

PLANNING FEE DESCRIPTION	2023 RATE
Committee of Adjustment:	
- Minor Variance (4 or less dwelling units <u>or</u> 465 or less sq. m. non-residential GFA per lot/unit)	\$ 1,600.00
- Minor Variance (More than 4 dwelling units <u>or</u> more than 465 sq. m. non-residential GFA per lot/unit)	\$ 2,760.00
- Consent	\$ 2,760.00
- Change of Conditions of a Provisional Consent	\$ 1,900.00
Condominium, other than Vacant Land:	
- Application fee	\$ 6,122.00
- Minor Modification	\$ 1,531.00
- Major Modification	\$ 3,061.00
- Registration	\$ 1,981.00
Condominium Conversion:	
- Application fee	\$ 7,838.00
- per unit fee	\$ 119.00
- Minor site audit review fee (under 30 units)	\$ 942.00
- Major site audit review fee (over 30 units)	\$ 1,255.00
- Minor Modification	\$ 1,960.00
- Major Modification	\$ 3,919.00
- Registration	\$ 4,815.00
Demolition Control Application:	
- First building on site demolished (includes notification sign)	\$ 2,595.00
- If application is decided by Kitchener City Council	\$ 3,196.00
- Each additional building on site demo'd	\$ 532.00
- Exemption	\$ 826.00
Fence Variance Application	\$ 1,618.00
Group Home Registration (NEW)	\$ 301.00
- Group Home Registration (RENEWAL)	\$ 75.00
Heritage Grant Application	\$ 77.00
Heritage Review Surcharge - heritage review related to an Official Plan Amendment, Zoning By-law Amendment, Subdivision or full Site Plan (Council approval).	\$ 6,400.00
Heritage Review Surcharge - heritage review related to an Official Plan Amendment, Zoning By-law Amendment, Subdivision or full Site Plan (Delegated Staff approval).	\$ 3,120.00
Information Letters - Planning/Zoning	\$ 310.00
Letters of Compliance:	
- Residential	
- Regular	\$ 348.00
- Regular, up to 4 dwelling units per lot	\$ 136.00
- Express	\$ 547.00
- All Other	
- Regular	\$ 488.00
- Express	\$ 739.00
Mapping Services - Address List (240 metre radius, no names)	\$ 57.00
Naming of Private Road	\$ 1,322.00
Neighbourhood Meeting Fee (per meeting, as required)	\$ 1,181.00

PLANNING FEE DESCRIPTION	2023 RATE
Official Plan Amendment	\$ 32,000.00
- if combined with Minor ZBA	\$ 45,900.00
- if combined with Major ZBA	\$ 51,840.00
Official Plan Amendment Recirculation Fee	\$ 8,000.00
- if combined with Minor ZBA	\$ 11,475.00
- if combined with Major ZBA	\$ 12,960.00
Part Lot Control:	
- Per original lot, block or part thereof	\$ 3,272.00
- First easement (e.g. maintenance easement) PLUS	\$ 3,272.00
- each subsequent easement required on single detached lots	\$ 212.00
- Part Lot Control By-Law Renewal	\$ 463.00
Photocopies/Printing - black & white, per page	\$ 0.20
Photocopies/Printing - colour, per page	\$ 0.75
Planning Application Signs	\$ 255.00
Pre-submission Consultation:	
- Site Plan Approval	\$ 972.00
- Official Plan Amendment or Zoning By-law Amendment	\$ 700.00
- Combined OPA/ZBA	\$ 1,001.00
- Condominium (other than vacant land)	\$ 693.00
- Plan of Subdivision or Vacant Land Condominium	\$ 1,404.00
- Committee of Adjustment	\$ 250.00
Public Notice Advertisement Fee - Small (per publication)	\$ 702.00
Public Notice Advertisement Fee - Large (per publication)	\$ 1,404.00
Routine Disclosure Requests (fee per 15 minutes of processing time; photocopying charges extra)	\$ 7.50
Sign By-law Amendment	\$ 3,120.00
Sign Variance Application	\$ 1,050.00
Signs:	
- New Home Development Signs	\$ 1,200.00
- Permanent Signs	
- per square metre of sign face	\$ 36.00
MINIMUM of	\$ 255.00
- Home Business	\$ 102.00
- Billboard	\$ 1,400.00
- Video Projection Sign (per year/sign face)	\$ 1,958.00
*Permanent sign fees double if installed before obtaining a sign permit	
- Portable Signs (including banner & inflatable)	
- Same business, both sides	\$ 96.00
- Different businesses, one per side	\$ 150.00
- New portable sign location if not shown on Landscape Plan or already approved, per site	\$ 170.00
*Portable sign fees double if installed before obtaining a sign permit	

PLANNING FEE DESCRIPTION	2023 RATE
Site Plan Approval:	
- Full Site Plan - PLUS	\$ 6,160.00
- Per residential unit - AND/OR	\$ 102.00
- Per square metre GFA - AND/OR	
- non-residential	\$ 2.13
- renovation	\$ 0.49
- Commercial parking facilities, per vehicular parking space	\$ 68.00
Stamp Plan A - PLUS	\$ 3,500.00
- Per residential unit - AND/OR	\$ 102.00
- Per square metre GFA - AND/OR	
- non-residential	\$ 2.13
- renovation	\$ 0.49
- Commercial parking facilities, per vehicular parking space	\$ 68.00
Stamp Plan B	\$ 680.00
- Review of Site Development Works Drawings	5% of cost estimate
- Letter of Credit Release Additional Inspection Fee	\$ 900.00
Site Plan - Miscellaneous	
- Recirculation fee	\$ 680.00
- Site Plan Confirmation Letter	\$ 275.00
Subdivision Application Fee PLUS	\$ 24,600.00
- Per hectare fee	\$ 1,700.00
- Maximum	\$ 85,400.00
- Major modification	\$ 12,300.00
- Minor modification	\$ 6,150.00
- Registration of a single stage	\$ 3,000.00
- Each additional stage	\$ 290.00
- Second registration (future phases)	\$ 6,100.00
Temporary Use By-law (Zoning) - maximum 3 years	\$ 5,797.00
Temporary Use By-law (Zoning) - renewal (maximum 3 years)	\$ 1,344.00
Tree Conservation	
- Permit	\$ 136.00
- Permit with Revisions	\$ 70.00
Vacant Land Condominium Application Fee PLUS	\$ 9,616.00
- Per hectare fee	\$ 202.00
- Maximum	\$ 19,455.00
- Major modification	\$ 4,808.00
- Minor modification	\$ 2,404.00
- Registration of a single stage	\$ 3,000.00
- Each additional stage	\$ 290.00
Zoning By-law Amendment	
- Minor application - changes to zoning regulations (except building height and Floor Space Ratio) or to add one new permitted use.	\$ 19,000.00
- if combined with OPA	\$ 45,900.00
- Major application - all applications which are not minor.	\$ 25,600.00
- if combined with OPA	\$ 51,840.00

PLANNING FEE DESCRIPTION	2023 RATE
- Zoning By-law Amendment for Removal of a Holding Provision	\$ 1,344.00
- Zoning By-law Amendment Recirculation Fee (Minor)	\$ 4,750.00
- if combined with OPA	\$ 11,475.00
- Zoning By-law Amendment Recirculation Fee (Major)	\$ 6,400.00
- if combined with OPA	\$ 12,960.00
Zoning (Occupancy) Certificate	\$ 310.00
- for home business only	\$ 155.00
- Zoning (Occupancy) Certificate Amendment	\$ 155.00
- Permit Renewal	\$ 70.00