000. The loan bears interest at 3% and will be repaid over ten years beginning in February 2020.

### 3. Investments

The long-term investments of \$15,511,894 (2019 - \$10,941,805) reported on the Balance Sheet at cost, have a market value of \$16,183,064 (2019 - \$11,488,467).

### 4. Statement of Cash Flow

A separate statement of cash flow is not presented, since cash flow from operating, investing and financing activities are readily apparent from the other financial statements.

# CORPORATION OF THE CITY OF KITCHENER TRUST FUNDS

## Schedule of Continuity by Fund

For the Year Ended December 31, 2020

|                        | Balance<br>December 31,<br>2019 | Perpetual Care<br>Funds | Interest Earned | Other Receipts | Transfer Interest<br>to Cemeteries | Disbursements | Balance<br>December 31,<br>2020 |
|------------------------|---------------------------------|-------------------------|-----------------|----------------|------------------------------------|---------------|---------------------------------|
| <b>Perpetual care</b>  |                                 |                         |                 |                |                                    |               |                                 |
| Mount Hope Cemetery    | \$ 597,216                      | \$ 2,069                | \$ 15,725       | \$ 650         | \$ 15,725                          | \$ -          | \$ 599,935                      |
| Woodland Cemetery      | 5,253,020                       | 125,913                 | 143,138         | 10,050         | 125,889                            | -             | 5,406,232                       |
| Bridgeport Cemetery    | 161,767                         | 5,514                   | 4,296           | 700            | 4,296                              | -             | 167,981                         |
| Williamsburg Cemetery  | 3,870,868                       | 300,660                 | 104,947         | 15,100         | 104,947                            | -             | 4,186,628                       |
| St. Peter's Cemetery   | 495,538                         | 275                     | 13,024          | 250            | 13,024                             | -             | 496,063                         |
| <b>Cemetery Trusts</b> |                                 |                         |                 |                |                                    |               |                                 |
| F. E. Tremain          | 15,550                          | -                       | 409             | -              | 409                                | -             | 15,550                          |
| Florence V. Cober      | 8,783                           | -                       | 231             | -              | 231                                | -             | 8,783                           |
| L. F. Glick            | 20,664                          | -                       | 543             | -              | 543                                | -             | 20,664                          |
| Edna Atherton          | 1,331                           | -                       | 35              | -              | 35                                 | -             | 1,331                           |
| George Wright Estate   | 42,614                          | -                       | 1,120           | -              | 1,120                              | -             | 42,614                          |
| E. L. Goetz            | 1,357                           | -                       | 36              | -              | 36                                 | -             | 1,357                           |
| E. Weiderhold          | 38,065                          | -                       | 1,000           | -              | 1,000                              | -             | 38,065                          |
| Prepaid Interments     | 5,612,634                       | -                       | 149,736         | 38,867         | -                                  | -             | 5,801,237                       |
|                        | \$ 16,119,407                   | \$ 434,431              | \$ 434,240      | \$ 65,617      | \$ 267,255                         | \$ -          | \$ 16,786,440                   |



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## INDEPENDENT AUDITORS' REPORT

To the Members of the Belmont Improvement Area Board of Management

### ***Opinion***

We have audited the financial statements of Belmont Improvement Area Board of Management (the Entity), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of revenue and expenses and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations, and its changes in net financial assets for the year then ended in accordance with Canadian public sector accounting standards relevant to preparing such a financial statement.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.



Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.



Page 3

- The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP' with a horizontal line underneath.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

June 28, 2021

# BELMONT IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Financial Position

As at December 31, 2020

|                                           | 2020             | 2019             |
|-------------------------------------------|------------------|------------------|
| <b>Financial assets</b>                   |                  |                  |
| Cash                                      | \$ 16,757        | \$ 1,679         |
| <b>Financial liabilities</b>              |                  |                  |
| Accounts payable and accrued liabilities  | 8,355            | 12,148           |
| <b>Net financial assets (liabilities)</b> | <b>8,402</b>     | <b>(10,469)</b>  |
| <b>Non-financial assets</b>               |                  |                  |
| Tangible capital assets                   | 46,588           | 49,551           |
| Prepaid expenses                          | 918              | 841              |
|                                           | <b>47,506</b>    | <b>50,392</b>    |
| <b>Net assets</b>                         | <b>55,908</b>    | <b>39,923</b>    |
| <b>Accumulated Surplus</b>                |                  |                  |
| Accumulated net revenue (deficit)         | 9,320            | (9,628)          |
| Invested in tangible capital assets       | 46,588           | 49,551           |
| <b>Total accumulated surplus</b>          | <b>\$ 55,908</b> | <b>\$ 39,923</b> |

The accompanying notes are an integral part of these financial statements.

# BELMONT IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Revenue and Expenses and Accumulated Surplus

For the Year Ended December 31, 2020

|                                         | 2020             | 2019             |
|-----------------------------------------|------------------|------------------|
| <b>Revenue</b>                          |                  |                  |
| Assessments                             | \$ 40,616        | \$ 40,753        |
| Grants                                  | 12,850           | -                |
| Other revenue                           | 2,336            | 7,586            |
|                                         | <b>55,802</b>    | <b>48,339</b>    |
| <b>Expenses</b>                         |                  |                  |
| Streetscaping                           | 1,081            | 4,767            |
| Audit                                   | 1,808            | 1,808            |
| Summer maintenance                      | 147              | 11,646           |
| Insurance                               | 1,895            | 1,741            |
| Winter maintenance                      | 14,370           | 18,083           |
| Advertising                             | 10,581           | 5,282            |
| Miscellaneous                           | 5,616            | 5,068            |
| Amortization                            | 4,319            | 2,303            |
|                                         | <b>39,817</b>    | <b>50,698</b>    |
| <b>Net surplus (deficit) for year</b>   | <b>15,985</b>    | <b>(2,359)</b>   |
| Accumulated surplus, beginning of year  | 39,923           | 42,282           |
| <b>Accumulated surplus, end of year</b> | <b>\$ 55,908</b> | <b>\$ 39,923</b> |

The accompanying notes are an integral part of these financial statements.

# BELMONT IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Change in Net Financial Assets

For the Year Ended December 31, 2020

|                                                        | 2020             | 2019               |
|--------------------------------------------------------|------------------|--------------------|
| <b>Net surplus (deficit) for year</b>                  | <b>\$ 15,985</b> | <b>\$ (2,359)</b>  |
| Acquisition of tangible capital assets                 | (1,356)          | (50,286)           |
| Amortization of tangible capital assets                | 4,319            | 2,303              |
| Acquisition of prepaid expenses                        | (77)             | (66)               |
| <b>Change in net financial assets</b>                  | <b>18,871</b>    | <b>(50,408)</b>    |
| Net financial assets, beginning of year                | (10,469)         | 39,939             |
| <b>Net financial assets (liabilities), end of year</b> | <b>\$ 8,402</b>  | <b>\$ (10,469)</b> |

The accompanying notes are an integral part of these financial statements.

# BELMONT IMPROVEMENT AREA BOARD OF MANAGEMENT

## Notes to Financial Statements

For the Year Ended December 31, 2020

---

### 1. Summary of significant accounting policies

The financial statements of the Belmont Improvement Area Board of Management are the representation of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgment. The following is a summary of the significant accounting policies followed in the preparation of these financial statements:

#### a) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

| Assets            | Amortization Period |
|-------------------|---------------------|
| Equipment         | 5 to 15 years       |
| Computer Hardware | 2 Years             |

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets received as contributions are recorded at their fair value at time of receipt and are recorded as revenue.

#### b) Accrual basis of accounting

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue as it becomes available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

# BELMONT IMPROVEMENT AREA BOARD OF MANAGEMENT

## Notes to Financial Statements

For the Year Ended December 31, 2020

### 2. Tangible capital assets

|                                          | Machinery &<br>Equipment | Computer<br>Hardware | Total            |
|------------------------------------------|--------------------------|----------------------|------------------|
| <b>Cost</b>                              |                          |                      |                  |
| Balance, beginning of year               | \$ 59,523                | \$ -                 | \$ 59,523        |
| Additions                                | -                        | 1,356                | 1,356            |
| <b>Balance, end of year</b>              | <b>59,523</b>            | <b>1,356</b>         | <b>60,879</b>    |
| <b>Accumulated amortization</b>          |                          |                      |                  |
| Balance, beginning of year               | (9,972)                  | -                    | (9,972)          |
| Disposals                                | -                        | -                    | -                |
| Amortization expense                     | (3,979)                  | (339)                | (4,318)          |
| <b>Balance, end of year</b>              | <b>(13,951)</b>          | <b>(339)</b>         | <b>(14,290)</b>  |
| <b>Net book value, end of year</b>       | <b>45,572</b>            | <b>1,017</b>         | <b>46,589</b>    |
| <b>Net book value, beginning of year</b> | <b>\$ 49,551</b>         | <b>\$ -</b>          | <b>\$ 49,551</b> |

### 3. Statement of cash flow

A separate statement of cash flow is not presented, since cash flow from operating, investing and financing activities are readily apparent from the other financial statements.



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## INDEPENDENT AUDITORS' REPORT

### *Opinion*

We have audited the financial statements of Kitchener Downtown Improvement Area Board of Management (the "Entity"), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of revenue and expenses and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



Page 3

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada  
May 26, 2021

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Financial Position

Year ended December 31, 2020, with comparative information for 2019

|                         | 2020           | 2019           |
|-------------------------|----------------|----------------|
| <b>Financial Assets</b> |                |                |
| Cash                    | \$ 429,461     | \$ 263,352     |
| Term deposits (note 2)  | 114,921        | 113,712        |
| Accounts receivable     | 38,463         | 75,426         |
| Prepaid expenses        | 9,821          | 10,817         |
|                         | <u>592,666</u> | <u>463,307</u> |

## Financial Liabilities

|                                       |                |                |
|---------------------------------------|----------------|----------------|
| Accounts payable and accrued charges  | 251,073        | 92,683         |
| Due to the City of Kitchener (note 4) | 107,997        | 184,312        |
|                                       | <u>359,070</u> | <u>276,995</u> |

|                      |         |         |
|----------------------|---------|---------|
| Net financial assets | 233,596 | 186,312 |
|----------------------|---------|---------|

## Non-Financial Assets

|                                  |                   |                   |
|----------------------------------|-------------------|-------------------|
| Tangible capital assets (note 5) | 21,450            | 30,688            |
| Net assets                       | <u>\$ 255,046</u> | <u>\$ 217,000</u> |

## Accumulated Surplus

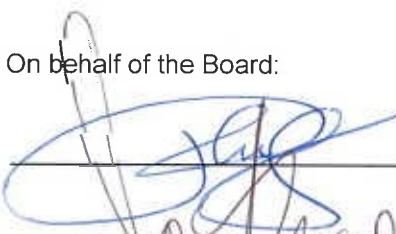
|                                     |           |           |
|-------------------------------------|-----------|-----------|
| Reserve for rate stabilization      | \$ 50,000 | \$ 50,000 |
| Accumulated net revenue             | 183,596   | 136,312   |
| Invested in tangible capital assets | 21,450    | 30,688    |

Impact of COVID-19 (note 7)

|                           |                   |                   |
|---------------------------|-------------------|-------------------|
| Total accumulated surplus | <u>\$ 255,046</u> | <u>\$ 217,000</u> |
|---------------------------|-------------------|-------------------|

See accompanying notes to financial statements.

On behalf of the Board:

 Director

 Director

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Revenue and Expenses and Accumulated Surplus

Year ended December 31, 2020, with comparative information for 2019

|                                        | Budget<br>2020<br>(note 6) | Actual<br>2020 | Actual<br>2019 |
|----------------------------------------|----------------------------|----------------|----------------|
| Revenue:                               |                            |                |                |
| Assessments                            | \$ 1,379,000               | \$ 1,379,000   | \$ 1,379,000   |
| Interest                               | -                          | 1,250          | 833            |
| Other income                           | 10,000                     | 15,856         | 25,585         |
|                                        | 1,389,000                  | 1,396,106      | 1,405,418      |
| Expenses:                              |                            |                |                |
| Promotions and advertising             | 311,000                    | 311,786        | 435,582        |
| Salaries, wages and benefits           | 342,702                    | 362,005        | 406,341        |
| Administration                         | 114,198                    | 87,818         | 106,604        |
| Meetings and seminars                  | 600                        | 1,371          | 7,920          |
| Safety and beautification              | 100,000                    | 76,882         | 241,594        |
| Member relations                       | 375,500                    | 297,585        | 11,153         |
| Amortization                           | -                          | 12,616         | 14,175         |
| Downtown Improvement Project           | -                          | -              | 29,241         |
| Queen Street Project                   | 100,000                    | 100,000        | 100,000        |
|                                        | 1,344,000                  | 1,250,063      | 1,352,610      |
| Net revenue before other items         | 45,000                     | 146,043        | 52,808         |
| Net assessment write-offs (note 4)     | 45,000                     | 107,997        | 84,312         |
| Annual surplus (deficit)               | -                          | 38,046         | (31,504)       |
| Accumulated surplus, beginning of year | 217,000                    | 217,000        | 248,504        |
| Accumulated surplus, end of year       | \$ 217,000                 | \$ 255,046     | \$ 217,000     |

See accompanying notes to financial statements.

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Changes in Net Financial Assets

Year ended December 31, 2020, with comparative information for 2019

|                                         | 2020       | 2019        |
|-----------------------------------------|------------|-------------|
| Annual surplus (deficit)                | \$ 38,046  | \$ (31,504) |
| Acquisition of tangible capital assets  | (3,378)    | (609)       |
| Amortization of tangible capital assets | 12,616     | 14,175      |
| Change in net financial assets          | 47,284     | (17,938)    |
| Net financial assets, beginning of year | 186,312    | 204,250     |
| Net financial assets, end of year       | \$ 233,596 | \$ 186,312  |

See accompanying notes to financial statements.

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

## Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019

|                                             | 2020       | 2019        |
|---------------------------------------------|------------|-------------|
| Cash provided by (used in):                 |            |             |
| Operating activities:                       |            |             |
| Annual surplus (deficit)                    | \$ 38,046  | \$ (31,504) |
| Item not involving cash:                    |            |             |
| Amortization                                | 12,616     | 14,175      |
| Changes in non-cash assets and liabilities: |            |             |
| Accounts receivable                         | 36,963     | (45,204)    |
| Prepaid expenses                            | 996        | (4,418)     |
| Accounts payable and accrued liabilities    | 158,390    | (29,520)    |
| Due to the City of Kitchener                | (76,315)   | 109,294     |
| Cash from operating activities              | 170,696    | 12,823      |
| Investing activities:                       |            |             |
| Acquisition of tangible capital assets      | (3,378)    | (609)       |
| Purchase of investments                     | (1,209)    | (826)       |
| Cash used in investing activities           | (4,587)    | (1,435)     |
| Increase in cash                            | 166,109    | 11,388      |
| Cash, beginning of year                     | 263,352    | 251,964     |
| Cash, end of year                           | \$ 429,461 | \$ 263,352  |

See accompanying notes to financial statements.

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

Notes to Financial Statements

Year ended December 31, 2020

---

## 1. Summary of significant accounting policies:

Kitchener Downtown Improvement Area Board of Management (the "Board") is established for the main purpose of revitalizing the Central Business District of the City of Kitchener. It is designated as a Business Improvement Area (BIA) through the Ontario Municipal Act and a City of Kitchener by-law enacted in 1977.

The financial statements of the Board are the representation of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgment.

### (a) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

| Asset                  | Useful Life - Years |
|------------------------|---------------------|
| Computers              | 4 years             |
| Furniture and fixtures | 7 years             |
| Leasehold improvements | 7 years             |
| Event equipment        | 10 years            |

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

### (b) Accrual basis of accounting:

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

Notes to Financial Statements, continued

Year ended December 31, 2020

---

## 1. Summary of significant accounting policies (continued):

### (c) Revenue recognition:

Revenues are recognized as follows:

The Board Assessment revenue is recorded on an annual basis using the proportionate share of the total number of businesses for the year and an annually established rate per business. Revenue is recognized when assessed.

Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.

## 2. Term deposits:

The term deposits consist of the following:

| Principal | Maturity       | Rate  |
|-----------|----------------|-------|
| \$ 10,908 | May 5, 2021    | 0.20% |
| 51,622    | March 30, 2022 | 0.20% |
| 52,391    | April 14, 2021 | 0.30% |

---

## 3. Commitments:

During 2016, the Board executed a new lease agreement. The lease expires on June 30, 2021. The Board is committed to the following minimum payments under the agreement:

|      |           |
|------|-----------|
| 2021 | \$ 17,769 |
|------|-----------|

---

## 4. City of Kitchener:

The Board receives assessment income from the City of Kitchener for its operations. During the year, assessment write-offs were incurred for \$107,997 (2019 - \$84,312).

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

Notes to Financial Statements, continued

Year ended December 31, 2020

## 5. Tangible capital assets:

|                           | Opening<br>balance | Additions | Disposals/<br>Transfers | Write-<br>downs | Balance,<br>end of<br>year | Accumulated<br>amortization,<br>beginning<br>of year | Net<br>book value,<br>beginning<br>of year | Deletions | Amortization | Accumulated<br>amortization,<br>end of<br>year | Net<br>book value,<br>end of<br>year |
|---------------------------|--------------------|-----------|-------------------------|-----------------|----------------------------|------------------------------------------------------|--------------------------------------------|-----------|--------------|------------------------------------------------|--------------------------------------|
| Computers                 | \$ 27,148          | \$ 3,378  | \$ -                    | \$ -            | \$ 30,526                  | \$ 25,772                                            | \$ 1,376                                   | \$ -      | \$ 1,419     | \$ 27,191                                      | \$ 3,335                             |
| Furniture                 | 67,005             | -         | -                       | -               | 67,005                     | 56,179                                               | 10,826                                     | -         | 4,452        | 60,631                                         | 6,374                                |
| Leasehold<br>improvements | 3,498              | -         | -                       | -               | 3,498                      | 3,498                                                | -                                          | -         | -            | 3,498                                          | -                                    |
| Event equipment           | 48,175             | -         | -                       | -               | 48,175                     | 29,689                                               | 18,486                                     | -         | 6,745        | 36,434                                         | 11,741                               |
|                           | \$ 145,826         | \$ 3,378  | \$ -                    | \$ -            | \$ 149,204                 | \$ 115,138                                           | \$ 30,688                                  | \$ -      | \$ 12,616    | \$ 127,754                                     | \$ 21,450                            |

# KITCHENER DOWNTOWN IMPROVEMENT AREA BOARD OF MANAGEMENT

Notes to Financial Statements, continued

Year ended December 31, 2020

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## **6. Budget figures:**

The budget figures shown in the financial statements were approved by the Board of Kitchener Downtown Improvement Area Board of Management at a meeting on November 27, 2019.

## **7. Impact of COVID-19 pandemic:**

On March 11, 2020, the World Health Organization declared the Coronavirus (COVID-19) outbreak a pandemic. This has resulted in significant financial, market and societal impacts in Canada and around the world.

During the year, the Board has experienced the following in relation to the pandemic:

- Mandatory working from home requirements for those able to do so

The situation is evolving and the ultimate duration and magnitude of the impact on the economy is not known at this time. The outbreak has not had any material impacts on the operation of the Board to date, and management does not expect any material impacts given the nature and scope of the business, and management will continue to actively monitor the situation.



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## INDEPENDENT AUDITORS' REPORT

To the members of Kitchener Public Library

### ***Opinion***

We have audited the financial statements of Kitchener Public Library (the Entity), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of operations and changes in accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



Page 3

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

March 17, 2021

# KITCHENER PUBLIC LIBRARY

## Statement of Financial Position

December 31, 2020, with comparative information for 2019

|                                                   | 2020         | 2019         |
|---------------------------------------------------|--------------|--------------|
| <b>Financial assets</b>                           |              |              |
| Cash                                              | \$ 1,896,092 | \$ 1,174,596 |
| Accounts receivable                               | 313,171      | 165,351      |
| Due from City of Kitchener                        | 137,924      | 116,781      |
| Investments                                       | 50,000       | 50,000       |
| Endowment investments                             | 100,000      | 100,000      |
| Total financial assets                            | 2,497,187    | 1,606,728    |
| <b>Financial liabilities</b>                      |              |              |
| Accounts payable and accrued liabilities          | 758,751      | 483,797      |
| Due to Early Literacy Alliance of Waterloo Region | 300,000      | —            |
| Deferred revenue                                  | 404,781      | 641,506      |
|                                                   | 1,463,532    | 1,125,303    |
| Net financial assets                              | 1,033,655    | 481,425      |
| <b>Non-financial assets</b>                       |              |              |
| Tangible capital assets (note 2)                  | 5,285,676    | 5,364,961    |
| Prepaid expenses                                  | 8,955        | —            |
|                                                   | 5,294,631    | 5,364,961    |
| Impact of COVID-19 pandemic (note 8)              |              |              |
| Accumulated surplus (note 6)                      | \$ 6,328,286 | \$ 5,846,386 |

See accompanying notes to financial statements.

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# KITCHENER PUBLIC LIBRARY

## Statement of Operations and Accumulated Surplus

Year ended December 31, 2020, with comparative information for 2019

|                                                          | Budget 2020         | Actual 2020         | Actual 2019         |
|----------------------------------------------------------|---------------------|---------------------|---------------------|
| <b>Revenues:</b>                                         |                     |                     |                     |
| Grants:                                                  |                     |                     |                     |
| The City of Kitchener – Operating                        | \$ 11,249,620       | \$ 11,297,620       | \$ 11,039,863       |
| The City of Kitchener – Capital and special (note 3)     | –                   | 505,315             | 771,687             |
| The City of Kitchener – special (note 4)                 | –                   | 54,473              | 542,226             |
| Province of Ontario                                      | 286,755             | 306,980             | 306,980             |
| Fines                                                    | 206,000             | 59,180              | 206,613             |
| Interest and miscellaneous                               | 35,649              | 330,890             | 59,237              |
| Photocopy                                                | 43,000              | 18,695              | 45,665              |
| Room rental                                              | 60,000              | 7,876               | 35,428              |
| Partnerships                                             | 55,000              | 50,032              | 29,401              |
| <b>Total revenue</b>                                     | <b>11,936,024</b>   | <b>12,631,061</b>   | <b>13,037,100</b>   |
| <b>Expenses:</b>                                         |                     |                     |                     |
| Personnel costs (schedule 1)                             | 9,150,900           | 8,078,108           | 8,922,094           |
| Resource materials                                       | 1,207,900           | 1,514,742           | 1,459,024           |
| Facilities costs (schedule 4)                            | 795,800             | 896,012             | 852,639             |
| Equipment (schedule 2)                                   | 366,500             | 862,586             | 706,897             |
| Required expenditures related to special grants (note 4) | –                   | 54,473              | 562,451             |
| Expenditures related to capital and special (note 3)     | –                   | 310,944             | 475,048             |
| Administrative (schedule 3)                              | 217,574             | 216,674             | 209,470             |
| Processing/bindery                                       | 111,000             | 92,553              | 118,887             |
| Programs and publicity (schedule 5)                      | 76,500              | 63,914              | 72,763              |
| General library equipment                                | 9,850               | 59,155              | 5,827               |
| <b>Total expenses</b>                                    | <b>11,936,024</b>   | <b>12,149,161</b>   | <b>13,385,100</b>   |
| <b>Excess (deficiency) of expenses over revenue</b>      | <b>–</b>            | <b>481,900</b>      | <b>(348,000)</b>    |
| <b>Accumulated surplus, beginning of year</b>            | <b>5,846,386</b>    | <b>5,846,386</b>    | <b>6,194,386</b>    |
| <b>Accumulated surplus, end of year</b>                  | <b>\$ 5,846,386</b> | <b>\$ 6,328,286</b> | <b>\$ 5,846,386</b> |

See accompanying notes to financial statements.

# KITCHENER PUBLIC LIBRARY

## Statement of Change in Net Financial Assets

Year ended December 31, 2020, with comparative information for 2019

|                                              | 2020         | 2019         |
|----------------------------------------------|--------------|--------------|
| Excess (deficiency) of expenses over revenue | \$ 481,900   | \$ (348,000) |
| Acquisition of tangible capital assets       | (1,275,551)  | (1,084,430)  |
| Amortization of tangible capital assets      | 1,354,836    | 1,432,468    |
|                                              | 561,185      | 38           |
| Change in prepaid expenses                   | (8,955)      | —            |
| Change in net financial assets               | 552,230      | 38           |
| Net financial assets, beginning of year      | 481,425      | 481,387      |
| Net financial assets, end of year            | \$ 1,033,655 | \$ 481,425   |

See accompanying notes to financial statements.

# KITCHENER PUBLIC LIBRARY

## Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019

|                                                   | 2020         | 2019         |
|---------------------------------------------------|--------------|--------------|
| Operating activities:                             |              |              |
| Excess (deficiency) of expenses over revenue      | \$ 481,900   | \$ (348,000) |
| Item not involving cash:                          |              |              |
| Amortization of tangible capital assets           | 1,354,836    | 1,432,468    |
| Changes in non-cash operating working capital     |              |              |
| Accounts receivable                               | (147,820)    | (47,503)     |
| Prepaid expenses                                  | (8,955)      | –            |
| Due from City of Kitchener                        | (21,143)     | 164,850      |
| Accounts payable and accrued liabilities          | 274,954      | (382,621)    |
| Due to Early Literacy Alliance of Waterloo Region | 300,000      | –            |
| Deferred revenue                                  | (236,725)    | (258,694)    |
| Cash provided by operating activities             | 1,997,047    | 560,500      |
| Capital activities:                               |              |              |
| Cash used to acquire tangible capital assets      | (1,275,551)  | (1,084,430)  |
| Increase (decrease) in cash                       | 721,496      | (523,930)    |
| Cash, beginning of year                           | 1,174,596    | 1,698,526    |
| Cash, end of year                                 | \$ 1,896,092 | \$ 1,174,596 |

See accompanying notes to financial statements.

# KITCHENER PUBLIC LIBRARY

## Notes to Financial Statements

Year ended December 31, 2020

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Kitchener Public Library (the "Board") was incorporated as a not-for-profit organization, without share capital, under the laws of Ontario. It is a Board of the City of Kitchener (the "City") and is dependent on the City for a significant portion of its operating and capital funding.

The Board contributes to the community as a resource and a gateway with sources of information and works of imagination.

### 1. Significant accounting policies:

The financial statements of the Board are the representation of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments. The following is a summary of the significant accounting policies followed in the preparation of these financial statements.

#### (a) Accrual basis of accounting:

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

#### (b) Revenue recognition:

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recorded as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Government transfers, contributions, and other amounts are received from third parties pursuant to legislation, regulation, or agreement and may only be used in the conduct of certain programs, in the completion of specific work, or the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible assets are acquired.

# KITCHENER PUBLIC LIBRARY

Notes to Financial Statements, continued

Year ended December 31, 2020

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## 1. Significant accounting policies (continued):

### (c) Investments:

Investments consist of bonds and are recorded at amortized cost. Discounts and premiums arising on the purchase of these investments are amortized over the term of the investments. When there has been a loss in value that is other than a temporary decline in value, the respective investment is written down to recognize the loss.

### (d) Endowment investments:

Endowment investments received are recorded as financial assets which have the principal restricted for use.

Income earned on the endowment is used for the purpose specified by the donor. Any unspent funds earned during the year are deferred for future use.

### (e) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

| Asset                             | Rate          |
|-----------------------------------|---------------|
| Furniture, fixtures and equipment | 10 - 30 years |
| Other equipment and vehicle       | 8 years       |
| Computers                         | 3 - 10 years  |
| Books and audio visual equipment  | 2 - 10 years  |

### (f) Deferred revenue:

Deferred revenue represents unspent funds subject to external restrictions as to how the funds are disbursed. These amounts are subsequently included in revenue when the related expenditures are made.

# KITCHENER PUBLIC LIBRARY

Notes to Financial Statements, continued

Year ended December 31, 2020

## 2. Tangible capital assets:

| 2020                            | Books and audio<br>visual resources | Computers    | Furniture, fixtures<br>and equipment | Other equipment<br>and vehicle | Total         |
|---------------------------------|-------------------------------------|--------------|--------------------------------------|--------------------------------|---------------|
| <b>Cost</b>                     |                                     |              |                                      |                                |               |
| Balance, beginning of year      | \$ 8,110,180                        | \$ 2,684,395 | \$ 2,085,656                         | \$ 108,462                     | \$ 12,988,693 |
| Additions                       | 686,278                             | 494,909      | 38,142                               | 56,222                         | 1,275,551     |
| Disposals                       | (1,166,230)                         | (106,194)    | (2,400)                              | —                              | (1,274,824)   |
| Balance, end year               | 7,630,228                           | 3,073,110    | 2,121,398                            | 164,684                        | 12,989,420    |
| <b>Accumulated amortization</b> |                                     |              |                                      |                                |               |
| Balance, beginning of year      | 4,696,182                           | 1,952,973    | 905,695                              | 68,882                         | 7,623,732     |
| Amortization                    | 934,962                             | 274,054      | 145,307                              | 513                            | 1,354,836     |
| Disposals                       | (1,166,230)                         | (106,194)    | (2,400)                              | —                              | (1,274,824)   |
| Balance, end of year            | 4,464,914                           | 2,120,833    | 1,048,602                            | 69,395                         | 7,703,744     |
| Net book value, end of year     | \$ 3,165,314                        | \$ 952,277   | \$ 1,072,796                         | \$ 95,289                      | \$ 5,285,676  |

# KITCHENER PUBLIC LIBRARY

Notes to Financial Statements, continued

Year ended December 31, 2020

## 2. Tangible capital assets (continued):

| 2019                            | Books and audio<br>visual resources | Computers    | Furniture, fixtures<br>and equipment | Other equipment<br>and vehicle | Total         |
|---------------------------------|-------------------------------------|--------------|--------------------------------------|--------------------------------|---------------|
| <b>Cost</b>                     |                                     |              |                                      |                                |               |
| Balance, beginning of year      | \$ 8,459,103                        | \$ 2,565,456 | \$ 2,045,157                         | \$ 70,806                      | \$ 13,140,522 |
| Additions                       | 819,351                             | 164,847      | 62,576                               | 37,656                         | 1,084,430     |
| Disposals                       | (1,168,274)                         | (45,908)     | (22,077)                             | –                              | (1,236,259)   |
| Balance, end year               | 8,110,180                           | 2,684,395    | 2,085,656                            | 108,462                        | 12,988,693    |
| <b>Accumulated amortization</b> |                                     |              |                                      |                                |               |
| Balance, beginning of year      | 4,854,990                           | 1,718,820    | 785,565                              | 68,148                         | 7,427,523     |
| Amortization                    | 1,009,466                           | 280,061      | 142,207                              | 734                            | 1,432,468     |
| Disposals                       | (1,168,274)                         | (45,908)     | (22,077)                             | –                              | (1,236,259)   |
| Balance, end of year            | 4,696,182                           | 1,952,973    | 905,695                              | 68,882                         | 7,623,732     |
| Net book value, end of year     | \$ 3,413,998                        | \$ 731,422   | \$ 1,179,961                         | \$ 39,580                      | \$ 5,364,961  |

# KITCHENER PUBLIC LIBRARY

Notes to Financial Statements, continued

Year ended December 31, 2020

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### 3. Capital and special grants:

Each year, the City approves capital and special grants for the Board to purchase specific capital items.

The capital grants approved for 2020 included \$98,000 (2019 - \$96,000) for general renovations, maintenance and upgrading of existing facilities, \$345,644 (2019 - \$290,251) for communication infrastructure and technology upgrades, \$28,560 (2019 - \$28,000) for KPL Accessibility Fund, \$nil for the library automation system (2019 - \$200,000), \$111,100 for resources, furniture and equipment (2019 - \$nil) and \$954,000 (2019 - \$4,508,159) for the southwest community library.

The portion of these grants and previous year grants that are included in revenue in 2020 is \$505,315 (2019 - \$771,687).

### 4. Special grants:

As directed by the funding agency or terms of any applicable agreements, expenditures are made to finance, in whole or in part, capital items, replacements and maintenance projects.

In 2020, the Board received various special non-recurring grants and donations totaling \$124,579 (2019 - \$410,689). The portion of these grants and previous year special grants that are included in revenue in 2020 is \$54,473 (2019 - \$542,226). The remainder is included in deferred revenue.

### 5. Pension plan:

The Board makes contributions to the Ontario Municipal Employees Retirement Systems (OMERS), which is a multi-employer plan, on behalf of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rate of pay.

During the year, the Board incurred expenses equal to \$599,262 (2019 - \$618,799) for current service on behalf of its staff.

The latest available report for the OMERS plan was as at December 31, 2019. At that time the plan reported a \$3.4 billion actuarial deficit, based on actuarial liabilities of \$106.4 billion and actuarial assets of \$103.0 billion. Ongoing adequacy of the current contribution rates will need to be monitored and may lead to increased future funding requirements. As at December 31, 2019, the Board has no obligation under the past service provisions of the OMERS agreement.

# KITCHENER PUBLIC LIBRARY

Notes to Financial Statements, continued

Year ended December 31, 2020

## 6. Accumulated surplus:

The accumulated surplus consists of surplus and reserve funds as follows:

|                                     | 2020         | 2019         |
|-------------------------------------|--------------|--------------|
| Invested in tangible capital assets | \$ 5,285,676 | \$ 5,364,761 |
| Endowment investments               | 100,000      | 100,000      |
| Reserves set aside by the Board:    |              |              |
| Capital fund                        | 344,460      | 344,460      |
| HR fund                             | 37,000       | 37,000       |
| Inclusion fund                      | 253,000      | —            |
| Improvement fund                    | 307,833      | —            |
| Total reserves                      | 942,293      | 381,460      |
| Surplus                             | 317          | 165          |
|                                     | \$ 6,328,286 | \$ 5,846,386 |

## 7. Comparative information:

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year accumulated surplus.

## 8. Impact of COVID-19 pandemic:

On March 11, 2020, the World Health Organization declared the Coronavirus COVID-19 (COVID-19) outbreak a pandemic. This has resulted in significant financial, market and societal impacts in Canada and around the world.

### (a) Current year transactions:

At the time of approval of these financial statements, the Board has experienced the following in relation to the pandemic:

- limiting in-person activities affecting room rental, photocopying and fines; and
- investment in infrastructure to support mandatory working from home requirements for those able to do so.

Financial statements are required to be adjusted for events occurring between the date of the financial statements and the date of the auditors' report which provide additional evidence relating to conditions that existed as at year end. Management completed this assessment and did not identify any such adjustment.

### (b) Subsequent events related to COVID-19:

The ultimate duration and magnitude of the COVID-19 pandemic's impact on the Board's operations and financial position is not known at this time. There remains uncertainty over the resumption of in-person activities and services for the upcoming year.

These impacts could include a decline in future cash flows, changes to the value of assets and liabilities, and the use of accumulated surplus to sustain operations. An estimate of the financial effect of the pandemic on the Board is not practicable at this time.

# KITCHENER PUBLIC LIBRARY

## Schedules of Expenses

Year ended December 31, 2020, with comparative information for 2019

|                                            | 2020                | 2019                |
|--------------------------------------------|---------------------|---------------------|
| <b>Schedule 1 – Personnel</b>              |                     |                     |
| Salaries                                   | \$ 6,527,373        | \$ 7,296,398        |
| Pension benefits                           | 875,506             | 916,484             |
| Health benefits                            | 428,386             | 441,813             |
| Employment insurance                       | 115,830             | 136,883             |
| Sick leave reserve                         | 70,000              | 70,000              |
| Staff training                             | 44,097              | 37,387              |
| WSIB                                       | 16,916              | 23,129              |
|                                            | <b>\$ 8,078,108</b> | <b>\$ 8,922,094</b> |
| <b>Schedule 2 – Equipment</b>              |                     |                     |
| Amortization                               | \$ 419,874          | \$ 423,002          |
| Technology                                 | 435,351             | 269,618             |
| Equipment maintenance                      | 7,361               | 14,277              |
|                                            | <b>\$ 862,586</b>   | <b>\$ 706,897</b>   |
| <b>Schedule 3 – Administrative</b>         |                     |                     |
| General business                           | \$ 44,683           | \$ 61,254           |
| Stationery                                 | 52,225              | 55,857              |
| Professional services                      | 77,210              | 50,507              |
| Insurance                                  | 19,988              | 19,596              |
| Telephone                                  | 16,718              | 15,439              |
| Postage and delivery                       | 5,850               | 6,817               |
|                                            | <b>\$ 216,674</b>   | <b>\$ 209,470</b>   |
| <b>Schedule 4 – Facilities</b>             |                     |                     |
| Facilities expenses                        | \$ 572,142          | \$ 488,384          |
| Main utilities                             | 236,437             | 264,002             |
| Country Hills building                     | 50,076              | 54,174              |
| Forest Heights utilities                   | 25,457              | 22,959              |
| Pioneer Park building                      | 11,773              | 22,525              |
| Grand River Stanley Park building          | 127                 | 595                 |
|                                            | <b>\$ 896,012</b>   | <b>\$ 852,639</b>   |
| <b>Schedule 5 – Programs and Publicity</b> |                     |                     |
| Promotional                                | \$ 30,831           | \$ 44,697           |
| Public programs                            | 33,083              | 28,066              |
|                                            | <b>\$ 63,914</b>    | <b>\$ 72,763</b>    |



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## INDEPENDENT AUDITORS' REPORT

To the Directors of The Centre In The Square Inc.

### ***Opinion***

We have audited the financial statements of The Centre In The Square Inc. (The Centre), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of operations for the year then ended
- the statement of change in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Centre as at December 31, 2020, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of The Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Page 2

***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing The Centre's financial reporting process.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



Page 3

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on The Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font. Below the signature is a single horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants, Licensed Public Accountants  
Waterloo, Canada  
March 17, 2021

# THE CENTRE IN THE SQUARE INC.

## Statement of Financial Position

December 31, 2020, with comparative information for 2019

|                                          | 2020          | 2019          |
|------------------------------------------|---------------|---------------|
| <b>Net Assets</b>                        |               |               |
| Financial assets:                        |               |               |
| Cash                                     | \$ 1,323,322  | \$ 3,463,348  |
| Due from City of Kitchener               | 47,410        | 151,853       |
| Accounts receivable (note 2)             | 65,464        | 209,396       |
| Interest receivable                      | 1,696         | 2,218         |
| Costs to be recovered                    | 75,700        | 197,541       |
| Investments (note 3)                     | 1,403,623     | 1,436,372     |
| Total financial assets                   | 2,917,215     | 5,460,728     |
| Financial liabilities:                   |               |               |
| Accounts payable and accrued liabilities | 442,118       | 1,541,044     |
| Deferred revenue (note 4)                | 718,750       | 2,103,261     |
|                                          | 1,160,868     | 3,644,305     |
| Net financial assets                     | 1,756,347     | 1,816,423     |
| Non-financial assets:                    |               |               |
| Tangible capital assets (note 5)         | 13,298,098    | 13,027,549    |
| Inventories (note 6)                     | 57,568        | 80,329        |
| Prepaid expenses                         | 127,904       | 271,211       |
|                                          | 13,483,570    | 13,379,089    |
| Net assets                               | \$ 15,239,917 | \$ 15,195,512 |

## Accumulated Surplus

|                                             |               |               |
|---------------------------------------------|---------------|---------------|
| Operating fund activities (note 7)          | \$ -          | \$ -          |
| Reserves - Capital (notes 8 and 12)         | 1,128,872     | 1,362,582     |
| Reserves - Performance Development (note 9) | -             | -             |
| Reserves - Sustainability (notes 9 and 12)  | 201,271       | 199,068       |
| Reserves - Restricted (notes 10 and 12)     | 611,676       | 606,313       |
| Invested in tangible capital assets         | 13,298,098    | 13,027,549    |
| Impact of COVID-19 pandemic (note 13)       |               |               |
| Accumulated surplus                         | \$ 15,239,917 | \$ 15,195,512 |

See accompanying notes to financial statements.

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# THE CENTRE IN THE SQUARE INC.

## Statement of Operations

Year ended December 31, 2020, with comparative information for 2019

|                                           | Budget 2020   | Actual 2020   | Actual 2019<br>(note 14) |
|-------------------------------------------|---------------|---------------|--------------------------|
| Revenues:                                 |               |               |                          |
| Performances                              | \$ 6,165,915  | \$ 1,208,630  | \$ 4,859,040             |
| Rent - Kitchener-Waterloo Symphony        | 102,485       | 173,325       | 203,210                  |
| Capital reserve fund surcharge (note 8)   | 316,800       | 113,260       | 432,917                  |
| Grants from City of Kitchener - Operating | 2,000,000     | 2,000,000     | 2,000,000                |
| Grants from City of Kitchener - Capital   | 1,560,492     | 618,177       | 925,984                  |
| Grants from other governments - Operating | 45,000        | 739,223       | 45,000                   |
| Grants from other governments - Capital   | -             | -             | 248,127                  |
| Donations                                 | 2,000         | 17,697        | 26,727                   |
| Investment income                         | 67,500        | 58,495        | 118,746                  |
| Sponsorships and memberships              | 142,722       | 55,529        | 74,901                   |
| Rent - Kitchener-Waterloo Art Gallery     | 101,100       | 103,020       | 101,100                  |
| Lottery revenue                           | -             | 2,885         | 7,493                    |
| Other                                     | 198,000       | 200,437       | 677,274                  |
| Gain (loss) on investments                | -             | (11,659)      | 21,321                   |
| Total revenue                             | 10,702,014    | 5,279,019     | 9,741,840                |
| Expenses:                                 |               |               |                          |
| Direct:                                   |               |               |                          |
| Performances                              | 5,068,400     | 866,456       | 3,425,292                |
| Unrecoverable performance costs           | -             | 189,749       | -                        |
| Operating:                                |               |               |                          |
| Administration                            | 530,000       | 351,999       | 553,187                  |
| Marketing                                 | 105,000       | 36,418        | 100,406                  |
| Lottery expenses                          | -             | 2,751         | 7,348                    |
| Occupancy                                 | 850,000       | 554,614       | 778,781                  |
| Salaries and wages                        | 2,837,484     | 2,326,070     | 3,419,955                |
| Recoveries - performances                 | (593,978)     | (212,501)     | (641,297)                |
| Amortization                              | 800,000       | 1,028,720     | 934,191                  |
| Write down of tangible capital assets     | 150,000       | 36,275        | 190,865                  |
| Reserves expenditures (note 12)           | 20,000        | 54,063        | 55,733                   |
| Total expenses                            | 9,766,906     | 5,234,614     | 8,824,461                |
| Excess of revenue over expenses           | 935,108       | 44,405        | 917,379                  |
| Accumulated surplus, beginning of year    | 15,195,512    | 15,195,512    | 14,278,133               |
| Accumulated surplus, end of year          | \$ 16,130,620 | \$ 15,239,917 | \$ 15,195,512            |

See accompanying notes to financial statements.

# THE CENTRE IN THE SQUARE INC.

## Statement of Change in Net Financial Assets

Year ended December 31, 2020, with comparative information for 2019

|                                             | 2020         | 2019         |
|---------------------------------------------|--------------|--------------|
| Excess of revenue over expenses             | \$ 44,405    | \$ 917,379   |
| Acquisition of tangible capital assets      | (1,335,544)  | (1,530,159)  |
| Amortization of tangible capital assets     | 1,028,720    | 934,191      |
| Write-down of tangible capital assets       | 36,275       | 190,865      |
|                                             | (226,144)    | 512,276      |
| Net use of inventories                      | 22,761       | 1,539        |
| Net use (acquisition) of prepaid expenses   | 143,307      | (21,075)     |
|                                             | 166,068      | (19,536)     |
| Increase (decrease) in net financial assets | (60,076)     | 492,740      |
| Net financial assets, beginning of year     | 1,816,423    | 1,323,683    |
| Net financial assets, end of year           | \$ 1,756,347 | \$ 1,816,423 |

See accompanying notes to financial statements.

# THE CENTRE IN THE SQUARE INC.

## Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019

|                                                 | 2020         | 2019         |
|-------------------------------------------------|--------------|--------------|
| Operating activities:                           |              |              |
| Excess of revenue over expenses                 | \$ 44,405    | \$ 917,379   |
| Items not involving cash:                       |              |              |
| Amortization                                    | 1,028,720    | 934,191      |
| Write down of tangible capital assets           | 36,275       | 190,865      |
| Change in non-cash operating working capital    | (1,946,631)  | (1,791,794)  |
| Cash provided by (used in) operating activities | (837,231)    | 250,641      |
| Capital activities:                             |              |              |
| Cash used to acquire tangible capital assets    | (1,335,544)  | (1,530,159)  |
| Investing activities:                           |              |              |
| Investments                                     | 32,749       | (46,667)     |
| Decrease in cash                                | (2,140,026)  | (1,326,185)  |
| Cash, beginning of year                         | 3,463,348    | 4,789,533    |
| Cash, end of year                               | \$ 1,323,322 | \$ 3,463,348 |

See accompanying notes to financial statements.

# THE CENTRE IN THE SQUARE INC.

## Notes to Financial Statements

Year ended December 31, 2020

The mission of The Centre In The Square Inc. ("The Centre"), is to create memorable experiences. It is incorporated as a not-for-profit corporation without share capital, is exempt from income taxes under the Income Tax Act, and is a registered charity. The Centre is governed by a Board of Directors and receives an operating grant from the City of Kitchener ("the City").

### 1. Significant accounting policies:

The financial statements of The Centre are the representation of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments as established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgment.

#### (a) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight-line basis over their estimated useful lives as follows:

| Asset     | Rate          |
|-----------|---------------|
| Buildings | 5 - 100 years |
| Equipment | 4 - 50 years  |
| Computers | 3 - 10 years  |
| Software  | 3 years       |
| Site      | 2 - 50 years  |

#### (b) Accrual basis of accounting:

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

#### (c) Inventories:

Bar stock inventories are valued at the most recent replacement cost. Supplies inventories are valued at the lower of cost and net realizable value on a first-in, first-out basis. Net realizable value is defined as replacement cost.

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

## 1. Significant accounting policies (continued):

### (d) Investments:

Investments are recorded at the lower of cost or market value on a fund portfolio basis. Interest income and all expenses are fully accrued.

### (e) Revenue:

Performance revenue is recognized when the show occurs. Deferred gift certificate revenue is an estimate based upon gift certificate sales during the period from July 1 to December 31 of the current year.

## 2. Accounts receivable:

|                                 | 2020       | 2019       |
|---------------------------------|------------|------------|
| Accounts receivable             | \$ 282,475 | \$ 209,396 |
| Allowance for doubtful accounts | (217,011)  | -          |
|                                 | \$ 65,464  | \$ 209,396 |

## 3. Investments:

Investments consist of:

|        | Carrying value<br>2020 | Market<br>2020 | Carrying value<br>2019 | Market<br>2019 |
|--------|------------------------|----------------|------------------------|----------------|
| Cash   | \$ 26,481              | \$ 26,481      | \$ 11,793              | \$ 11,793      |
| GICs   | 752,873                | 752,873        | 788,417                | 788,417        |
| Bonds  | 336,592                | 343,354        | 357,338                | 358,257        |
| Shares | 287,677                | 482,693        | 278,824                | 450,887        |
|        | \$ 1,403,623           | \$ 1,605,401   | \$ 1,436,372           | \$ 1,609,354   |

## 4. Deferred revenue:

Deferred revenue consists of the following:

|                   | 2020       | 2019         |
|-------------------|------------|--------------|
| Performances      | \$ 630,444 | \$ 1,991,661 |
| Gift certificates | 53,911     | 45,701       |
| Sponsorships      | 28,705     | 19,116       |
| Other             | 5,367      | 39,618       |
| Membership        | 323        | 7,165        |
|                   | \$ 718,750 | \$ 2,103,261 |

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

## 5. Tangible capital assets:

| 2020                                  | Land       | Buildings     | Equipment    | Computers  | Software   | Site         | Work in Progress | Total         |
|---------------------------------------|------------|---------------|--------------|------------|------------|--------------|------------------|---------------|
| <b>Cost</b>                           |            |               |              |            |            |              |                  |               |
| Balance, beginning of year            | \$ 975,300 | \$ 12,827,961 | \$ 6,742,672 | \$ 206,052 | \$ 154,781 | \$ 1,790,229 | \$ 412,704       | \$ 23,109,699 |
| Additions                             | -          | 308,828       | 500,742      | 10,764     | 10,855     | 104,443      | 399,912          | 1,335,544     |
| Disposals                             | -          | (284,536)     | (99,623)     | -          | (141,649)  | (16,301)     | -                | (542,109)     |
| Transfers                             | -          | 384,931       | -            | -          | 26,013     | 1,760        | (412,704)        | -             |
| Cost, end year                        | 975,300    | 13,237,184    | 7,143,791    | 216,816    | 50,000     | 1,880,131    | 399,912          | 23,903,134    |
| <b>Accumulated amortization</b>       |            |               |              |            |            |              |                  |               |
| Balance, beginning of year            | -          | 4,924,994     | 4,052,803    | 174,511    | 154,781    | 775,061      | -                | 10,082,150    |
| Amortization                          | -          | 506,578       | 394,634      | 28,432     | 12,289     | 86,787       | -                | 1,028,720     |
| Disposals                             | -          | (252,075)     | (95,809)     | -          | (141,649)  | (16,301)     | -                | (505,834)     |
| Accumulated amortization, end of year | -          | 5,179,497     | 4,351,628    | 202,943    | 25,421     | 845,547      | -                | 10,605,036    |
| Net book value, end of year           | \$ 975,300 | \$ 8,057,687  | \$ 2,792,163 | \$ 13,873  | \$ 24,579  | \$ 1,034,584 | \$ 399,912       | \$ 13,298,098 |

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

## 5. Tangible capital assets (continued):

| 2019                                  | Land       | Buildings     | Equipment    | Computers  | Software   | Site         | Work in Progress | Total         |
|---------------------------------------|------------|---------------|--------------|------------|------------|--------------|------------------|---------------|
| <b>Cost</b>                           |            |               |              |            |            |              |                  |               |
| Balance, beginning of year            | \$ 975,300 | \$ 12,081,401 | \$ 6,694,213 | \$ 245,548 | \$ 154,781 | \$ 1,731,398 | \$ 140,732       | \$ 22,023,373 |
| Additions                             | -          | 812,614       | 218,219      | 20,090     | -          | 70,032       | 409,204          | 1,530,159     |
| Disposals                             | -          | (195,956)     | (169,760)    | (59,586)   | -          | (11,201)     | (7,330)          | (443,833)     |
| Transfers                             | -          | 129,902       | -            | -          | -          | -            | (129,902)        | -             |
| Cost, end year                        | 975,300    | 12,827,961    | 6,742,672    | 206,052    | 154,781    | 1,790,229    | 412,704          | 23,109,699    |
| <b>Accumulated amortization</b>       |            |               |              |            |            |              |                  |               |
| Balance, beginning of year            | -          | 4,519,508     | 3,818,491    | 204,358    | 154,781    | 703,789      | -                | 9,400,927     |
| Amortization                          | -          | 462,041       | 360,528      | 29,149     | -          | 82,473       | -                | 934,191       |
| Disposals                             | -          | (56,555)      | (126,216)    | (58,996)   | -          | (11,201)     | -                | (252,968)     |
| Accumulated amortization, end of year | -          | 4,924,994     | 4,052,803    | 174,511    | 154,781    | 775,061      | -                | 10,082,150    |
| Net book value, end of year           | \$ 975,300 | \$ 7,902,967  | \$ 2,689,869 | \$ 31,541  | \$ -       | \$ 1,015,168 | \$ 412,704       | \$ 13,027,549 |

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

## 6. Inventories:

Inventories consist of the following:

|           | 2020             | 2019             |
|-----------|------------------|------------------|
| Bar stock | \$ 55,388        | \$ 75,175        |
| Supplies  | 2,180            | 5,154            |
|           | <u>\$ 57,568</u> | <u>\$ 80,329</u> |

## 7. Operating fund activities:

|                                                        | Budget<br>2020   | Actual<br>2020   | Actual 2019<br>(note 14) |
|--------------------------------------------------------|------------------|------------------|--------------------------|
| <b>Revenues:</b>                                       |                  |                  |                          |
| Performances                                           | \$ 6,165,915     | \$ 1,208,630     | \$ 4,859,040             |
| Rent - Kitchener-Waterloo Symphony                     | 102,485          | 173,325          | 203,210                  |
| Grants from City of Kitchener                          | 2,000,000        | 2,000,000        | 2,000,000                |
| Grants, other governments                              | 45,000           | 739,223          | 45,000                   |
| Donations                                              | -                | 15,474           | 24,329                   |
| Investment income                                      | 42,000           | 21,149           | 74,797                   |
| Sponsorships and memberships                           | 142,722          | 55,529           | 74,901                   |
| Rent - Kitchener-Waterloo Art Gallery                  | 101,100          | 103,020          | 101,100                  |
| Lottery revenue                                        | -                | 2,885            | 7,493                    |
| Other                                                  | 198,000          | 200,437          | 677,274                  |
| <b>Total revenue</b>                                   | <b>8,797,222</b> | <b>4,519,672</b> | <b>8,067,144</b>         |
| <b>Current fund expenditures:</b>                      |                  |                  |                          |
| <b>Direct:</b>                                         |                  |                  |                          |
| Performances                                           | 5,068,400        | 866,456          | 3,425,292                |
| Unrecoverable performance costs                        | -                | 189,749          | -                        |
| <b>Operating:</b>                                      |                  |                  |                          |
| Administration                                         | 530,000          | 351,999          | 553,187                  |
| Marketing                                              | 105,000          | 36,418           | 100,406                  |
| Lottery expenses                                       | -                | 2,751            | 7,348                    |
| Occupancy                                              | 850,000          | 554,614          | 778,781                  |
| Salaries and wages                                     | 2,837,484        | 2,326,070        | 3,419,955                |
| Recoveries - performances                              | (593,978)        | (212,501)        | (641,297)                |
| <b>Total current fund expenditures</b>                 | <b>8,796,906</b> | <b>4,115,556</b> | <b>7,643,672</b>         |
| <b>Operating fund net revenues before amortization</b> | <b>316</b>       | <b>404,116</b>   | <b>423,472</b>           |
| <b>Transfer to reserve funds</b>                       | <b>(316)</b>     | <b>(404,116)</b> | <b>(423,472)</b>         |
| <b>Transfer to City of Kitchener</b>                   | <b>-</b>         | <b>-</b>         | <b>-</b>                 |
| <b>Fund balances, end of year</b>                      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>              |

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

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## **8. Capital Reserve Fund Surcharge:**

The Capital Reserve Fund represents the collection of a surcharge from the sale of tickets.

At the direction of the Board of Directors, expenditures from the Capital Reserve Fund are made to finance, in whole or in part, major capital items, replacements and major maintenance projects.

In 2020, the Centre's Board of Directors approved transfers out of the Capital Reserve Fund for major capital asset projects of \$1,335,544 (2019 - \$1,530,159).

## **9. Performance Development and Sustainability Reserve Funds:**

At the direction of the Board of Directors, transfers are made to and from the Performance Development and Sustainability Reserve Funds, equal to one-half of the annual operating net revenue.

In 2020, The Centre's Board of Directors approved the transfer of the funds to the Performance Development and Sustainability Reserve Funds of \$nil (2019 - \$nil) from the operating fund.

## **10. Restricted Fund:**

The Restricted Fund was set up by the Board of Directors of The Centre in 2000 by a transfer of investments from the Sustainability Reserve Fund in accordance with the Restricted Fund Policy. Income from this fund is to be used for capital requirements, special projects and/or new programming initiatives that help further The Centre's mandate.

## **11. 2020 budget:**

The original budgeted figures were approved by the Board of Directors at their meeting on August 18, 2020 and included certain expenses and offsetting recoveries on a net basis.

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

## 12. Schedule of reserve funds:

|                                                                 | Performance<br>Development |   | Capital Sustainability |            | Restricted | Total<br>Funds |
|-----------------------------------------------------------------|----------------------------|---|------------------------|------------|------------|----------------|
| Revenue:                                                        |                            |   |                        |            |            |                |
| Donations and sundry                                            | \$                         | - | \$                     | -          | \$         | 2,223          |
| Grants from City                                                |                            |   |                        |            |            |                |
| of Kitchener                                                    |                            | - | 618,177                | -          | -          | 618,177        |
| Ticket surcharge                                                |                            | - | 113,260                | -          | -          | 113,260        |
| Investment income                                               |                            | - | 10,342                 | 2,203      | 24,801     | 37,346         |
| Loss on investments                                             |                            | - | -                      | -          | (11,659)   | (11,659)       |
| Total revenue                                                   |                            | - | 741,779                | 2,203      | 15,365     | 759,347        |
| Expenses:                                                       |                            |   |                        |            |            |                |
| Professional fees                                               |                            | - | -                      | -          | 10,002     | 10,002         |
| Costs to be recovered                                           |                            | - | 27,261                 | -          | -          | 27,261         |
| Capital costs                                                   |                            | - | 16,800                 | -          | -          | 16,800         |
| Total expenses                                                  |                            | - | 44,061                 | -          | 10,002     | 54,063         |
| Excess of revenue<br>over expenses                              |                            | - | 697,718                | 2,203      | 5,363      | 705,284        |
| Transfer to accumulated<br>surplus - tangible<br>capital assets |                            | - | (1,335,544)            | -          | -          | (1,335,544)    |
| Other transfers                                                 |                            | - | 404,116                | -          | -          | 404,116        |
| Balance, beginning of year                                      |                            | - | 1,362,582              | 199,068    | 606,313    | 2,167,963      |
| Balance, end of year                                            | \$                         | - | \$ 1,128,872           | \$ 201,271 | \$ 611,676 | \$ 1,941,819   |

# THE CENTRE IN THE SQUARE INC.

Notes to Financial Statements, continued

Year ended December 31, 2020

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## 13. Impact of COVID-19 pandemic:

On March 11, 2020, the World Health Organization declared the Coronavirus COVID-19 (COVID-19) outbreak a pandemic. This has resulted in significant financial, market and societal impacts in Canada and around the world.

### (a) Current year transactions:

At the time of approval of these financial statements, the Centre has experienced the following in relation to the pandemic:

- postponement or cancellation of events starting March 14, 2020
- closure of all facilities from March 24, 2020 to the public based on public health recommendations; and
- temporary layoff of non-essential employees

Financial statements are required to be adjusted for events occurring between the date of the financial statements and the date of the auditors' report which provide additional evidence relating to conditions that existed as at year end. Management completed this assessment and did not identify any such adjustment.

For the year ended December 31, 2020 there was \$734,223 in Canadian Emergency Wage Subsidy recorded in Grants from other governments – Operating.

### (b) Subsequent events related to COVID-19

The ultimate duration and magnitude of the COVID-19 pandemic's impact on the Centre's operations and financial position are not known at this time. There remains uncertainty over the resumption of performances and services for the 2021 year.

These impacts could include a decline in future cash flows, changes to the value of assets and liabilities, and the use of accumulated surplus to sustain operations. An estimate of the financial effect of the pandemic on the Centre is not practicable at this time.

## 14. Change in accounting practice:

Management revised the accounting for third party promoter charges during the year. The change resulted in a reduction of performance revenues, performance expenditures and recoveries, with no impact to the excess of revenue over expenditures or accumulated surplus. Corresponding adjustments to the comparative information in the statement of operations in these financial statements have been made from the amount previously presented.



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## INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council, Inhabitants and Ratepayers of The Corporation of the City of Kitchener

### ***Opinion***

We have audited the financial statements of the Corporation of the City of Kitchener Gasworks Enterprise (the Entity), which comprise:

- the statement of operations and accumulated surplus for the year ended December 31, 2020  
(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements presents fairly, in all material respects, the statement of operations and accumulated surplus for the year ended December 31, 2020 in accordance with Canadian public sector accounting standards relevant to preparing such a financial statement.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.



Page 3

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

June 28, 2021

# THE CORPORATION OF THE CITY OF KITCHENER

## GASWORKS ENTERPRISE

### Statement of Operations and Accumulated Surplus

For the Year Ended December 31, 2020

|                                                      | 2020 Budget       | 2020              | 2019               |
|------------------------------------------------------|-------------------|-------------------|--------------------|
| <b>DELIVERY OPERATIONS</b>                           |                   |                   |                    |
| <b>Gas delivery</b>                                  |                   |                   |                    |
| Revenue                                              | 38,389,274        | 40,256,973        | 45,468,737         |
| Expense                                              | 22,381,325        | 22,209,045        | 19,658,364         |
|                                                      | 16,007,949        | 18,047,928        | 25,810,373         |
| <b>Other programs</b>                                |                   |                   |                    |
| (Customer Service, Rental Water Heaters & Financing) |                   |                   |                    |
| Revenue                                              | 10,807,482        | 11,277,813        | 10,766,759         |
| Expenses                                             | 7,589,530         | 7,484,743         | 7,179,685          |
|                                                      | 3,217,952         | 3,793,070         | 3,587,074          |
| <b>Dispatch</b>                                      |                   |                   |                    |
| Revenue                                              | 657,526           | 620,898           | 612,528            |
| Expenses                                             | 657,526           | 620,898           | 612,528            |
|                                                      | -                 | -                 | -                  |
| <b>Excess of revenue over expenses</b>               | <b>19,225,901</b> | <b>21,840,998</b> | <b>29,397,447</b>  |
| <b>Accumulated Surplus - Delivery</b>                |                   |                   |                    |
| Balance, beginning of year                           | 177,700,742       | 177,700,742       | 162,822,657        |
| Interest Revenue                                     | 149,657           | 92,358            | 120,749            |
| Transfer to Gas Investment Reserve                   | (14,932,914)      | (14,932,914)      | (14,640,111)       |
| Add excess of revenue over expenses                  | 19,225,901        | 21,840,998        | 29,397,447         |
| Balance, end of year                                 | 182,143,386       | 184,701,184       | 177,700,742        |
| <b>SUPPLY OPERATIONS</b>                             |                   |                   |                    |
| <b>Gas supply</b>                                    |                   |                   |                    |
| Revenue                                              | 28,689,685        | 27,955,741        | 31,175,062         |
| Expenses                                             | 29,076,838        | 27,190,035        | 32,700,729         |
| <b>Excess of revenue over expenses</b>               | <b>(387,153)</b>  | <b>765,706</b>    | <b>(1,525,667)</b> |
| <b>Accumulated Surplus - Supply</b>                  |                   |                   |                    |
| Balance, beginning of year                           | 3,419,298         | 3,419,298         | 4,819,584          |
| Interest Revenue                                     | 54,896            | 54,896            | 125,381            |
| Add excess of revenue over expenses                  | (387,153)         | 765,706           | (1,525,667)        |
| Balance, end of year                                 | 3,087,041         | 4,239,900         | 3,419,298          |

## MANAGEMENT REPORT

### *Management's Responsibility for Financial Reporting*

The accompanying financial statements of Kitchener Generation Corporation are the responsibility of management and have been prepared in accordance with Canadian public sector accounting standards. The significant accounting policies followed by Kitchener Generation Corporation are described in the Significant Accounting Policies contained in Note 2 of the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods. The financial statements have been prepared within reasonable limits of materiality and in light of information available up to June 28, 2021.

Management maintained a system of internal controls designed to provide reasonable assurance that the assets were safeguarded and that reliable information was available on a timely basis. The system included formal policies and procedures and an organizational structure that provided for the appropriate delegation of authority and segregation of responsibilities.

KITCHENER GENERATION CORPORATION

On behalf of management,



**Jonathan Lautenbach, CPA, CGA**

Chief Financial Officer and City Treasurer

June 28, 2021

Kitchener, Canada

# KITCHENER GENERATION CORPORATION

## Statement of Financial Position

As at December 31, 2020  
(Unaudited)

|                                                 | 2020               | 2019               |
|-------------------------------------------------|--------------------|--------------------|
| <b>Financial assets</b>                         |                    |                    |
| Accounts receivable                             | \$ 10,746          | \$ 8,448           |
|                                                 | <b>10,746</b>      | <b>8,448</b>       |
| <b>Liabilities</b>                              |                    |                    |
| Due to The Corporation of the City of Kitchener | <b>16,348</b>      | 14,050             |
| Long-term debt (Note 3)                         | <b>2,091,995</b>   | 2,356,284          |
|                                                 | <b>2,108,343</b>   | <b>2,370,334</b>   |
| <b>Net financial debt</b>                       | <b>(2,097,597)</b> | <b>(2,361,886)</b> |
| <b>Non-financial assets</b>                     |                    |                    |
| Tangible capital assets (Note 4)                | <b>2,322,516</b>   | 2,554,768          |
| <b>Total non-current assets</b>                 | <b>2,322,516</b>   | <b>2,554,768</b>   |
| <b>Accumulated surplus (Note 5)</b>             | <b>\$ 224,919</b>  | <b>\$ 192,882</b>  |

The accompanying notes are an integral part of these financial statements.

# KITCHENER GENERATION CORPORATION

## Statement of Operations

For the Year Ended December 31, 2020  
(Unaudited)

|                                                                                             | 2020<br>Budget  | 2020             | 2019             |
|---------------------------------------------------------------------------------------------|-----------------|------------------|------------------|
| <b>Revenue</b>                                                                              |                 |                  |                  |
| Sale of electricity                                                                         | \$ 385,000      | \$ 414,384       | \$ 396,078       |
| <b>Total revenue</b>                                                                        | <b>385,000</b>  | <b>414,384</b>   | <b>396,078</b>   |
| <b>Expenses</b>                                                                             |                 |                  |                  |
| Maintenance                                                                                 | 35,019          | 2,680            | 3,019            |
| Amortization                                                                                | 232,252         | 232,252          | 232,252          |
| <b>Total expenses</b>                                                                       | <b>267,271</b>  | <b>234,932</b>   | <b>235,271</b>   |
| <b>Surplus before interest and provision for payments-in-lieu of corporate income taxes</b> | <b>117,729</b>  | <b>179,452</b>   | <b>160,807</b>   |
| Interest expense                                                                            | 118,050         | 118,050          | 130,091          |
| <b>Surplus/(deficit) before provision for payments-in-lieu of corporate income taxes</b>    | <b>(321)</b>    | <b>61,402</b>    | <b>30,716</b>    |
| Provision for payments-in-lieu of corporate income taxes                                    | -               | -                | -                |
| <b>Annual surplus/(deficit)</b>                                                             | <b>\$ (321)</b> | <b>\$ 61,402</b> | <b>\$ 30,716</b> |

The accompanying notes are an integral part of these financial statements.

# KITCHENER GENERATION CORPORATION

## Statement of Change in Net Financial Debt

For the Year Ended December 31, 2020  
(Unaudited)

|                                         | 2020                  | 2019                  |
|-----------------------------------------|-----------------------|-----------------------|
| <b>Annual surplus</b>                   | <b>\$ 61,402</b>      | <b>\$ 30,716</b>      |
| Change in share capital                 | (29,365)              | (26,705)              |
| Amortization of tangible capital assets | 232,252               | 232,252               |
| <b>Change in net financial debt</b>     | <b>264,289</b>        | <b>236,263</b>        |
| Net financial debt, beginning of year   | (2,361,886)           | (2,598,149)           |
| <b>Net financial debt, end of year</b>  | <b>\$ (2,097,597)</b> | <b>\$ (2,361,886)</b> |

The accompanying notes are an integral part of these financial statements.

# KITCHENER GENERATION CORPORATION

## Statement of Cash Flow

For the Year Ended December 31, 2020  
(Unaudited)

|                                                     | 2020             | 2019             |
|-----------------------------------------------------|------------------|------------------|
| <b>Operating</b>                                    |                  |                  |
| Annual surplus                                      | \$ 61,402        | \$ 30,716        |
| <b>Items not involving cash</b>                     |                  |                  |
| Amortization                                        | 232,252          | 232,252          |
| <b>Change in non-cash assets and liabilities</b>    |                  |                  |
| Trade and other accounts receivable                 | (2,298)          | (1,419)          |
| Accounts payable and accrued liabilities            | 2,298            | 5,503            |
| <b>Net change in cash from operating activities</b> | <b>293,654</b>   | <b>267,052</b>   |
| <b>Financing</b>                                    |                  |                  |
| Change in contributed capital                       | (29,365)         | (26,705)         |
| Change in long-term debt                            | (264,289)        | (240,347)        |
| <b>Net change in cash from financing activities</b> | <b>(293,654)</b> | <b>(267,052)</b> |
| <b>Net change in cash and cash equivalents</b>      | <b>-</b>         | <b>-</b>         |
| Cash and cash equivalents, beginning of year        | -                | -                |
| <b>Cash and cash equivalents, end of year</b>       | <b>\$ -</b>      | <b>\$ -</b>      |

The accompanying notes are an integral part of these financial statements.

# KITCHENER GENERATION CORPORATION

## Notes to the Financial Statements

For the Year Ended December 31, 2020  
(Unaudited)

### 1. Incorporation

On December 9, 2011 KITCHENER GENERATION CORPORATION (the company) was incorporated under the Business Corporation Act (Ontario). Effective January 1, 2012, The Corporation of the City of Kitchener transferred the solar roof asset constructed on the surface of the Kitchener Operations Facility to the Company in exchange for 100% of the Company's common shares and interest bearing debt.

### 2. Summary of significant accounting policies

#### a. Basis of accounting

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

#### b. Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital asset is amortized on a straight-line basis over its estimated useful life of nineteen years.

#### c. Revenue recognition

The Company records revenue from the sale of electricity on the basis of regular meter readings and estimates of energy generation since the last meter reading to the end of the year.

#### d. Use of estimates

Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments. Actual results could differ from these estimates.

### 3. Long-term debt

Effective January 1, 2012 the Company incurred an unsecured promissory note payable to The Corporation of the City of Kitchener. For shareholder debt, payments are made annually including interest and principal. Interest is calculated at the fixed rate of 5.01% per annum. Interest paid in 2020 amounted to \$118,050 (2019 - \$130,091).

### 4. Tangible capital assets

|                       | Cost                | Accumulated<br>Amortization | Net Book<br>Value   |
|-----------------------|---------------------|-----------------------------|---------------------|
| Opening balance       | \$ 4,412,784        | \$ (1,858,016)              | \$ 2,554,768        |
| Additions             | -                   | -                           | -                   |
| Amortization expense  | -                   | (232,252)                   | (232,252)           |
| Disposals             | -                   | -                           | -                   |
| <b>Ending balance</b> | <b>\$ 4,412,784</b> | <b>\$ (2,090,268)</b>       | <b>\$ 2,322,516</b> |

# KITCHENER GENERATION CORPORATION

## Notes to the Financial Statements

For the Year Ended December 31, 2020  
(Unaudited)

### 5. Accumulated surplus

The accumulated surplus consists of the following:

|                                        | 2020              | 2019              |
|----------------------------------------|-------------------|-------------------|
| Share capital - common shares (Note 6) | \$ 232,444        | \$ 261,809        |
| Retained earnings                      | (7,525)           | (68,927)          |
|                                        | <b>\$ 224,919</b> | <b>\$ 192,882</b> |

### 6. Share capital

#### Authorized

Unlimited common shares

#### Issued

1,000 common shares



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## INDEPENDENT AUDITORS' REPORT

To the Shareholders of Kitchener Power Corp.

### ***Opinion***

We have audited the consolidated financial statements of Kitchener Power Corp. (the Entity), which comprise:

- the consolidated statement of financial position as at December 31, 2020
- the consolidated statement of comprehensive income for the year then ended
- the consolidated statement of changes in equity for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “financial statements”).

In our opinion, the accompanying financial statements present fairly, in all material respects, the consolidated financial position of the Entity as December 31, 2020, and its consolidated financial performance and its consolidated cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the “**Auditors’ Responsibilities for the Audit of the Financial Statements**” section of our auditors’ report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards (IFRS), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.



Page 3

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

A handwritten signature in black ink that reads 'KPMG LLP'. Below the signature is a horizontal line.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

March 26, 2021

# KITCHENER POWER CORP.

## Consolidated Statement of Financial Position

As at December 31, 2020, with comparative information for 2019  
(Expressed in thousands of dollars)

|                                                    | Note | 2020              | 2019              |
|----------------------------------------------------|------|-------------------|-------------------|
| <b>Assets</b>                                      |      |                   |                   |
| <b>Current assets</b>                              |      |                   |                   |
| Cash                                               | 4    | \$ 6,861          | \$ 13,940         |
| Accounts receivable                                | 5    | 15,709            | 17,511            |
| Unbilled revenue                                   |      | 29,865            | 27,648            |
| Inventory                                          | 6    | 2,458             | 2,324             |
| Prepaid expenses                                   |      | 1,146             | 1,347             |
| Income taxes receivable                            |      | 5                 | 131               |
| Total current assets                               |      | 56,044            | 62,901            |
| <b>Non-current assets:</b>                         |      |                   |                   |
| Property, plant and equipment                      | 7    | 275,014           | 259,864           |
| Intangible assets                                  | 8    | 646               | 629               |
| Deferred tax assets                                | 9    | 211               | 173               |
| Investment in subsidiaries and associates          |      | 838               | 763               |
| Total non-current assets                           |      | 276,709           | 261,429           |
| <b>Total assets</b>                                |      | <b>332,753</b>    | <b>324,330</b>    |
| Regulatory deferral account debit balances         | 10   | 19,661            | 9,400             |
| Deferred taxes associated with regulatory accounts |      | -                 | -                 |
| <b>Total assets and regulatory assets</b>          |      | <b>\$ 352,414</b> | <b>\$ 333,730</b> |

# KITCHENER POWER CORP.

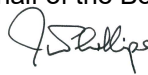
## Consolidated Statement of Financial Position

Year ended December 31, 2020, with comparative information for 2019  
(Expressed in thousands of dollars)

|                                                           | Note | 2020              | 2019              |
|-----------------------------------------------------------|------|-------------------|-------------------|
| <b>Liabilities and Shareholder's Equity</b>               |      |                   |                   |
| <b>Current liabilities:</b>                               |      |                   |                   |
| Accounts payable and accrued liabilities                  |      | \$ 37,744         | \$ 30,060         |
| Income taxes payable                                      |      | 32                | 9                 |
| Current portion of long-term debt                         | 11   | -                 | 607               |
| Current portion customer deposits                         | 13   | 8,945             | 9,366             |
| Current portion of deferred revenue                       |      | 1,069             | 952               |
| Total current liabilities                                 |      | 47,790            | 40,994            |
| <b>Non-current liabilities:</b>                           |      |                   |                   |
| Long-term debt                                            | 11   | 76,963            | 76,963            |
| Employee future benefits                                  | 12   | 5,937             | 5,858             |
| Long-term customer deposits                               | 13   | 5,833             | 6,188             |
| Deferred revenue                                          |      | 39,759            | 36,385            |
| Deferred tax liability                                    | 9    | 4,415             | 2,536             |
| Total non-current liabilities                             |      | 132,907           | 127,930           |
| <b>Total liabilities</b>                                  |      | <b>180,697</b>    | <b>168,924</b>    |
| <b>Shareholder's equity:</b>                              |      |                   |                   |
| Share capital - common shares                             | 14   | 66,389            | 66,389            |
| Retained earnings                                         |      | 101,452           | 95,195            |
| Accumulated other comprehensive loss                      |      | (620)             | (620)             |
| <b>Total shareholder's equity</b>                         |      | <b>167,221</b>    | <b>160,964</b>    |
| <b>Total liabilities and shareholder's equity</b>         |      | <b>347,918</b>    | <b>329,888</b>    |
| Regulatory deferral account credit balances               | 10   | 2,276             | 2,307             |
| Deferred taxes associated with regulatory accounts        |      | 2,220             | 1,535             |
| Impact of COVID-19 pandemic                               | 26   |                   |                   |
| <b>Total equity, liabilities and shareholder's equity</b> |      | <b>\$ 352,414</b> | <b>\$ 333,730</b> |

The accompanying notes are an integral part of these financial statements.

On behalf of the Board:

  
Director

  
Director

# KITCHENER POWER CORP.

## Consolidated Statement of Comprehensive Income

Year ended December 31, 2020, with comparative information for 2019  
(Expressed in thousands of dollars)

|                                                                                                                      | Note | 2020          | 2019             |
|----------------------------------------------------------------------------------------------------------------------|------|---------------|------------------|
| Energy sales                                                                                                         | \$   | 239,962       | \$ 206,409       |
| Cost of energy sold                                                                                                  |      | 245,909       | 207,393          |
|                                                                                                                      |      | (5,947)       | (984)            |
| Other operating revenue                                                                                              |      |               |                  |
| Distribution sales                                                                                                   |      | 42,690        | 38,285           |
| Other income                                                                                                         | 15   | 2,873         | 2,867            |
| Net operating revenue                                                                                                |      | 39,616        | 40,168           |
| Expenses:                                                                                                            |      |               |                  |
| Operations and maintenance                                                                                           |      | 11,405        | 11,684           |
| Customer services                                                                                                    |      | 5,313         | 4,474            |
| Administration                                                                                                       |      | 5,542         | 4,341            |
| Amortization                                                                                                         |      | 10,022        | 9,550            |
|                                                                                                                      |      | 32,282        | 30,049           |
| Other                                                                                                                |      |               |                  |
| Energy conservation program revenue                                                                                  |      | (727)         | (1,676)          |
| Energy conservation program expense                                                                                  |      | 713           | 1,676            |
| Net energy conservation programs                                                                                     |      | (14)          | -                |
| Finance income                                                                                                       | 16   | (132)         | (433)            |
| Finance charges                                                                                                      | 16   | 2,981         | 4,119            |
| Net finance costs                                                                                                    |      | 2,849         | 3,686            |
| <b>Income before income taxes</b>                                                                                    |      | <b>4,499</b>  | <b>6,433</b>     |
| Income tax expense                                                                                                   | 9    | 907           | 870              |
| <b>Income for the year before movements in regulatory deferral account balances</b>                                  |      | <b>3,592</b>  | <b>5,563</b>     |
| Net movement in regulatory deferral account balances related to profit or loss and the related deferred tax movement | 10   | 6,847         | 4,927            |
| <b>Income for the year and net movements in regulatory deferral account balances</b>                                 |      | <b>10,439</b> | <b>10,490</b>    |
| Other comprehensive loss                                                                                             | 12   | -             | (342)            |
| <b>Total comprehensive income for the year</b>                                                                       | \$   | <b>10,439</b> | <b>\$ 10,148</b> |

The accompanying notes are an integral part of these financial statements.

# KITCHENER POWER CORP.

## Consolidated Statement of Changes in Equity

Year ended December 31, 2020, with comparative information for 2019  
(Expressed in thousands of dollars)

|                                                     | Share capital | Accumulated<br>other<br>comprehensive<br>income (loss) | Retained<br>earnings | Total      |
|-----------------------------------------------------|---------------|--------------------------------------------------------|----------------------|------------|
| Balance at January 1, 2019                          | \$ 66,389     | \$ (278)                                               | \$ 88,739            | \$ 154,850 |
| Net income before other comprehensive income (loss) | -             | -                                                      | 10,490               | 10,490     |
| Other comprehensive income (loss)                   | -             | (342)                                                  | -                    | (342)      |
| Dividends                                           | -             | -                                                      | (4,034)              | (4,034)    |
| Balance at December 31, 2019                        | 66,389        | (620)                                                  | 95,195               | 160,964    |
| Net income before other comprehensive income (loss) | -             | -                                                      | 10,439               | 10,439     |
| Other comprehensive income (loss)                   | -             | -                                                      | -                    | -          |
| Dividends                                           | -             | -                                                      | (4,182)              | (4,182)    |
| Balance at December 31, 2020                        | \$ 66,389     | \$ (620)                                               | \$ 101,452           | \$ 167,221 |

The accompanying notes are an integral part of these financial statements.

# KITCHENER POWER CORP.

## Consolidated Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019  
(Expressed in thousands of dollars)

|                                                                               | 2020            | 2019             |
|-------------------------------------------------------------------------------|-----------------|------------------|
| <b>Cash flows from operating activities:</b>                                  |                 |                  |
| Total comprehensive income for the year                                       | \$ 10,439       | \$ 10,148        |
| Adjustments to reconcile net income to cash provided by (used in) operations: |                 |                  |
| Amortization                                                                  | 10,752          | 10,251           |
| Amortization of deferred revenue                                              | (1,016)         | (908)            |
| Gain on disposal of property, plant and equipment                             | (149)           | (36)             |
| Income tax expense                                                            | 907             | 870              |
| Income taxes paid                                                             | (816)           | (1,360)          |
| Increase decrease in employee future benefits                                 | 77              | 551              |
|                                                                               | 20,194          | 19,516           |
| Change in non-cash operating working capital:                                 |                 |                  |
| Accounts receivable                                                           | 1,802           | 1,029            |
| Unbilled revenue                                                              | (2,216)         | (5,526)          |
| Inventory                                                                     | (134)           | (375)            |
| Prepaid expenses                                                              | 201             | (302)            |
| Other current assets                                                          | -               | -                |
| Accounts payable and accrued liabilities                                      | 7,683           | 7,410            |
| Other current liabilities                                                     | (303)           | 1,339            |
| Change in regulatory assets                                                   | (10,261)        | (2,038)          |
| Change in regulatory liabilities                                              | 654             | (4,468)          |
| Change in deferred tax                                                        | 1,900           | 489              |
| <b>Net cash from operating activities</b>                                     | <b>19,520</b>   | <b>17,074</b>    |
| <b>Cash flows from investing activities:</b>                                  |                 |                  |
| Proceeds on disposals of property, plant and equipment                        | 151             | 40               |
| Purchase of property, plant and equipment                                     | (25,536)        | (24,487)         |
| Purchase of intangible assets                                                 | (385)           | (315)            |
| <b>Net cash used in investing activities</b>                                  | <b>(25,770)</b> | <b>(24,762)</b>  |
| <b>Cash flows from financing activities:</b>                                  |                 |                  |
| Net change in customer deposits                                               | (355)           | 52               |
| Investments in subsidiaries and associates                                    | (75)            | 204              |
| Dividends paid out                                                            | (4,182)         | (4,034)          |
| Change in contributed capital received                                        | 4,390           | 4,383            |
| Repayment of long-term debt                                                   | (607)           | (1,176)          |
| <b>Net cash from financing activities</b>                                     | <b>(829)</b>    | <b>(571)</b>     |
| <b>Change in cash and cash equivalents</b>                                    | <b>(7,079)</b>  | <b>(8,259)</b>   |
| <b>Cash and cash equivalents, beginning of year</b>                           | <b>13,940</b>   | <b>22,199</b>    |
| <b>Cash and cash equivalents, end of year</b>                                 | <b>\$ 6,861</b> | <b>\$ 13,940</b> |

The accompanying notes are an integral part of these financial statements.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### 1. Reporting entity:

Kitchener Power Corp. (the "Corporation") is a holding company for the affiliate companies, Kitchener-Wilmot Hydro Inc. and Kitchener Energy Services Inc., and is itself wholly owned by the Corporation of the City of Kitchener and the Corporation of the Township of Wilmot.

The Corporation oversees the operations of Kitchener-Wilmot Hydro Inc., a regulated distribution company, and Kitchener Energy Services Inc., an unregulated retail services company. The Corporation also owns 33% of Grand River Energy Solutions Corp. (GRE), a generation and renewable energy solutions company.

It is located in the City of Kitchener. The address of the Corporation's registered office is 301 Victoria Street South, Kitchener, Ontario, Canada.

The financial statements are for the Corporation as at and for the year ended December 31, 2020.

#### 2. Basis of presentation:

##### (a) Statement of compliance:

The Corporation's financial statements have been prepared in accordance with International Financial Reporting Standards ("IFRS"). The financial statements were approved by the Board of Directors on March 26, 2021.

##### (b) Basis of measurement:

The financial statements have been prepared on the historical cost basis except for the following:

- (i) Where held, financial instruments at fair value through profit or loss
- (ii) Contributed assets are initially measured at fair value.

The methods used to measure fair values are discussed further in note 22.

##### (c) Functional and presentation currency:

These financial statements are presented in Canadian dollars, which is the Corporation's functional currency. All financial information presented in Canadian dollars has been rounded to the nearest thousand.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020  
(Expressed in thousands of dollars)

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## 2. Basis of presentation (continued):

### (d) Use of estimates and judgments:

The preparation of financial statements in conformity with IFRS requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses and disclosure of contingent assets and liabilities. Actual results may differ from those estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimates are revised and in any future periods affected.

Information about critical judgments in applying accounting policies that have the most significant effect on the amounts recognized in these financial statements is included in the following notes:

- i) Note 3(b) – Determination of the performance obligation for contributions from customers and the related amortization period
- ii) Note 7 – Property, plant and equipment
- iii) Note 9 – Deferred tax assets
- iv) Note 12 – Employee future benefits
- v) Note 17 – Commitments and contingencies

### (e) Rate regulation:

The Corporation is regulated by the Ontario Energy Board (“OEB”), under the authority granted by the *Ontario Energy Board Act, 1998*. Among other things, the OEB has the power and responsibility to approve or set rates for the transmission and distribution of electricity, providing continued rate protection for electricity consumers in Ontario, and ensuring that transmission and distribution companies fulfill obligations to connect and service customers. The OEB may also prescribe license requirements and conditions of service to local distribution companies (“LDCs”), such as the Corporation, which may include, among other things, record keeping, regulatory accounting principles, separation of accounts for distinct businesses, and filing and process requirements for rate setting purposes.

#### Rate setting:

##### *Distribution revenue and electricity rates*

The OEB sets electricity prices for low-volume consumers twice each year based on an estimate of how much it will cost to supply the province with electricity for the next year. All low volume customers without a contract with an energy retailer are charged the OEB mandated rate for electricity. If a customer (regardless of volume) has a retailer agreement, then retailer rates are charged instead. All remaining consumers pay the market price for electricity. The

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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## 2. Basis of presentation (continued):

### (e) Rate regulation (continued):

Corporation is billed for the cost of the electricity that its customers use and passes this cost on to the customer at cost without a mark-up.

For the distribution revenue included in electricity sales, the Corporation files a "Cost of Service" ("COS") rate application with the OEB every four years where rates are determined through a review of the forecasted annual amount of operating and capital expenses, debt and shareholder's equity required to support the Corporation's business. The Corporation estimates electricity usage and the costs to service each customer class to determine the appropriate rates to be charged to each customer class. The COS application is reviewed by the OEB and intervenors and rates are approved based upon this review, including any revisions resulting from that review.

In the intervening years, an Incentive Rate Mechanism application ("IRM") is filed. An IRM application results in a formulaic adjustment to distribution rates that were set under the last COS application. The previous year's rates are adjusted for the annual change in the Gross Domestic Product Implicit Price Inflation for Final Domestic Demand ("GDP IPI-FDD") net of a productivity factor and a "stretch factor" determined by the relative efficiency of an electricity distributor.

As a licensed distributor, the Corporation is responsible for billing customers for electricity generated by third parties and the related costs of providing electricity service, such as transmission services and other services provided by third parties. The Corporation is required, pursuant to regulation, to remit such amounts to these third parties, irrespective of whether the Corporation ultimately collects these amounts from customers.

The Corporation filed a COS application on April 30, 2019 for rates effective January 1, 2020 to December 31, 2020.

Electricity rates were impacted by the COVID-19 pandemic, distribution rates were unaffected, which has been discussed further in Note 26.

### (f) Investments

Investments in subsidiary companies, associates and other long-term investments are accounted for by the equity method. Dividends received are recorded as a reduction of the carrying value of these investments.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020  
(Expressed in thousands of dollars)

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### 3. Significant accounting policies:

The accounting policies set out below have been applied consistently in all years presented in these financial statements unless otherwise indicated.

#### (a) Financial instruments:

At initial recognition, the Company measures its financial assets at fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at fair value through profit or loss are expensed in profit or loss.

Subsequent measurement of the financial asset depends on the classification determined on initial recognition. Financial assets are classified as either amortized cost, fair value through other comprehensive income or fair value through profit or loss, depending on its business model for managing the financial assets and the contractual cash flow characteristics of the financial assets. Financial assets are not reclassified subsequent to their initial recognition, unless the Company changes its business model for managing financial assets.

Financial liabilities are initially measured at fair value, net of transaction costs incurred. They are subsequently carried at amortized cost using the effective interest rate method; any difference between the proceeds (net of transaction costs) and the redemption value is recognized as an adjustment to interest expense over the period of the borrowings.

The Corporation has not entered into derivative instruments.

Hedge accounting has not been used in the preparation of these financial statements.

Cash equivalents include short-term investments with maturities of three months or less when purchased.

#### (b) Revenue recognition:

##### *Sale and distribution of electricity*

The performance obligations for the sale and distribution of electricity are recognized over time using an output method to measure the satisfaction of the performance obligation. The value of the electricity services transferred to the customer is determined on the basis of cyclical meter readings plus estimated customer usage since the last meter reading date to the end of the year and represents the amount that the Corporation has the right to bill. Revenue includes the cost of electricity supplied, distribution, and any other regulatory charges. The related cost of power is recorded on the basis of power used.

For customer billings related to electricity generated by third parties and the related costs of providing electricity service, such as transmission services and other services provided by third parties, the Corporation has determined that it is acting as a principal for these electricity charges and, therefore, has presented electricity revenue on a gross basis.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020  
(Expressed in thousands of dollars)

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### 3. Significant accounting policies (continued):

#### (b) Revenue recognition (continued):

##### *Capital contributions*

Developers are required to contribute towards the capital cost of construction of distribution assets in order to provide ongoing service. The developer is not a customer and therefore the contributions are scoped out of IFRS 15 *Revenue from Contracts with Customers*. Cash contributions, received from developers are recorded as deferred revenue. When an asset other than cash is received as a capital contribution, the asset is initially recognized at its fair value, with a corresponding amount recognized as deferred revenue. The deferred revenue, which represents the Corporation's obligation to continue to provide the customers access to the supply of electricity, is amortized to income on a straight-line basis over the useful life of the related asset.

Certain customers are also required to contribute towards the capital cost of construction of distribution assets in order to provide ongoing service. These contributions fall within the scope of IFRS 15 *Revenue from Contracts with Customers*. The contributions are received to obtain a connection to the distribution system in order receive ongoing access to electricity. The Corporation has concluded that the performance obligation is the supply of electricity over the life of the relationship with the customer which is satisfied over time as the customer receives and consumes the electricity. Revenue is recognized on a straight-line basis over the useful life of the related asset.

##### *Other revenue*

Revenue earned from the provision of services is recognized as the service is rendered.

Government grants and the related performance incentive payments under CDM programs are recognized as revenue in the year when there is reasonable assurance that the program conditions have been satisfied and the payment will be received.

#### (c) Inventory:

Inventory, comprising material and supplies, the majority of which is consumed by the Corporation in the provision of its services, is valued at the lower of cost and net realizable value, with cost being determined on a weighted average cost basis, and includes expenditures incurred in acquiring the material and supplies and other costs incurred in bringing them to their existing location and condition.

Net realizable value is the estimated selling price in the ordinary course of business, less estimated selling expenses.

#### (d) Property, plant and equipment:

Items of property, plant and equipment ("PP&E") used in rate-regulated activities and acquired prior to January 1, 2015 are measured at deemed cost established on the transition date, less accumulated depreciation. All other items of PP&E are measured at cost, or, where the item is transferred from customers, its fair value, less accumulated depreciation.

Consistent with IFRS 1, the Corporation elected to use the carrying amount as previously

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

### 3. Significant accounting policies (continued):

#### (d) Property, plant and equipment (continued):

determined under Canadian GAAP as the deemed cost at January 1, 2015, the transition date to IFRS.

Cost includes expenditures that are directly attributable to the acquisition of the asset. The cost of self-constructed assets includes the cost of materials, direct labour, and any other costs directly attributable to bringing the asset to a working condition for its intended use.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Gains and losses on the disposal of an item of PP&E are determined by comparing the proceeds from disposal, if any, with the carrying amount of the item of PP&E and are recognized net within other income in profit or loss.

Major spare parts and standby equipment are recognized as items of PP&E.

The cost of replacing a part of an item of property, plant and equipment is recognized in the net book value of the item if it is probable that the future economic benefits embodied within the part will flow to the Corporation and its cost can be measured reliably. In this event, the replaced part of property, plant and equipment is written off, and the related gain or loss is included in profit or loss. The costs of the day-to-day servicing of property, plant and equipment are recognized in profit or loss as incurred.

Depreciation is calculated over the depreciable amount and is recognized in profit or loss on a straight-line basis over the estimated useful life of each part or component of an item of property, plant and equipment. The depreciable amount is cost. Land is not depreciated. Construction-in-progress assets are not amortized until the projects are complete and in service.

The estimated useful lives are as follows:

|                                |                    |
|--------------------------------|--------------------|
| Buildings                      | <b>20-50 years</b> |
| Transformer station equipment  | <b>15-50 years</b> |
| Distribution station equipment | <b>15-50 years</b> |
| Distribution system            | <b>25-60 years</b> |
| Meters                         | <b>15-25 years</b> |
| SCADA equipment                | <b>15 years</b>    |
| Other capital assets           | <b>3-10 years</b>  |

Depreciation methods, useful lives, and residual values are reviewed at each reporting date and adjusted prospectively if appropriate.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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### 3. Significant accounting policies (continued):

(e) Intangible assets (continued):

(i) Computer software:

Computer software that is acquired or developed by the Corporation, including software that is not integral to the functionality of equipment purchased which has finite useful lives, is measured at cost less accumulated amortization and accumulated impairment losses.

(ii) Land rights:

Payments to obtain rights to access land ("land rights") are classified as intangible assets. These include payments made for easements, right of access and right of use over land for which the Corporation does not hold title. Land rights are measured at cost less accumulated amortization and accumulated impairment losses.

(iii) Amortization:

Amortization is recognized in profit or loss on a straight-line basis over the estimated useful lives of intangible assets, other than goodwill, from the date that they are available for use. The estimated useful lives are:

|                   |                   |
|-------------------|-------------------|
| Computer software | <b>3-10 years</b> |
| Land rights       | <b>100 years</b>  |

Amortization methods and useful lives of all intangible assets are reviewed at each reporting date and adjusted prospectively if appropriate.

(f) Impairment:

(i) Financial assets:

A loss allowance for expected credit losses on financial assets measured at amortized cost is recognized at the reporting date. The loss allowance is measured at an amount equal to the lifetime expected credit losses for the asset.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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### 3. Significant accounting policies (continued):

#### (f) Impairment (continued):

##### (ii) Non-financial assets:

The carrying amounts of the Corporation's non-financial assets, other than inventories and deferred tax assets are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, then the asset's recoverable amount is estimated.

For the purpose of impairment testing, assets are grouped together into the smallest group of assets that generates cash inflows from continuing use that are largely independent of the cash inflows of other assets or groups of assets (the "cash-generating unit"). The recoverable amount of an asset or cash-generating unit is the greater of its value in use and its fair value less costs to sell. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

An impairment loss is recognized if the carrying amount of an asset or its cash-generating unit exceeds its estimated recoverable amount. Impairment losses are recognized in profit or loss.

An impairment loss in respect of goodwill is not reversed. For assets other than goodwill, impairment recognized in prior periods is assessed at each reporting date for any indications that the loss has decreased or no longer exists. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortization, if no impairment loss had been recognized.

#### (g) Provisions:

A provision is recognized if, as a result of a past event, the Corporation has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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### 3. Significant accounting policies (continued):

#### (h) Regulatory deferral accounts:

Regulatory deferral account debit balances represent costs incurred in excess of amounts billed to the customer at OEB approved rates. These amounts have been accumulated and deferred in anticipation of their future recovery in electricity distribution rates. Regulatory deferral account credit balances represent amounts billed to the customer at OEB approved rates in excess of costs incurred by the Corporation.

Regulatory deferral account debit balances are recognized if it is probable that future billings in an amount at least equal to the capitalized cost will result from inclusion of that cost in allowable costs for rate-making purposes. The offsetting amount is recognized in profit and loss. The debit balance is reduced by the amount of customer billings as electricity is delivered to the customer and the customer is billed at rates approved by the OEB for the recovery of the capitalized costs.

Regulatory deferral account credit balances are recognized if it is probable that future billings in an amount at least equal to the credit balance will be reduced as a result of rate-making activities. The offsetting amount is recognized in profit and loss. The credit balance is reduced by the amounts returned to customers as electricity is delivered to the customer at rates approved by the OEB for the return of the regulatory account credit balance.

The probability of recovery or repayment of the regulatory account balances are assessed annually based upon the likelihood that the OEB will approve the change in rates to recover or repay the balance. Any resulting impairment loss is recognized in profit and loss in the year incurred.

Regulatory deferral accounts attract interest at OEB prescribed rates. With the exception of Pension and OEB Forecast Accrual accounts (OPEBs), the rates from January to June 2020 were 2.18%, and July to December 2020 were 0.57%. Prior year rates from January to March 2019 were 2.45%, April to December 2019 were 2.18%.

In 2020, OPEBs were 2.88% for the period January to March, 2.48% for the period April to September and 2.03% for period October to December. In 2019, OPEBs were 3.82% for the period January to March, 3.39% for the period April – June and 2.88% for the period July to December.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

---

### 3. Significant accounting policies (continued):

(i) Employee future benefits:

(i) Pension plan:

The Corporation provides a pension plan for all its full-time employees through Ontario Municipal Employees Retirement System ("OMERS"). OMERS is a multi-employer pension plan which operates as the Ontario Municipal Employees Retirement Fund ("the Fund"), and provides pensions for employees of Ontario municipalities, local boards and public utilities. The Fund is a contributory defined benefit pension plan, which is financed by equal contributions from participating employers and employees, and by the investment earnings of the Fund. To the extent that the Fund finds itself in an under-funded position, additional contribution rates may be assessed to participating employers and members.

OMERS is a defined benefit plan. However, as OMERS does not segregate its pension asset and liability information by individual employers, there is insufficient information available to enable the Corporation to directly account for the plan. Consequently, the plan has been accounted for as a defined contribution plan. Obligations for contributions to defined contribution pension plans are recognized as an employee benefit expense in net income when they are due.

(ii) Post-employment benefits, other than pension:

The Corporation provides some of its retired employees with life insurance and medical benefits beyond those provided by government sponsored plans.

The cost of these benefits is expensed as earned by employees through employment service. The accrued benefit obligations and the current service costs are actuarially determined by applying the projected unit credit method and reflect management's best estimate of certain underlying assumptions. Actuarial gains and losses arising from defined benefit plans are recognized immediately in other comprehensive income and reported in retained earnings. When the benefits of a plan are improved, the portion of the increased benefit relating to past service by employees is recognized in net income on a straight-line basis over the average period until the benefits become vested. In circumstances where the benefits vest immediately, the expense is recognized immediately in net income.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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### 3. Significant accounting policies (continued):

(j) Deferred revenue and assets transferred from customers:

Certain customers and developers are required to contribute towards the capital cost of construction in order to provide ongoing service. When an asset is received as a capital contribution, the asset is initially recognized at its fair value, with the corresponding amount recognized as deferred revenue. Deferred revenue represents the Corporation's obligation to continue to provide customers access to the supply of electricity, and is amortized to income on a straight-line basis over the economic useful life of the acquired or contributed asset, which represents the period of ongoing service to the customer.

(k) Leased assets:

This policy is effective for periods before January 1, 2019. Refer to Note 24 for the change in accounting policy to IFRS 16.

Leases, where the terms cause the Corporation to assume substantially all the risks and rewards of ownership, are classified as finance leases. Upon initial recognition, the leased asset is measured at an amount equal to the lower of its fair value and the present value of the minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset.

All other leases are classified as operating leases and the leased assets are not recognized on the Corporation's balance sheet. Payments made under operating leases are recognized in profit or loss on a straight-line basis over the term of the lease.

(l) Finance income and finance costs:

Finance income is recognized as it accrues in profit or loss, using the effective interest method. Finance income comprises interest earned on cash and cash equivalents and on regulatory assets.

Finance charges comprise interest expense on borrowings, finance lease obligations, regulatory liabilities and unwinding of the discount on provisions and impairment losses on financial assets. Finance costs are recognized as an expense unless they are capitalized as part of the cost of qualifying assets.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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### 3. Significant accounting policies (continued):

#### (m) Income taxes:

The income tax expense comprises current and deferred tax. Income tax expense is recognized in profit or loss except to the extent that it relates to items recognized directly in equity, in which case, it is recognized in equity.

The Corporation is currently exempt from taxes under the Income Tax Act (Canada) and the Ontario Corporations Tax Act (collectively the "Tax Acts"). Under the *Electricity Act*, 1998, the Corporation makes payments in lieu of corporate taxes to the Ontario Electricity Financial Corporation ("OEFC"). These payments are calculated in accordance with the rules for computing taxable income and taxable capital and other relevant amounts contained in the Income Tax Act (Canada) and the Corporations Tax Act (Ontario) as modified by the Electricity Act, 1998, and related regulations. Prior to October 1, 2001, the Corporation was not subject to income or capital taxes. Payments in lieu of taxes are referred to as income taxes.

Current tax is the tax payable on the taxable income for the year, using tax rates enacted or substantively enacted at the reporting date, and any adjustment to tax payable in respect of previous years.

Deferred tax is recognized using the balance sheet method. Under this method, deferred income taxes reflect the net tax effects of temporary differences between the tax basis of assets and liabilities and their carrying amounts for accounting purposes, as well as for tax losses available to be carried forward to future years that are likely to be realized. Deferred tax assets and liabilities are measured using enacted or substantively enacted tax rates, at the reporting date, expected to apply to taxable income in the years in which those temporary differences are expected to be recovered or settled. The effect on deferred tax assets and liabilities of a change in tax rates is recognized in income in the year that includes the date of enactment or substantive enactment.

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**4. Cash:**

|      |    | <b>2020</b> |    | <b>2019</b> |
|------|----|-------------|----|-------------|
| Cash | \$ | 6,861       | \$ | 13,940      |

**5. Accounts receivable:**

|                                        |    | <b>2020</b> |    | <b>2019</b> |
|----------------------------------------|----|-------------|----|-------------|
| Customer and other trade receivables   | \$ | 15,667      | \$ | 17,397      |
| Trade receivables from related parties |    | 42          |    | 114         |
|                                        | \$ | 15,709      | \$ | 17,511      |

**6. Inventory:**

The amount of inventory consumed by the Corporation and recognized as an expense during 2020 was \$279 (2019 - \$363).

**7. Property, plant and equipment:**

(a) Cost or deemed cost:

|                              |    | <b>Land and<br/>buildings</b> |    | <b>Distribution<br/>equipment</b> |    | <b>Other fixed<br/>assets</b> |    | <b>Construction-<br/>in-progress</b> |    | <b>Total</b> |
|------------------------------|----|-------------------------------|----|-----------------------------------|----|-------------------------------|----|--------------------------------------|----|--------------|
| Balance at January 1, 2020   | \$ | 24,729                        | \$ | 260,009                           | \$ | 12,976                        | \$ | 5,487                                | \$ | 303,201      |
| Additions                    |    | 1,709                         |    | 17,846                            |    | 5,631                         |    | 350                                  |    | 25,536       |
| Transfers                    |    | -                             |    | -                                 |    | -                             |    | -                                    |    | -            |
| Disposals/Retirements        |    | (5)                           |    | (62)                              |    | (1,182)                       |    | -                                    |    | (1,249)      |
| Balance at December 31, 2020 | \$ | 26,433                        | \$ | 277,793                           | \$ | 17,425                        | \$ | 5,837                                | \$ | 327,488      |

|                              |    | <b>Land and<br/>buildings</b> |    | <b>Distribution<br/>equipment</b> |    | <b>Other fixed<br/>assets</b> |    | <b>Construction-<br/>in-progress</b> |    | <b>Total</b> |
|------------------------------|----|-------------------------------|----|-----------------------------------|----|-------------------------------|----|--------------------------------------|----|--------------|
| Balance at January 1, 2019   | \$ | 24,463                        | \$ | 242,418                           | \$ | 8,850                         | \$ | 3,622                                | \$ | 279,353      |
| Additions                    |    | 279                           |    | 17,723                            |    | 4,614                         |    | 1,865                                |    | 24,481       |
| Transfers                    |    | -                             |    | -                                 |    | -                             |    | -                                    |    | -            |
| Disposals/Retirements        |    | (13)                          |    | (132)                             |    | (488)                         |    | -                                    |    | (633)        |
| Balance at December 31, 2019 | \$ | 24,729                        | \$ | 260,009                           | \$ | 12,976                        | \$ | 5,487                                | \$ | 303,201      |

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**7. Property, plant and equipment (continued) :**

## (b) Accumulated depreciation:

|                              | <b>Land and<br/>buildings</b> | <b>Distribution<br/>equipment</b> | <b>Other fixed<br/>assets</b> | <b>Construction-<br/>in-progress</b> | <b>Total</b> |
|------------------------------|-------------------------------|-----------------------------------|-------------------------------|--------------------------------------|--------------|
| Balance at January 1, 2020   | \$ 2,718                      | \$ 37,766                         | \$ 2,853                      | \$ -                                 | \$ 43,337    |
| Depreciation charge          | 716                           | 8,317                             | 1,351                         | -                                    | 10,384       |
| Disposals/Retirements        | (5)                           | (62)                              | (1,180)                       | -                                    | (1,247)      |
| Balance at December 31, 2020 | \$ 3,429                      | \$ 46,021                         | \$ 3,024                      | \$ -                                 | \$ 52,474    |

|                              | <b>Land and<br/>buildings</b> | <b>Distribution<br/>equipment</b> | <b>Other fixed<br/>assets</b> | <b>Construction-<br/>in-progress</b> | <b>Total</b> |
|------------------------------|-------------------------------|-----------------------------------|-------------------------------|--------------------------------------|--------------|
| Balance at January 1, 2019   | \$ 2,053                      | \$ 30,012                         | \$ 2,059                      | \$ -                                 | \$ 34,124    |
| Depreciation charge          | 678                           | 7,886                             | 1,282                         | -                                    | 9,846        |
| Disposals/Retirements        | (13)                          | (132)                             | (488)                         | -                                    | (633)        |
| Balance at December 31, 2019 | \$ 2,718                      | \$ 37,766                         | \$ 2,853                      | \$ -                                 | \$ 43,337    |

## (c) Carrying amounts:

|                      | <b>Land and<br/>buildings</b> | <b>Distribution<br/>equipment</b> | <b>Other fixed<br/>assets</b> | <b>Construction-<br/>in-progress</b> | <b>Total</b> |
|----------------------|-------------------------------|-----------------------------------|-------------------------------|--------------------------------------|--------------|
| At December 31, 2020 | \$ 23,004                     | \$ 231,772                        | \$ 14,401                     | \$ 5,837                             | \$ 275,014   |
| At December 31, 2019 | \$ 22,011                     | \$ 222,243                        | \$ 10,123                     | \$ 5,487                             | \$ 259,864   |

## (d) Leased plant and equipment:

The Corporation does not have leases for plant or equipment.

## (e) Security:

At December 31, 2020, the Corporation had zero properties subject to a general security agreement.

## (f) Borrowing costs:

During the year, borrowing costs of \$nil (2019 - \$nil) were capitalized as part of the cost of property, plant and equipment.

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**7. Property, plant and equipment (continued):**

(g) Allocation of depreciation and amortization:

The depreciation of property, plant and equipment and the amortization of intangible assets has been allocated to profit or loss as follows:

|                                               | Operations<br>and<br>maintenance<br>expense | Customer<br>services<br>expense | Administration<br>expense | Energy<br>conservation<br>expense | Other     | Total     |
|-----------------------------------------------|---------------------------------------------|---------------------------------|---------------------------|-----------------------------------|-----------|-----------|
| December 31, 2020:                            |                                             |                                 |                           |                                   |           |           |
| Depreciation of property, plant and equipment | \$ 717                                      | \$ 6                            | \$ -                      | \$ 7                              | \$ 9,654  | \$ 10,384 |
| Amortization of intangible assets             | -                                           | -                               | -                         | -                                 | 368       | 368       |
|                                               | \$ 717                                      | \$ 6                            | \$ -                      | \$ 7                              | \$ 10,022 | \$ 10,752 |
| December 31, 2019:                            |                                             |                                 |                           |                                   |           |           |
| Depreciation of property, plant and equipment | \$ 688                                      | \$ 6                            | \$ -                      | \$ 7                              | \$ 9,145  | \$ 9,846  |
| Amortization of intangible assets             | -                                           | -                               | -                         | -                                 | 405       | 405       |
|                                               | \$ 688                                      | \$ 6                            | \$ -                      | \$ 7                              | \$ 9,550  | \$ 10,251 |

**8. Intangible assets:**

(a) Cost or deemed cost:

|                              | Computer<br>Software | Land<br>Rights | Total    |
|------------------------------|----------------------|----------------|----------|
| Balance at January 1, 2020   | \$ 3,120             | \$ 8           | \$ 3,128 |
| Additions                    | 385                  | -              | 385      |
| Disposals                    | -                    | -              | -        |
| Balance at December 31, 2020 | \$ 3,505             | \$ 8           | \$ 3,513 |
| Balance at January 1, 2019   | \$ 2,802             | \$ 8           | \$ 2,810 |
| Additions                    | 321                  | -              | 321      |
| Additions                    | 4                    | -              | 4        |
| Balance at December 31, 2019 | \$ 3,119             | \$ 8           | \$ 3,127 |

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**8. Intangible assets (continued):**

## (b) Accumulated amortization:

|                              | <b>Computer<br/>Software</b> | <b>Land<br/>Rights</b> | <b>Total</b> |
|------------------------------|------------------------------|------------------------|--------------|
| Balance at January 1, 2020   | \$ 2,491                     | \$ 8                   | \$ 2,499     |
| Additions                    | 368                          | -                      | 368          |
| Balance at December 31, 2020 | \$ 2,859                     | \$ 8                   | \$ 2,867     |
| Balance at January 1, 2019   | \$ 2,086                     | \$ 8                   | \$ 2,094     |
| Additions                    | 404                          | -                      | 404          |
| Balance at December 31, 2019 | \$ 2,490                     | \$ 8                   | \$ 2,498     |

## (c) Carrying amounts:

|                      | <b>Computer<br/>Software</b> | <b>Land<br/>Rights</b> | <b>Total</b> |
|----------------------|------------------------------|------------------------|--------------|
| At December 31, 2020 | \$ 646                       | \$ -                   | \$ 646       |
| At December 31, 2019 | \$ 629                       | \$ -                   | \$ 629       |

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**9. Income tax expense:**

Current tax expense:

|                              |    | <b>2020</b> |    | <b>2019</b> |
|------------------------------|----|-------------|----|-------------|
| Current period               | \$ | 1,297       | \$ | 1,138       |
| Adjustment for prior periods |    | (332)       |    | (194)       |
|                              | \$ | 965         | \$ | 944         |

Deferred tax expense:

|                                                   |    | <b>2020</b> |    | <b>2019</b> |
|---------------------------------------------------|----|-------------|----|-------------|
| Original & reversal of temporary differences      | \$ | (21)        | \$ | (47)        |
| Recognition of previously unrecognized tax losses |    | (38)        |    | (26)        |
|                                                   | \$ | (59)        | \$ | (73)        |

Reconciliation of effective tax rate:

|                                                                |    | <b>2020</b> |    | <b>2019</b> |
|----------------------------------------------------------------|----|-------------|----|-------------|
| Total comprehensive income for the year                        | \$ | 10,715      | \$ | 10,148      |
| Total income tax expense                                       |    | 907         |    | 870         |
| Comprehensive income before income taxes                       |    | 11,622      |    | 11,018      |
| Income tax using the Corporation's statutory tax rate of 26.5% |    | 3,080       |    | 2,920       |
| Temporary differences not benefitted                           |    | (1,841)     |    | (1,856)     |
| Under (over) provided in prior periods                         |    | (332)       |    | (194)       |
|                                                                | \$ | 907         | \$ | 870         |

Significant components of the Corporation's deferred tax balances are as follows:

|                                        |    | <b>2020</b> |    | <b>2019</b> |
|----------------------------------------|----|-------------|----|-------------|
| Deferred tax assets (liabilities):     |    |             |    |             |
| Plant and equipment                    | \$ | (16,989)    | \$ | (14,168)    |
| Non-vested sick leave                  |    | 168         |    | 168         |
| Employee benefits                      |    | 1,573       |    | 1,552       |
| Intangible assets                      |    | 7           |    | 7           |
| Loss carry-forward                     |    | 204         |    | 166         |
| Ontario refundable tax credits         |    | 14          |    | 18          |
| Deferred tax liability                 |    | 4,415       |    | 2,536       |
| Deferred revenue - contributed capital |    | 10,819      |    | 9,894       |
|                                        | \$ | 211         | \$ | 173         |

# KITCHENER POWER CORP. - CONSOLIDATED

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

### 10. Regulatory deferral account balance:

The following is a reconciliation of the carrying amount for each class of regulatory deferral account balances:

|                                                                               | 2019            | Balances<br>arising in the<br>period | Recovery/<br>Reversal | Other           | 2020             | Remaining<br>recovery/<br>reversal<br>period<br>(years) |
|-------------------------------------------------------------------------------|-----------------|--------------------------------------|-----------------------|-----------------|------------------|---------------------------------------------------------|
| <b>Regulatory deferral account debit balances</b>                             |                 |                                      |                       |                 |                  |                                                         |
| Group 1 deferred accounts                                                     | \$ 1,239        | \$ 2,202                             | \$ 5,428              | \$ (153)        | \$ 8,716         | Note 1, Note 3                                          |
| Regulatory asset recovery account                                             | 630             | 285                                  | (141)                 | -               | 774              | Note 1                                                  |
| Smart meter recovery                                                          | 13              | -                                    | (13)                  | -               | -                |                                                         |
| Deferred tax asset                                                            | 5,790           | 2,585                                | -                     | -               | 8,375            | Note 2                                                  |
| LRAM                                                                          | 837             | 1,728                                | (837)                 | -               | 1,728            | 1                                                       |
| Other                                                                         | 891             | 69                                   | (892)                 | -               | 68               |                                                         |
| <b>Total amount related to regulatory<br/>deferral account debit balances</b> | <b>\$ 9,400</b> | <b>\$ 6,869</b>                      | <b>\$ 3,545</b>       | <b>\$ (153)</b> | <b>\$ 19,661</b> |                                                         |

|                                                                                | 2019         | Balances<br>arising in the<br>period | Recovery/<br>Reversal | Other        | 2020         | Remaining<br>recovery/<br>reversal<br>period<br>(years) |
|--------------------------------------------------------------------------------|--------------|--------------------------------------|-----------------------|--------------|--------------|---------------------------------------------------------|
| <b>Regulatory deferral account credit balances</b>                             |              |                                      |                       |              |              |                                                         |
| Group 1 deferred accounts                                                      | 1,057        | 975                                  | (160)                 | (152)        | 1,720        | Note 1                                                  |
| Regulatory asset recovery account                                              | -            | -                                    | -                     | -            | -            | Note 1                                                  |
| Deferred tax liability                                                         | -            | -                                    | -                     | -            | -            | Note 2                                                  |
| Other                                                                          | 1,250        | 2                                    | (696)                 | -            | 556          |                                                         |
| <b>Total amount related to regulatory<br/>deferral account credit balances</b> | <b>2,307</b> | <b>977</b>                           | <b>(856)</b>          | <b>(152)</b> | <b>2,276</b> |                                                         |

|                                                                                                                                 | 2020         | 2019         |
|---------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|
| <b>Movements in regulatory accounts</b>                                                                                         |              |              |
| Net change in regulatory deferral account<br>debit and credit balances                                                          | 10,292       | 6,677        |
| <b>Less movement related to the balance sheet</b>                                                                               |              |              |
| Deferred income tax                                                                                                             | (2,585)      | (933)        |
| Deferred revenue                                                                                                                | (860)        | (817)        |
| Amounts moved to property, plant, equipment                                                                                     | -            | -            |
| <b>Net movement in regulatory deferral account balances related to profit or loss and the<br/>related deferral tax movement</b> | <b>6,847</b> | <b>4,927</b> |

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### 10. Regulatory deferral account balance (continued):

- Note 1      KWHI expects to be approved for collection of these amounts in its 2021 filing for 2022 rates.
- Note 2      KWHI has not sought approval for the disposition of this amount as changes in underlying assumptions may reduce the amounts recorded in the account. KWHI may seek refunds in the future.
- Note 3      In December 2020, KWHI was informed that beginning June 2015 charges for one delivery point were not included in the monthly power bill. KWHI has accrued a payable of \$6 million, offset by a regulatory asset. These monies are expected to begin being collected through a Board approved rate rider in 2022.
- Note 4      COVID-19 Emergency Deferral  
The COVID-19 emergency deferral account comprises of five sub-accounts established to track incremental costs and lost revenues related to the COVID-19 pandemic: (i) Billing and System Changes as a Result of the Emergency Order Regarding Time-of-Use Pricing, (ii) Lost Revenues Arising from the COVID-19 Emergency, (iii) Other Incremental Costs, (iv) Foregone Revenues from Postponing Rate Implementation, and (v) Bad Debt.

On December 16, 2020, the OEB Staff released their proposal on the COVID-19 deferral accounts which introduces certain criteria to that may need to be satisfied for amounts to be eligible for recovery. Based on this information, management believes there is high uncertainty in regards to the recoverability of costs and lost revenues related to government and OEB customer relief actions, and therefore a low probability of recovery. Costs directly related to the implementation of safety measures as a result of the COVID-19 pandemic were tracked. \$69k has been recorded in the COVID-19 Emergency Deferral Account as at December 31, 2020.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

#### 11. Long-term debt:

Effective August 1, 2000, the Corporation incurred unsecured promissory notes payable to the City of Kitchener and the Township of Wilmot, and have an interest rate of 3.23% per annum. Interest is payable in quarterly installments, in arrears, on March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup> and December 31<sup>st</sup>. In 2019 the interest rate was 4.88%.

Effective February 1, 2010, the Corporation incurred a ten year senior unsecured debenture payable to Ontario Infrastructure Projects Corporation. An initial payment of \$7,000 was received February 1, 2010, followed by a second payment of \$3,000 on May 17, 2010. The debenture had an interest rate of 4.28%, and interest was payable in equal semi-annual installments, in arrears, on May 17<sup>th</sup> and November 17<sup>th</sup> each year commencing November 17, 2010. The debenture was paid off in 2020 in accordance with the payment schedule.

|                                             | 2020 |        | 2019 |        |
|---------------------------------------------|------|--------|------|--------|
| Senior unsecured debentures:                |      |        |      |        |
| City of Kitchener                           | \$   | 70,998 | \$   | 70,998 |
| Township of Wilmot                          |      | 5,965  |      | 5,965  |
| Ontario Infrastructure Projects Corporation |      | -      |      | 607    |
| Senior unsecured debentures, net proceeds   | \$   | 76,963 | \$   | 77,570 |
| Less: current portion of long-term debt     | \$   | -      | \$   | (607)  |
| Total long-term debt                        | \$   | 76,963 | \$   | 76,963 |

#### 12. Employee future benefits:

The Corporation pays certain medical and life insurance benefits on behalf of some of its retired employees. The Corporation recognizes these post-retirement costs in the period in which employees' services were rendered. The accrued benefit liability at December 31, 2020 of \$5,937 was based on an actuarial valuation completed in 2020 using a discount rate of 3.1% (3.1% in 2019).

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**12. Employee future benefits (continued):**

Changes in the present value of the defined benefit unfunded obligation and the accrued benefit liability:

|                                                         |    | <b>2020</b> |    | <b>2019</b> |
|---------------------------------------------------------|----|-------------|----|-------------|
| Defined benefit obligation, beginning of year           | \$ | 5,858       | \$ | 5,305       |
| Current service cost                                    |    | 192         |    | 160         |
| Interest cost                                           |    | 178         |    | 202         |
| Benefits paid during the year                           |    | (291)       |    | (274)       |
| Actuarial loss recognized in other comprehensive income |    | -           |    | 465         |
| Accrued benefit liability, end of year                  | \$ | 5,937       | \$ | 5,858       |

Components of net benefit expense recognized are as follows:

|                                |    | <b>2020</b> |    | <b>2019</b> |
|--------------------------------|----|-------------|----|-------------|
| Current service cost           | \$ | 192         | \$ | 160         |
| Interest cost                  |    | 178         |    | 202         |
| Net benefit expense recognized | \$ | 370         | \$ | 362         |

Actuarial losses recognized in other comprehensive income:

|                                  |    | <b>2020</b> |    | <b>2019</b> |
|----------------------------------|----|-------------|----|-------------|
| Cumulative amount at January 1   | \$ | (620)       | \$ | (278)       |
| Recognized during the year       |    | -           |    | (342)       |
| Cumulative amount at December 31 | \$ | (620)       | \$ | (620)       |

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**12. Employee future benefits (continued):**

The significant actuarial assumptions used in the valuation are as follows (weighted average):

|                                       |        | <b>2020</b> | <b>2019</b> |
|---------------------------------------|--------|-------------|-------------|
| <hr/>                                 |        |             |             |
| Accrued benefit obligation:           |        |             |             |
| Discount rate                         |        | 3.1%        | 3.1%        |
| Benefit cost for the year:            | Age    |             |             |
| Withdrawal rate                       | 18-29  | 3.50%       | 3.50%       |
|                                       | 30-34  | 2.00%       | 2.00%       |
|                                       | 35-39  | 1.7%        | 1.7%        |
|                                       | 40-49  | 1.3%        | 1.3%        |
|                                       | 50-54  | 1.0%        | 1.0%        |
| Assumed health care cost trend rates: |        |             |             |
| Initial health care cost trend rate   | Health | 4.4%        | 4.2%        |
|                                       | Dental | 4.7%        | 4.5%        |

The approximate effect on the accrued benefit obligation of the entire plan and the estimated net benefit expense of the entire plan if the health care trend rate assumption was increased or decreased by 1%, and all other assumptions were held constant, is as follows:

|                                       | <b>Benefit<br/>Obligation</b> | <b>Periodic<br/>Benefit Cost</b> |
|---------------------------------------|-------------------------------|----------------------------------|
| 1% increase in health care trend rate | \$ 215                        | \$ 22                            |
| 1% decrease in health care trend rate | \$ (193)                      | \$ (19)                          |

**Historical Information**

Amounts for the current and previous year, for the entire plan, are as follows:

|                            | <b>2020</b> | <b>2019</b> |
|----------------------------|-------------|-------------|
| Defined benefit obligation | \$ 5,937    | \$ 5,858    |
| Experience adjustments     | \$ -        | \$ (342)    |

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

#### 12. Employee future benefits (continued):

The main actuarial assumptions utilized for the valuation are as follows:

General inflation - future general inflation levels, as measured by the changes in the Consumer Price Index, were assumed at 2% in 2020, and thereafter (2019 - 2%).

Discount (interest) rate - the discount rate used to determine the present value of future liabilities and the expense for the year ended December 31, 2020, was 3.1% (2019 - 3.1%).

Salary levels - future general salary and wage levels were assumed to increase at 3.3% (2019 - 3.3%) per annum.

Medical costs - medical costs were assumed to be 4.4% for 2020, (2019 - 4.5%) increasing annually to 4.9% in 2022.

Dental costs - dental costs were assumed to be 4.7% for 2020 increasing annually to 5.1% in 2022.

#### 13. Customer and IESO deposits:

Customer deposits represent cash deposits from electricity distribution customers and retailers, as well as construction deposits.

Deposits from electricity distribution customers are refundable to customers who demonstrate an acceptable level of credit risk as determined by the Corporation in accordance with policies set out by the OEB or upon termination of their electricity distribution service.

Construction deposits represent cash prepayments for the estimated cost of capital projects recoverable from customers and developers. Upon completion of the capital project, these deposits are transferred to deferred revenue.

The Corporation delivers conservation and demand management programs for its customers on behalf of the IESO. Prepayments received from the IESO have been recorded and will be transferred to revenue as programs are delivered and the revenue is earned.

The deposits comprise:

|                                               | 2020 |        | 2019 |        |
|-----------------------------------------------|------|--------|------|--------|
| Customer deposits                             | \$   | 6,424  | \$   | 7,414  |
| Construction deposits                         |      | 7,196  |      | 6,982  |
| IESO deposit for energy conservation programs |      | 1,158  |      | 1,158  |
| Total customer and IESO deposits              | \$   | 14,778 | \$   | 15,554 |

**KITCHENER POWER CORP. - CONSOLIDATED**

## Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

**14. Share capital:**

|                                   | 2020      | 2019      |
|-----------------------------------|-----------|-----------|
| Authorized:                       |           |           |
| Unlimited number of common shares |           |           |
| Issued:                           |           |           |
| 20,000 common shares              | \$ 66,389 | \$ 66,389 |

Dividends:

The holders of the common shares are entitled to receive dividends as declared from time to time. The Corporation paid aggregate dividends in the year on common shares of \$4,182 (2019 - \$4,034).

**15. Other operating revenue:**

Other income comprises:

|                                        | 2020     | 2019     |
|----------------------------------------|----------|----------|
| Specific service charges               | \$ 1,875 | \$ 1,844 |
| Deferred revenue                       | 1,016    | 908      |
| Scrap sales                            | 101      | 190      |
| Net gain on disposal of capital assets | 149      | 36       |
| Retailer services                      | 48       | 44       |
| Sundry                                 | (316)    | (155)    |
| Total other income                     | \$ 2,873 | \$ 2,867 |

**16. Finance income and expense:**

|                                                | 2020     | 2019     |
|------------------------------------------------|----------|----------|
| Interest income on bank deposits               | \$ 132   | \$ 433   |
| Finance income                                 | 132      | 433      |
| Interest expense on long-term debt             | 2,496    | 3,816    |
| Interest expense on short-term debt            | 271      | -        |
| Interest expense on BMO Letter of Credit       | 123      | 122      |
| Interest expense on deposits                   | 91       | 170      |
| Other                                          | -        | 11       |
|                                                | 2,981    | 4,119    |
| Net finance costs recognized in profit or loss | \$ 2,849 | \$ 3,686 |

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### 17. Commitments and contingencies:

##### Contractual Obligations

There are no contractual obligations.

##### General

From time to time, the Corporation is involved in various litigation matters arising in the ordinary course of its business. The Corporation has no reason to believe that the disposition of any such current matter could reasonably be expected to have a materially adverse impact on the Corporation's financial position, results of operations or its ability to carry on any of its business activities.

##### General Liability Insurance:

The Corporation is a member of the Municipal Electric Association Reciprocal Insurance Exchange (MEARIE). MEARIE is a pooling of public liability insurance risks of many of the LDCs in Ontario. All members of the pool are subjected to assessment for losses experienced by the pool for the years in which they were members, on a pro-rata basis based on the total of their respective service revenues. As at December 31, 2020, no assessments have been made.

#### 18. Guarantees:

Kitchener Power Corp. is the guarantor for a line of credit issued by the Canadian Imperial Bank of Commerce on behalf of Grand River Energy Solutions Corp (GRE Corp). GRE Corp is one third owned by each of Kitchener Power Corp., Waterloo North Hydro Holding Corporation and Cambridge & North Dumfries Energy Plus Inc.; each of which has guaranteed a maximum of \$6 million in the event of default by GRE Corp. This increased from \$3 million to \$6 million on April 1, 2020.

#### 19. Pension agreement:

The Corporation provides a pension plan for its employees through OMERS. The plan is a multi-employer, contributory defined pension plan with equal contributions by the employer and its employees. In 2020, the Corporation made employer contributions of \$1,723 to OMERS (2019 - \$1,661). The Corporation's net benefit expense has been allocated as follows:

- a) \$449 (2019 - \$459) capitalized as part of property, plant and equipment;
- b) \$1,274 (2019 - \$1,202) charged to net income.

The Corporation estimates that a contribution of \$1,739 to OMERS will be made during the next fiscal year.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020  
(Expressed in thousands of dollars)

#### 20. Employee benefits:

|                                           | 2020      | 2019      |
|-------------------------------------------|-----------|-----------|
| Salaries, wages and benefits              | \$ 19,684 | \$ 19,022 |
| CPP and EI remittances                    | 732       | 722       |
| Contributions to OMERS                    | 1,723     | 1,661     |
| Expenses related to defined benefit plans | 370       | 361       |
|                                           | \$ 22,509 | \$ 21,766 |

#### 21. Related party transactions:

(a) Parent and ultimate controlling party:

The Corporation is wholly-owned by the Corporation of the City of Kitchener and the Corporation of the Township of Wilmot. The City and the Township produce financial statements that are available for public use.

(b) Entity with significant influence:

The Corporation of the City of Kitchener exercises significant influence over the Corporation through its 92.25% ownership interest in the Corporation.

(c) Key management personnel:

The key management personnel of the Corporation have been defined as members of its board of directors and executive management team members, and is summarized below.

|                                        | 2020     | 2019     |
|----------------------------------------|----------|----------|
| Directors' fees                        | \$ 67    | \$ 58    |
| Salaries and other short-term benefits | 1,061    | 993      |
| Post employment benefits               | 19       | 18       |
| Other long-term benefits (OMERS)       | 90       | 84       |
|                                        | \$ 1,237 | \$ 1,153 |

(d) Transactions with parent:

During the year the Corporation paid management and business development services to its parent in the amount of \$nil (2019 - \$nil)

(e) Transactions with entity with significant influence:

In the ordinary course of business, the Corporation delivers electricity to the Corporation of the City of Kitchener. Electricity is billed to the City of Kitchener at prices and under terms approved by the OEB.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### 21. Related party transactions (continued):

(f) Transactions with ultimate parent (the City of Kitchener)

In 2020, the Corporation had the following significant transactions with its ultimate parent, a government entity:

- Construction, contracted through Kitchener Wilmot Hydro Inc.
- Streetlight maintenance services contracted through Kitchener Energy Services Inc.

#### 22. Financial instruments and risk management:

##### Fair value disclosure

Cash and cash equivalents are measured at fair value. The carrying values of receivables, and accounts payable and accrued charges approximate fair value because of the short maturity of these instruments. The carrying value of the customer deposits approximates fair value because the amounts are payable on demand.

The fair value of the long-term debt (senior unsecured debentures issued by the shareholders (City of Kitchener and Township of Wilmot) approximates the carrying value due to the short term nature of the loan.

The fair value of the long-term debt (senior unsecured debentures) issued by Ontario Infrastructure Projects Corporation at December 31, 2020 is zero (2019 - \$607). The final loan balance was paid in full in 2020. The fair value prior to 2020 was calculated based on the present value of future principal and interest cash flows, discounted at the current rate of interest at the reporting date. The interest rate used to calculate fair value at was 4.28%.

##### Financial risks

The Corporation understands the risks inherent in its business and defines them broadly as anything that could impact its ability to achieve its strategic objectives. The Corporation's exposure to a variety of risks such as credit risk, interest rate risk, and liquidity risk, as well as related mitigation strategies are discussed below.

(a) Credit risk:

Financial assets carry credit risk that a counterparty will fail to discharge an obligation which could result in a financial loss. Financial assets held by the Corporation, such as accounts receivable, expose it to credit risk. The Corporation earns its revenue from a broad base of customers located in the City of Kitchener and the Township of Wilmot. As of December 31, 2020, two customers accounted for more than 1% of total accounts receivable, totaling \$341 (or 2.2%) out of a total accounts receivable of \$15,709.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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## 22. Financial instruments and risk management (continued):

### (a) Credit risk (continued):

The carrying amount of accounts receivable is reduced through the use of an allowance for impairment and the amount of the related impairment loss is recognized in net income. Subsequent recoveries of receivables previously provisioned are credited to net income. The balance of the allowance for impairment at December 31, 2020 is \$500 (2019 - \$250). The allowance was increased due to an expected increase in Covid-19 related bad debt. An impairment loss of \$793 (2019 - \$44) was recognized during the year. This included a significant loss of \$385 as a result of the bankruptcy of a single customer in 2020, in addition to a general increase due to the pandemic lockdowns. The future impact of the pandemic remains uncertain.

The Corporation's credit risk associated with accounts receivable is primarily related to payments from distribution customers. At December 31, 2020, approximately \$314 (2019 - \$245) is considered 60 days past due. The Corporation has over 99 thousand customers, the majority of whom are residential. Credit risk is managed through collection of security deposits from customers in accordance with directions provided by the OEB. As at December 31, 2020, the Corporation holds security deposits in the amount of \$14,800 (2019 - \$15,600).

### (b) Market risk:

Market risks primarily refer to the risk of loss resulting from changes in commodity prices, foreign exchange rates, and interest rates. The Corporation currently does not have any material commodity or foreign exchange risk. The Corporation is exposed to fluctuations in interest rates as the regulated rate of return for the Corporation's distribution business is derived using a complex formulaic approach which is in part based on the forecast for long-term Government of Canada bond yields. This rate of return is approved by the OEB as part of the approval of distribution rates.

A 1% increase in the interest rate at December 31, 2020 would have increased interest expense on the long-term debt by \$nil (2019 - \$6), assuming all other variables remain constant. A 1% decrease in the interest rate would have an equal but opposite effect.

### (c) Liquidity risk:

The Corporation monitors its liquidity risk to ensure access to sufficient funds to meet operational and investing requirements. The Corporation's objective is to ensure that sufficient liquidity is on hand to meet obligations as they fall due while minimizing interest exposure. The Corporation has access to a \$35,000 credit facility and monitors cash balances daily to ensure that a sufficient level of liquidity is on hand to meet financial commitments as they come due. As at December 31, 2020, no amounts had been drawn under Bank of Montreal credit facility (2019 - \$nil).

The Corporation also has a bilateral facility for \$35,000 (the "LC" facility) for the purpose of issuing letters of credit mainly to support the prudential requirements of the IESO, of which \$35,000 has been drawn and posted with the IESO (2019 - \$35,000). The majority of accounts payable, as reported on the balance sheet, are due within 30 days.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

## 22. Financial instruments and risk management (continued):

### (c) Liquidity risk (continued):

The Company's currently available liquidity is also expected to be sufficient to address any reasonably foreseeable impacts that the COVID-19 pandemic may have on the Company's cash requirements.

### (d) Capital disclosures:

The main objectives of the Corporation, when managing capital, are to ensure ongoing access to funding to maintain and improve the electricity distribution system, compliance with covenants related to its credit facilities, prudent management of its capital structure with regard for recoveries of financing charges permitted by the OEB on its regulated electricity distribution business, and to deliver the appropriate financial returns.

The Corporation's definition of capital includes shareholder's equity and long-term debt. As at December 31, 2020, shareholder's equity amounts to \$167,496 (2019 - \$160,964) and long-term debt amounts to \$76,963 (2019 - \$76,963).

## 23. Revenue from Contracts with Customers

The Corporation generates revenue primarily from the sale and distribution of electricity to its customers. Other sources of revenue include performance incentive payments under CDM programs.

|                                       |    | 2020    |    | 2019    |
|---------------------------------------|----|---------|----|---------|
| Revenue from Contracts with Customers | \$ | 284,230 | \$ | 246,092 |
| Other Revenue:                        |    |         |    |         |
| CDM programs                          |    | 727     |    | 1,676   |
| Other                                 |    | 1,426   |    | 1,901   |
| Total                                 | \$ | 286,383 | \$ | 249,669 |

In the following table, revenue from contracts with customers is disaggregated by type of customer.

|               |    | 2020    |    | 2019    |
|---------------|----|---------|----|---------|
| Residential   | \$ | 127,780 | \$ | 93,701  |
| Commercial    |    | 153,515 |    | 149,386 |
| Large Users   |    | 1,346   |    | 1,448   |
| Other         |    | 1,589   |    | 1,557   |
| Total Revenue | \$ | 284,230 | \$ | 246,092 |

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020  
(Expressed in thousands of dollars)

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#### 24. Change in Accounting Policy

The International Accounting Standards Board (IASB) has issued the following Standards, Interpretations and Amendments to Standards that were adopted by the Company effective January 1, 2020:

- Amendments to Hedge Accounting Requirements - IBOR Reform and its Effects on Financial Reporting (Phase 1)
- Amendments to References to the Conceptual Framework in IFRS Standards
- Definition of a Business (Amendments to IFRS 3)
- Definition of Material (Amendments to IAS 1 and IAS 8)
- Covid-19-Related Rent Concessions (Amendment to IFRS 16)

The amendments and clarifications did not have an impact on the financial statements.

#### 25. Future accounting pronouncements:

At the date of authorization of these financial statements, several new, but not yet effective, Standards and amendments to existing Standards, and Interpretations have been published by the IASB. None of these Standards or amendments to existing Standards have been adopted early by the Company and it is still to be determined if any will have a material impact on the Company's financial statements.

(a) Property, Plant and Equipment - Proceeds before Intended Use (Amendments to IAS 16)

On May 14, 2020, the IASB issued Property, Plant and Equipment - Proceeds before Intended Use (Amendments to IAS 16). The amendments clarify that proceeds from selling items before the related item of Property, Plant and Equipment is available for use should be recognized in profit or loss, together with the cost of producing those items. The amendments are effective for annual periods beginning on or after January 1, 2022. Early adoption is permitted.

(b) Onerous Contracts - Cost of Fulfilling a Contract (Amendments to IAS 37)

On May 14, 2020, the IASB issued Onerous Contracts - Cost of Fulfilling a Contract (Amendments to IAS 37). This amendment clarifies which costs are included as a cost of fulfilling a contract when determining whether a contract is onerous. The amendments are effective for annual periods beginning on or after January 1, 2022 and apply to contracts existing at the date when the amendments are first applied. Early adoption is permitted.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### 25. Future accounting pronouncements (continued):

##### (c) Annual Improvements to IFRS Standards 2018 -2020

On May 14, 2020, the IASB issued *Annual Improvements to IFRS Standards 2018 -2020*.

The amendments are effective for annual periods beginning on or after January 1, 2022. Early adoption is permitted.

##### IFRS 9 *Financial Instruments*

Clarifies which fees are included for the purpose of performing the '10 per cent test' for derecognition of financial liabilities.

##### IFRS 16 *Leases*

Removes the illustration of payments from the lessor relating to leasehold improvements.

The impact of adoption of these improvements is not expected to have an impact on the business.

##### (d) Interest Rate Benchmark Reform - Phase 2 (Amendments to IFRS 9, IAS 39, IFRS 7, IFRS 4 and IFRS 16)

On August 27, 2020, the IASB finalized its response to the ongoing reform of inter-bank offered rates and other interest rate benchmarks by issuing a package of amendments to IFRS Standards.

The amendments are effective for annual periods beginning on or after January 1, 2021. Earlier application is permitted. The impact of adoption of these amendments is not expected to have an impact on the business.

#### 26. Impact of COVID-19 pandemic:

On March 11, 2020, the World Health Organization declared that the COVID-19 outbreak was a global pandemic. On March 17, 2020, the Ontario Government declared a State of Emergency pursuant to the Emergency Management and Civil Protection Act. The Ontario Government renewed the declaration, as required by the legislation, until July 24, 2020. During the State of Emergency, the Ontario Government issued emergency orders under the legislation and extended them as required by the legislation. On July 24, 2020, the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 came into effect, bringing the declared State of Emergency to an end. The Reopening Ontario Act also enabled the Ontario Government to extend, amend, and revoke the remaining emergency orders in order to facilitate a flexible response to the ongoing COVID-19 risks.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### 26. Impact of COVID-19 pandemic (continued):

On March 19, 2020, the OEB extended the ban on disconnecting residential customers to July 31, 2020, in light of the COVID-19 pandemic. For the same reason, at the same time, the OEB also banned the disconnection of other low volume customers (as defined in the OEB Act) prior to July 31, 2020. In addition, the Corporation extended its ban on disconnecting residential and low volume customers until the transition back into the OEB's annual recurring winter disconnection ban on November 15, 2020.

On March 24, 2020, the Ontario Government issued an emergency order setting TOU rates for on-peak, mid-peak, and off-peak at 10.1 cents per kWh, which prior to the emergency order was the TOU off-peak rate. That emergency order was effective through May 7, 2020. On May 6, 2020, the Ontario Government issued an emergency order extending those TOU rates through May 31, 2020. On May 30, 2020, the Ontario Government announced the COVID19 Recovery Rate, setting a fixed TOU electricity price at 12.8 cents per kWh, 24 hours a day, seven days a week, effective June 1, 2020 until October 31, 2020. On October 13, 2020, the OEB announced new TOU rates for on-peak, mid-peak, and off-peak, that once again vary according to when electricity is used, effective November 1, 2020. There was no impact to net income to the Corporation.

On March 25, 2020, the OEB established a deferral account for regulatory balances to record the costs of changes to billing systems resulting from the Ontario Government's TOU emergency order, other incremental costs and lost revenues associated with the COVID-19 pandemic. On May 14, 2020, the OEB launched a consultation process to inform its decision-making with respect to how the account will operate, including eligibility requirements, and the process and timing for the disposition. On December 16, 2020, OEB staff issued a proposal with respect to the deferral account and related consultation [note 8].

On August 20, 2020, the Ontario Government amended O. Reg. 95/05 Classes of Consumers and Determination of Rates. Accordingly, customers on the RPP have the choice to pay TOU rates or tiered rates, effective November 1, 2020. By default, RPP customers will pay TOU rates. RPP customers who choose to pay tiered rates will pay a lower rate for consumption below a monthly threshold, and a higher rate for consumption above that threshold. The tiered rates and the threshold are set by the OEB twice per year, at the same time as the OEB sets TOU rates. There was no impact to net income to the Corporation.

On December 15, 2020, the OEB announced new RPP TOU and tiered rates to reflect a decrease in supply cost resulting from the Ontario Government's decision to remove certain renewable generation costs from the global adjustment and funding them directly through the tax base. The reduction was accompanied by a corresponding reduction to the Ontario Electricity Rebate. There was no net income impact to the Corporation.

## KITCHENER POWER CORP. - CONSOLIDATED

### Notes to Financial Statements

Year ended December 31, 2020

(Expressed in thousands of dollars)

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#### **26. Impact of COVID-19 pandemic (continued):**

On December 22, 2020, the Ontario Government amended O. Reg. 95/05 Classes of Consumers and Determination of Rates, setting both the TOU rates for on-peak, mid-peak, and off-peak and tiered rates at the TOU off-peak rate of 8.5 cents per kWh. That regulatory amendment was effective through January 28, 2021, and most recently extended until February 22, 2021. On February 23, 2021, residential and small business customers resumed paying TOU and tiered pricing under the RPP at prices that were set by the OEB on December 15, 2020. There was no net income impact to the Corporation.

# THE CORPORATION OF THE CITY OF KITCHENER

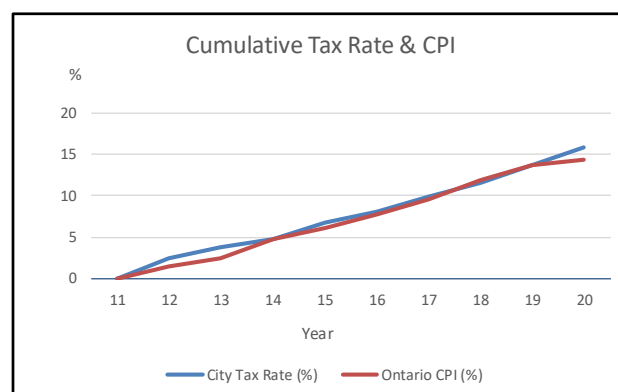
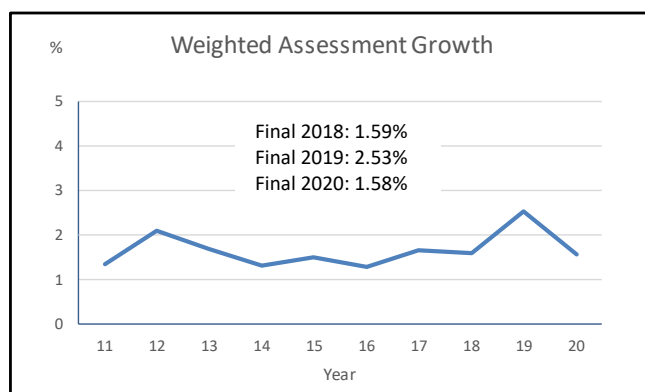
## FINANCIAL & STATISTICAL REVIEW

As at December 31 (unaudited)

|                                        | 2020              | 2019       | 2018       | 2017       | 2016       |
|----------------------------------------|-------------------|------------|------------|------------|------------|
| <b>1. DEMOGRAPHIC STATISTICS</b>       |                   |            |            |            |            |
| Population <sup>1</sup>                | <b>262,220</b>    | 261,610    | 255,070    | 252,520    | 246,700    |
| Households <sup>1</sup>                | <b>100,440</b>    | 98,820     | 97,830     | 96,720     | 94,170     |
| Area in acres <sup>2</sup>             | <b>33,797</b>     | 33,797     | 33,797     | 33,797     | 33,802     |
| <b>2. TAXABLE ASSESSMENT (\$000's)</b> |                   |            |            |            |            |
| Residential and farm                   | <b>27,435,305</b> | 26,184,498 | 24,878,827 | 23,639,290 | 22,414,567 |
| Commercial and industrial              | <b>4,315,742</b>  | 4,087,831  | 3,740,833  | 3,525,281  | 3,390,259  |
| Total                                  | <b>31,751,047</b> | 30,272,329 | 28,619,660 | 27,164,571 | 25,804,826 |
| <b>3. TAX RATES</b>                    |                   |            |            |            |            |
| Residential and Farm Taxable Full      |                   |            |            |            |            |
| City                                   | <b>0.34540</b>    | 0.35002    | 0.35470    | 0.36212    | 0.36742    |
| Region                                 | <b>0.60110</b>    | 0.59982    | 0.60505    | 0.61147    | 0.61359    |
| School Boards                          | <b>0.15300</b>    | 0.16100    | 0.17000    | 0.17900    | 0.18800    |
| Total                                  | <b>1.09950</b>    | 1.11084    | 1.12975    | 1.15259    | 1.16901    |
| Commercial Taxable Full                |                   |            |            |            |            |
| City                                   | <b>0.67352</b>    | 0.68255    | 0.69166    | 0.70613    | 0.71647    |
| Region                                 | <b>1.17215</b>    | 1.16964    | 1.17984    | 1.19237    | 1.19650    |
| School Boards                          | <b>1.25000</b>    | 1.29000    | 1.34000    | 1.39000    | 1.40000    |
| Total                                  | <b>3.09567</b>    | 3.14219    | 3.21150    | 3.28850    | 3.31297    |
| Industrial Taxable Full                |                   |            |            |            |            |
| City                                   | <b>0.67352</b>    | 0.68255    | 0.69166    | 0.70613    | 0.71647    |
| Region                                 | <b>1.17215</b>    | 1.16964    | 1.17984    | 1.19237    | 1.19650    |
| School Boards                          | <b>1.25000</b>    | 1.29000    | 1.34000    | 1.39000    | 1.50000    |
| Total                                  | <b>3.09567</b>    | 3.14219    | 3.21150    | 3.28850    | 3.41297    |

1. Source: Planning, Housing and Community Services Department, Regional Municipality of Waterloo

2. Source: Statistics Canada, 2016 Census Data (2017 to 2020); 2011 Census Data (2016)



# THE CORPORATION OF THE CITY OF KITCHENER

## FINANCIAL & STATISTICAL REVIEW

As at December 31 (unaudited)

| (\$000's)                                                       | 2020           | 2019           | 2018           | 2017           | 2016           |
|-----------------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>4. COLLECTION STATISTICS</b>                                 |                |                |                |                |                |
| Total taxes billed                                              | 452,817        | 439,831        | 423,032        | 406,605        | 394,020        |
| Total collections                                               | 453,047        | 436,211        | 422,659        | 405,060        | 389,608        |
| Total collections as a % of current levy                        | 100%           | 99%            | 100%           | 100%           | 99%            |
| Taxes receivable, net of allowance                              | 22,377         | 21,597         | 18,933         | 16,878         | 20,598         |
| Total receivable as a % of current levy                         | 5%             | 5%             | 4%             | 4%             | 5%             |
| <b>5. CONSOLIDATED REVENUE</b>                                  |                |                |                |                |                |
| Taxation and user charges <sup>3</sup>                          | 378,568        | 396,951        | 381,356        | 367,621        | 339,203        |
| Grants                                                          | 31,767         | 15,310         | 13,516         | 12,908         | 5,830          |
| Share of net income of Kitchener Power Corp. and its affiliates | 9,630          | 9,362          | 10,104         | 9,348          | 9,593          |
| Development charge revenue recognized                           | 9,582          | 12,174         | 10,294         | 7,303          | 10,388         |
| Other                                                           | 32,996         | 43,006         | 34,857         | 15,852         | 21,097         |
| <b>Total revenue</b>                                            | <b>462,543</b> | <b>476,803</b> | <b>450,127</b> | <b>413,032</b> | <b>386,111</b> |
| <b>6. CONSOLIDATED EXPENSES</b>                                 |                |                |                |                |                |
| <b>Expenses by Function</b>                                     |                |                |                |                |                |
| General government                                              | 33,745         | 37,088         | 36,262         | 39,436         | 38,932         |
| Protection services                                             | 55,408         | 51,360         | 49,751         | 47,268         | 45,291         |
| Transportation services                                         | 38,266         | 45,833         | 39,164         | 37,805         | 35,100         |
| Environmental services <sup>3</sup>                             | 98,326         | 94,518         | 88,316         | 80,380         | 76,317         |
| Health services                                                 | 2,315          | 2,814          | 2,694          | 2,296          | 2,257          |
| Social and family services                                      | 2,322          | 2,865          | 2,797          | 2,662          | 2,722          |
| Recreation and cultural services                                | 64,481         | 79,449         | 76,236         | 69,847         | 68,496         |
| Planning and development                                        | 12,609         | 13,670         | 11,479         | 13,123         | 13,160         |
| Gasworks                                                        | 56,677         | 59,578         | 67,610         | 67,386         | 52,184         |
| <b>Total Expenses</b>                                           | <b>364,149</b> | <b>387,175</b> | <b>374,309</b> | <b>360,203</b> | <b>334,459</b> |
| <b>Expenses by Object</b>                                       |                |                |                |                |                |
| Salaries, wages and employee benefits                           | 156,421        | 164,070        | 158,659        | 151,980        | 147,224        |
| Materials and services <sup>3</sup>                             | 149,253        | 161,745        | 162,538        | 152,371        | 138,301        |
| Debenture debt interest                                         | 2,286          | 2,613          | 2,881          | 3,180          | 3,534          |
| Grants and other                                                | 4,456          | 4,188          | 6,186          | 5,295          | 4,214          |
| Amortization                                                    | 51,793         | 49,546         | 47,876         | 46,188         | 42,658         |
| Loss/(Gain) on sale of assets                                   | (60)           | 5,013          | (3,830)        | 1,189          | (1,472)        |
| <b>Total Expenses</b>                                           | <b>364,149</b> | <b>387,175</b> | <b>374,310</b> | <b>360,203</b> | <b>334,459</b> |
| <b>7. ANNUAL SURPLUS</b>                                        | <b>98,394</b>  | <b>89,628</b>  | <b>75,817</b>  | <b>52,829</b>  | <b>51,652</b>  |

3. Water purchases and wastewater treatment surcharge had previously been netted against user charges. In 2018 this process was changed to present the gross revenue and expenses. 2016 to 2017 figures have been restated to match the current year presentation.

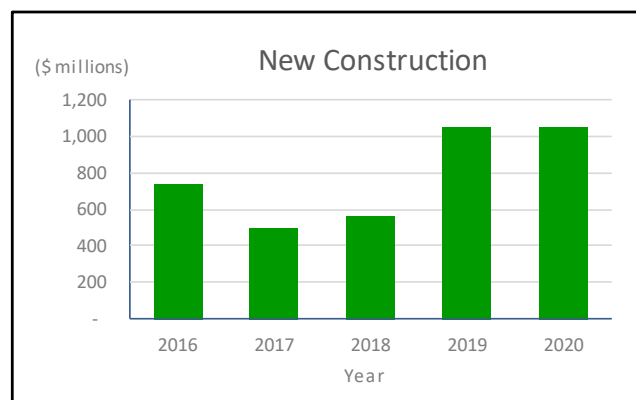
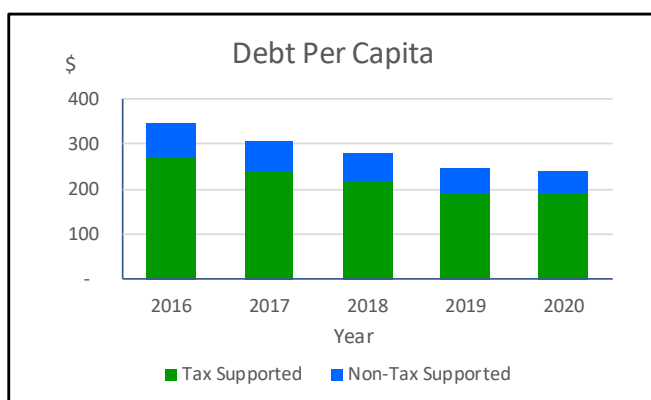
# THE CORPORATION OF THE CITY OF KITCHENER

## FINANCIAL & STATISTICAL REVIEW

As at December 31 (unaudited)

|                                                                          | 2020             | 2019      | 2018      | 2017      | 2016      |
|--------------------------------------------------------------------------|------------------|-----------|-----------|-----------|-----------|
| <b>8. ANALYSIS OF LONG-TERM DEBT (\$000's)</b>                           |                  |           |           |           |           |
| Gross debt issued by the municipality                                    | <b>62,739</b>    | 63,993    | 71,179    | 77,889    | 84,859    |
| Less debt recoverable from municipal enterprises and consolidated boards | <b>7,922</b>     | 8,498     | 9,056     | 9,596     | 10,121    |
| Less debt recoverable from other sources                                 | <b>5,151</b>     | 5,870     | 6,571     | 7,252     | 8,587     |
| Net debt to be repaid from property taxes                                | <b>49,666</b>    | 49,625    | 55,552    | 61,041    | 66,151    |
| Net debt per capita (\$'s)                                               | <b>189</b>       | 190       | 218       | 242       | 268       |
| Repayment of principal & interest (\$000's)                              | <b>13,094</b>    | 13,886    | 13,903    | 14,589    | 14,592    |
| Annual repayment limit (\$000's) <sup>4</sup>                            | <b>85,330</b>    | 80,148    | 73,789    | 71,777    | 72,327    |
| Interest on long-term debt as a % of total expenditures                  | <b>0.6%</b>      | 0.7%      | 0.8%      | 1.0%      | 1.2%      |
| <b>9. ACCUMULATED SURPLUS (\$000's)</b>                                  |                  |           |           |           |           |
| Reserves, reserve funds and deferred revenue - obligatory reserve funds  | <b>159,233</b>   | 130,274   | 104,780   | 98,754    | 88,097    |
| Unexpended capital financing                                             | <b>103,250</b>   | 99,856    | 99,849    | 118,172   | 108,099   |
| Accumulated surplus                                                      | <b>1,599,671</b> | 1,501,277 | 1,411,650 | 1,335,832 | 1,283,004 |
| <b>10. NEW CONSTRUCTION</b>                                              |                  |           |           |           |           |
| Value of construction (\$000's)                                          | <b>1,048,527</b> | 1,046,476 | 566,135   | 498,220   | 739,739   |
| Number of building permits                                               | <b>2,670</b>     | 2,975     | 2,624     | 2,503     | 3,158     |
| Number of single family dwelling starts                                  | <b>559</b>       | 345       | 303       | 300       | 840       |
| <b>11. NET FINANCIAL ASSETS (\$000's)</b>                                | <b>270,286</b>   | 254,471   | 221,799   | 220,788   | 214,048   |

4. The debt limit is based on the Financial Information Return from the second immediate preceding year.



# THE CORPORATION OF THE CITY OF KITCHENER

## FINANCIAL & STATISTICAL REVIEW

As at December 31 (unaudited)

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### 12. PRINCIPAL CORPORATE TAXPAYERS

#### 2020 Taxable Assessment Value (\$000's)

|                                             |         |
|---------------------------------------------|---------|
| DREWLO HOLDINGS INC                         | 372,720 |
| CF/REALTY HOLDINGS INC                      | 271,773 |
| ONTREA INC.                                 | 249,782 |
| EUROPRO (KITCHENER) GP INC                  | 125,081 |
| HOMESTEAD LAND HOLDINGS LIMITED             | 115,106 |
| ONTARIO MINISTER OF ENERGY & INFRASTRUCTURE | 93,467  |
| ACTIVA HOLDINGS INC                         | 88,419  |
| VOISIN DEVELOPMENTS LIMITED                 | 86,538  |
| THE INCC CORP                               | 84,647  |
| GF 200 OLD CARRIAGE DRIVE LTD               | 78,900  |
| MORGUARD NAR (ONTARIO) HOLDINGS LIMITED     | 71,057  |
| KITCHENER HOUSING INC                       | 69,431  |
| CATALYST 137 KITCHENER INC                  | 65,491  |
| STAMM INVESTMENTS LIMITED                   | 63,651  |
| BOARDWALK REIT PROPERTIES HOLDINGS LTD      | 63,582  |

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