



Tent Information Form

City of Kitchener, Building Division
200 King St W, 5TH fl.
Kitchener ON N2G 4G7
Office: 519-741-2312
Building Email: building@kitchener.ca

The following form must be completed and to be included with the tent permit application.

Date:

Address:

Number of tents greater than 60m² (645sf) in area:

Size of tent(s):

Date of assembly of tent:

Date of disassembly of tent:

Hours of operation of the tent using AM/PM:

Occupant load:

Are there any fenced in areas outside of tent?

If yes, is there an exit from the fenced area (not entering back to the tent)?

Is any individual tent or group of tents (within 3m of each other) greater than 225m² (2420sf)?

Are there bleachers inside the tent?

Are there sidewalls?

If, tent or group of tents is 225m² (2420sf) or more in aggregate area, or the tent has bleachers or sidewalls:

Provide number of male washroom fixtures (ie. Water closet, urinal, portable toilets)

Provide number of female washroom fixtures (ie. Water closet or portable toilets)

Signature of event organizer and/or owner acknowledging the above.