

Pre-Authorized Banking Information Change

Submitting an Application

Please submit completed Pre-Authorized Banking Information Change application with a void cheque or bank form by one of the following options:

- Email: revenuecustomerservice@kitchener.ca
- Fax: 519-741-2751
- Mail: City of Kitchener Financial Services – Revenue Division
PO Box 1113, Kitchener, ON N2G 4R6

Applicant and Financial Information

This application is used to notify the City of Kitchener that I/we wish to change my/our financial institution information for pre-authorized payments for property taxes and/or utilities.

My/ Our application is for:

Please mark the Applicable box(s)

Property Taxes

and/or

Utilities

Roll Number:

Utility Account number:

Name:

My/our application is for

Personal or

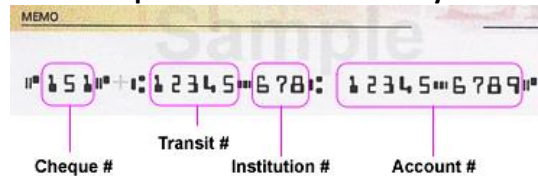
Business Pre-authorized payment services

Property (or Service) Address:

Mailing Address:

Name of Financial Institution:

Please attach a void cheque or a bank form from your financial institution



Transit Number:

Institution Number:

Account Number:

For joint financial accounts, all depositors must sign if more than one signature is required on the cheque.

By placing a signature on this agreement, I/we agree that the terms and conditions of the original authorization for Pre-Authorized Debits still apply.

Signature:

Signature:

Date:

Date:

Telephone (Day):

Telephone (Day):