APPENDIX L
-Record of Consultation-

The City of Kitchener Integrated Stormwater Management Master Plan

Aquafor Beech Ltd.
April 2016
APPENDIX L – RECORD OF CONSULTATION

L-1 Notice of Commencement
L-2 Responses to Notice of Commencement
L-3 Public Open House #1
L-4 Public Open House #2
L-5 Consultation with Public Advisory Committee
L-6 Consultation with Environmental Advisory Committee (EAC)
L-7 Waterloo Region Homebuilders Association (WRHBA)
L-8 Community and Market Engagement
L-1 Notice of Commencement
October 8, 2014

Re: Notice of Study Commencement
CLASS ENVIRONMENTAL ASSESSMENT
CITY OF KITCHENER COMPREHENSIVE STORMWATER MANAGEMENT MASTER PLAN

Dear Sir/Madam;

The City of Kitchener through Aquafor Beech Ltd. has initiated the City of Kitchener Comprehensive Stormwater Management (SWM) Master Plan study. The Comprehensive SWM Master Plan will update the City of Kitchener 2001 SWM Policy Study and will serve as a decision support tool as well as a methodology for the prioritization of works. The Master Plan will also serve as a transparent community process by which the City can establish stormwater management guidelines and policies for the next 15 years. The study area (refer to inset map) will focus on all lands within the City of Kitchener municipal boundaries.

We have enclosed for your information a copy of the Notice of Commencement which will appear in the Kitchener -Waterloo Record (www.therecord.com) on October 3, 2014 and October 10, 2014. If your agency/office has any comments or input regarding this project, we invite you to complete and return the attached Response Form by November 8, 2014 to denich.c@aquaforbeech.com.

For further information or if you wish to provide input regarding the project, please contact myself or the project coordinator Chris Denich at 519-224-3744 or via email at denich.c@aquaforbeech.com.

Yours truly,

Nick Gollan, C.E.T.
Manager, Stormwater Utility
Response Form
City of Kitchener

CLASS ENVIRONMENTAL ASSESSMENT
CITY OF KITCHENER COMPREHENSIVE STORMWATER MANAGEMENT MASTER PLAN

1. Contact Name: ________________________________

2. Ministry/Agency/Office: ________________________________

3. Address: _____________________________________________
   Postal Code: __________________________
   Phone No: ________________________________
   Email: __________________________________

4. Please note specific comments and/or concerns (please attach additional sheets if necessary):
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

5. Do you wish to be notified for continued involvement in the project process, up to and including
   the release of the final study documentation?  Yes ________  No ________

   Signature_________________________  Date__________________________

Please return to this form to:

   Chris Denich, M.Sc., P.Eng
   Project Coordinator
   Aquafor Beech Ltd
   55 Regal Road, Unit 3
   Guelph, Ontario
   N1K 1B6

   Tel.: (519) 224-3744
   Fax: (519) 224-3750
   E-mail: denich.d@aquaforbbeech.com

Thank you for your participation in this study
**L-2 Responses to Notice of Commencement**

Canadian Environmental Assessment Agency  
Ministry of Tourism Culture and Sport  
Ministry of the Environment and Climate Change  
Niagara Escarpment Commission  
Ministry of Transportation  
Department of Fisheries and Oceans  
Canada Post Commercial Services Centre  
Grand River Conservation Authority  
Transport Canada’s Environmental Assessment Program  
Ministry of Aboriginal Affairs

The Aboriginal and Treaty Rights Information System (ATRIS) and the Consultation Information Service of Aboriginal Affairs and Northern Development Canada (AANDC)

1. Southern Ontario treaties (164-1862) – Upper Canada Land Surrender  
2. Glebe Farm No. 40B  
3. Six Nations Indian Reserve No. 40  
4. New Credit No. 40A  
5. Six Nations of the Grand River
October 21, 2014

Nick Gollan
Manager, Stormwater Utility
City of Kitchener, Engineering Services
200 King Street West, PO Box 1118
Kitchener, Ontario N2G 4G7

Dear Mr. Gollan:

Re: Information on the Canadian Environmental Assessment Act, 2012

Thank you for your correspondence of October 8, 2014 regarding the City of Kitchener Comprehensive Stormwater Management Master Plan.

As part of the Government of Canada’s plan for Responsible Resource Development which seeks to modernize the regulatory system for project reviews, the Canadian Environmental Assessment Act, 2012 (CEAA 2012) came into force on July 6, 2012. CEAA 2012 focuses federal environmental reviews on projects that have the potential to cause significant adverse environmental effects in areas of federal jurisdiction.

The CEAA 2012 applies to projects described in the Regulations Designating Physical Activities (the Regulations). Based on the information provided, your project does not appear to be described in the Regulations. Kindly review the Regulations to confirm applicability to your project.

If your project is in a federally designated wildlife area or migratory bird sanctuary please check section 1 of the Regulations, which details the designated projects specific to those locations.

For more information on CEAA 2012, please access the following links on the Canadian Environmental Assessment Agency’s (the Agency) website:

Overview of CEAA 2012
http://www.cea.gc.ca/default.asp?lang=En&n=16254939-1

Regulations Designating Physical Activities, and
Prescribed Information for a Description of a Designated Project Regulations
http://www.cea.gc.ca/default.asp?lang=En&n=9EC7CAD2-1
November 6, 2014 (EMAIL ONLY)

Chris Denich, P.Eng
Aquafor Beech Ltd.
55 Regal Road, Unit 3
Guelph, ON N1K 1B6
E: denich.c@aquaforbeech.com

RE: MTCS file #: 0002128
Proponent: City of Kitchener
Subject: Notice of Study Commencement, Class Environmental Assessment
Comprehensive Storm Water Management Master Plan
Location: City of Kitchener, Region of Waterloo, Ontario

Dear Chris Denich:

Thank you for providing the Ministry of Tourism, Culture and Sport (MTCS) with the Notice of Commencement for your project. MTCS’s interest in this EA project relates to its mandate of conserving Ontario’s cultural heritage, which includes:

- Archaeological resources, including land-based and marine;
- Built heritage resources, including bridges and monuments; and,
- Cultural heritage landscapes.

Under the EA process, the proponent is required to determine a project’s potential impact on cultural heritage resources. Realizing that this is a Master Plan, developing a preliminary inventory of known and potential cultural heritage resources within the study area can identify specific resources that may play a significant role in guiding the evaluation of alternatives for subsequent project-driven EAs.

While some cultural heritage resources may have already been formally identified, others may be identified through screening and evaluation. Aboriginal communities may have knowledge that can contribute to the identification of cultural heritage resources, and we suggest that any engagement with Aboriginal communities includes a discussion about known or potential cultural heritage resources that are of value to these communities. Municipal Heritage Committees, historical societies and other local heritage organizations may also have knowledge that contributes to the identification of cultural heritage resources.

**Archaeological Resources**

Your EA project may impact archaeological resources and you should screen the project with the MTCS [Criteria for Evaluating Archaeological Potential](#) to determine if an archaeological assessment is needed. MTCS archaeological sites data are available at [archaeologicalsites@ontario.ca](mailto:archaeologicalsites@ontario.ca). If your EA project area exhibits archaeological potential, then an archaeological assessment (AA) should be undertaken by an archaeologist licenced under the OHA, who is responsible for submitting the report directly to MTCS for review.
Built Heritage and Cultural Heritage Landscapes
The attached MTCS checklist Screening for Impacts to Built Heritage and Cultural Heritage Landscapes should be completed to help determine whether your EA project may impact cultural heritage resources. The Clerks for the City of Kitchener and Region of Waterloo can provide information on property registered or designated under the Ontario Heritage Act. Municipal Heritage Planners can also provide information that will assist you in completing the checklist.

If potential or known heritage resources exist, MTCS recommends that a Heritage Impact Assessment (HIA), prepared by a qualified consultant, should be completed to assess potential project impacts. Our Ministry’s Info Sheet #5: Heritage Impact Assessments and Conservation Plans outlines the scope of HIAs. Please send the HIA to MTCS for review, and make it available to local organizations or individuals who have expressed interest in heritage.

Environmental Assessment Reporting
All technical heritage studies and their recommendations are to be addressed and incorporated into EA projects. Please advise MTCS whether any technical heritage studies will be completed for your EA project, and provide them to MTCS before issuing a Notice of Completion. If your screening has identified no known or potential cultural heritage resources, or no impacts to these resources, please include the completed checklists and supporting documentation in the EA report or file.

Thank-you for consulting MTCS on this project: please continue to do so through the EA process, and contact me for any questions or clarification.

Sincerely,

Joseph Muller, RPP/MCIP
Heritage Planner
Joseph.Muller@Ontario.ca

Copied to: Nick Gollan, Manager Stormwater Utility, City of Kitchener
Dave Maunder, Project Manager, Aquafor Beech Ltd

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. MTCS makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MTCS be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Please notify MTCS if archaeological resources are impacted by EA project work. All activities impacting archaeological resources must cease immediately, and a licensed archaeologist is required to carry out an archaeological assessment in accordance with the Ontario Heritage Act and the Standards and Guidelines for Consultant Archaeologists.

If human remains are encountered, all activities must cease immediately and the local police as well as the Cemeteries Regulation Unit of the Ministry of Consumer Services must be contacted. In situations where human remains are associated with archaeological resources, MTCS should also be notified to ensure that the site is not subject to unlicensed alterations which would be a contravention of the Ontario Heritage Act.
## Screening for Impacts to Built Heritage and Cultural Heritage Landscapes

This checklist is intended to help proponents determine whether their project could affect known or potential cultural heritage resources. The completed checklist should be returned to the appropriate Heritage Planner or Heritage Advisor at the Ministry of Tourism and Culture.

### Step 1 - Screening for Recognized Cultural Heritage Value

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>Unknown</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>1. Is the subject property designated or adjacent* to a property designated under the <em>Ontario Heritage Act</em>?</td>
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<td>2. Is the subject property listed on the municipal heritage register or a provincial register/list? (e.g. Ontario Heritage Bridge List)</td>
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<td>3. Is the subject property within or adjacent to a Heritage Conservation District?</td>
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<td>4. Does the subject property have an Ontario Heritage Trust easement or is it adjacent to such a property?</td>
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<td>5. Is there a provincial or federal plaque on or near the subject property?</td>
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<td>6. Is the subject property a National Historic Site?</td>
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<td>7. Is the subject property recognized or valued by an Aboriginal community?</td>
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### Step 2 - Screening Potential Resources

**Built heritage resources**

1. Does the subject property or an adjacent property contain any buildings or structures over forty years old\(^1\) that are:
   - Residential structures (e.g. house, apartment building, shanty or trap line shelter)
   - Farm buildings (e.g. barns, outbuildings, silos, windmills)
   - Industrial, commercial or institutional buildings (e.g. a factory, school, etc.)
   - Engineering works (e.g. bridges, water or communications towers, roads, water/sewer systems, dams, earthworks, etc.)
   - Monuments or Landmark Features (e.g. cairns, statues, obelisks, fountains, reflecting pools, retaining walls, boundary or claim markers, etc.)

2. Is the subject property or an adjacent property associated with a known architect or builder?

3. Is the subject property or an adjacent property associated with a person or event of historic interest?

4. When the municipal heritage planner was contacted regarding potential cultural heritage value of the subject property, did they express interest or concern?

**Cultural heritage landscapes**

5. Does the subject property contain landscape features such as:
   - Burial sites and/or cemeteries
   - Parks or gardens
   - Quarries, mining, industrial or farming operations
   - Canals
   - Prominent natural features that could have special value to people (such as waterfalls, rocky outcrops, large specimen trees, caves, etc.)
   - Evidence of other human-made alterations to the natural landscape (such as trails, boundary or way-finding markers, mounds, earthworks, cultivation, non-native species, etc.)

6. Is the subject property within a Canadian Heritage River watershed?

7. Is the subject property near the Rideau Canal Corridor UNESCO World Heritage Site?

8. Is there any evidence from documentary sources (e.g., local histories, a local recognition program, research studies, previous heritage impact assessment reports, etc.) or local knowledge or Aboriginal oral history, associating the subject property/area with historic events, activities or persons?
Note:
If the answer is "yes" to any question in Step 1, proceed to Step 3.

The following resources can assist in answering questions in Step 1:

- **Municipal Clerk or Planning Department** – Information on properties designated under the Ontario Heritage Act (individual properties or Heritage Conservation Districts) and properties listed on a Municipal Heritage register.
- **Ontario Heritage Trust** – Contact the OHT directly regarding easement properties. A list of OHT plaques can be found on the website: Ontario Heritage Trust
- **Parks Canada** – A list of National Historic Sites can be found on the website: Parks Canada
- **Ministry of Tourism and Culture** – The Ontario Heritage Properties Database includes close to 8000 identified heritage properties. Note while this database is a valuable resource, it has not been updated since 2005, and therefore is not comprehensive or exhaustive. Ontario Heritage Properties Database
- **Local or Provincial archives**
- **Local heritage organizations**, such as the municipal heritage committee, historical society, local branch of the Architectural Conservancy of Ontario, etc.

Consideration should also be given to obtaining oral evidence of CHRs. For example, in many Aboriginal communities, an important means of maintaining knowledge of cultural heritage resources is through oral tradition.

If the answer is "yes" to any question in Step 2, an evaluation of cultural heritage value is required. If cultural heritage resources are identified, proceed to Step 3.

If the answer to any question in Step 1 or to questions 2-4, 6-8 in Step 2, is “unknown”, further research is required.

If the answer is "yes" to any of the questions in Step 3, a heritage impact assessment is required.

If uncertainty exists at any point, the services of a qualified person should be retained to assist in completing this checklist. All cultural heritage evaluation reports and heritage impact assessment reports must be prepared by a qualified person. Qualified persons means individuals (professional engineers, architects, archaeologists, etc.) having relevant, recent experience in the identification and conservation of cultural heritage resources. Appropriate evaluation involves gathering and recording information about the property sufficient to understand and substantiate its heritage value; determining cultural heritage value or interest based on the advice of qualified persons and with appropriate community input. If the property meets the criteria in Ontario Regulation 9/06 under the Ontario Heritage Act, it is a cultural heritage resource.

The 40 year old threshold is an indicator of potential when conducting a preliminary survey for identification of cultural heritage resources. While the presence of a built feature that is 40 or more years old does not automatically signify cultural heritage value, it does make it more likely that the property could have cultural heritage value or interest. Similarly, if all the built features on a property are less than 40 years old, this does not automatically mean the property has no cultural heritage value. Note that age is not a criterion for designation under the Ontario Heritage Act.

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### Step 3 – Screening for Potential Impacts

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**Will the proposed undertaking/project involve or result in any of the following potential impacts to the subject property or an adjacent* property?**

- **Destruction, removal or relocation** of any, or part of any, heritage attribute or feature.
- **Alteration** (which means a change in any manner and includes restoration, renovation, repair or disturbance).
- **Shadows** created that alter the appearance of a heritage attribute or change the exposure or visibility of a natural feature or plantings, such as a garden.
- **Isolation** of a heritage attribute from its surrounding environment, context or a significant relationship.
- **Direct or indirect obstruction** of significant views or vistas from, within, or to a built or natural heritage feature.
- **A change in land use** such as rezoning a battlefield from open space to residential use, allowing new development or site alteration to fill in the formerly open spaces.
- **Soil disturbance** such as a change in grade, or an alteration of the drainage pattern, or excavation, etc.

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* For the purposes of evaluating potential impacts of development and site alteration “adjacent” means: contiguous properties as well as properties that are separated from a heritage property by narrow strip of land used as a public or private road, highway, street, lane, trail, right-of-way, walkway, green space, park, and/or easement or as otherwise defined in the municipal official plan.
Thank-you Melissa. As noted in my letter of November 6, 2014, and email of July 15, 2015, it is appropriate at this high level of planning to perform an appropriately high level of screening for known or identified potential resources. Doing so includes cultural heritage resources in the evaluation of alternatives at this preliminary stage. If I am reading the response from the upper tier correctly, this looks to be the case, and this higher level of screening appears to be applied by the City as well. At later stages of this master plan, and/or subsequent EAs to the plan, the more detailed processes stipulated by the archaeology and cultural heritage landscape can be applied to the individual projects.

In short, the inclusion of cultural heritage resources in the process looks to be applied appropriately. Thank you for following up on the project,

Joe

Joseph Muller, RPP, MCIP

Heritage Planner
Ministry of Tourism, Culture and Sport
Culture Division | Programs and Services Branch | Culture Services Unit

401 Bay Street, Suite 1700
Toronto, Ontario M7A 0A7

Tel. 416.314.7145 | Fax. 416.212.1802

Hello Joseph,
Thank you for your previous input to our consultant on the Integrated City Wide Stormwater Management Master Plan that the City of Kitchener is currently undertaking which is referred to as MTCS File #0002128. I have obtained input from our Heritage Coordinator, Leon Bensason, as well as the Cultural Heritage Specialist at the Region of Waterloo, Kate Hagerman and offer the following input.

The City’s Coordinator of Cultural Heritage Planning provides the following in response to the correspondence received from the MTCS in commenting on the commencement of the stormwater management master plan.

The City has recently completed a comprehensive review and inventory of cultural heritage resources. This includes completing a review of previously inventoried heritage properties, resulting in the recent addition of 220 properties to the Municipal Heritage Register as non-designated property of cultural heritage value or interest. In April 2015,
Kitchener City Council approved the Kitchener Cultural Heritage Landscape Study, which identified and inventoried 55 significant cultural heritage landscapes in the City. Through these efforts, and with consideration given to the Region of Waterloo’s Archaeological Potential Model, the City has access to an extensive, up to date and comprehensive inventory of built heritage resources, cultural heritage landscapes and archaeological resources.

The study area for the stormwater management master plan is the City of Kitchener. As a City-wide master plan, it is not feasible for the City to complete the site specific MTCS screening checklist for built heritage resources and cultural heritage landscapes as part of this project. However, the stormwater management master plan will identify priorities and these priorities may result in the identification of site specific projects (e.g. erosion repair in a particular creek, construction of a new stormwater management facility, etc.). Should these future projects have the potential to impact known or potential cultural heritage resources, then the City, in compliance with the heritage policies of the Kitchener Official Plan as well as other policies and procedures including the EA process, will complete the necessary heritage assessment and studies required to identify and mitigate potential impacts and share such studies with the appropriate officials.

I would be pleased to discuss this further with Ministry officials, if required.

The response from our upper tier municipality is as follows:

As a response to the Ministry of Tourism, Culture and Sport, once the City has the list of priorities being focused on for the next 15 years of the SWM Master Plan, and is able to map the potentially impacted properties, I will review the list to determine each location’s archaeological potential using the Region’s Archaeological Potential Model and provide that information to the City. I will also review the list for any potential properties of Regional heritage interest based on the criteria adopted by Regional Council in 2002.

I hope that this satisfies your present request. I am happy to discuss this further or direct you to our specialist should you need more information.

Sincerely,
Melissa

Melissa Ryan, M.Sc., P.Eng.

Design and Construction Project Manager | Engineering Services | City of Kitchener
519-741-2200 ext.7827 | TTY 1-866-969-9994 | melissa.ryan@kitchener.ca

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From: Muller, Joseph (MTCS) [mailto:Joseph.Muller@ontario.ca]
Sent: July-15-15 11:52 AM
To: denich.c@aquaforbeech.com
Cc: nick.gollan@kitchener.ca; maunder.d@aquaforbeech.com
Subject: City of Kitchener Integrated Storm Water Management Master Plan PIC#1

Hello Chris Denich:

Thank-you for including cultural/heritage resources within the evaluation criteria described in the PIC#1 materials. I do not have much to add other than reiterating the original comments we made in our November 6, 2014, letter responding to your notice of commencement. In general, Native and early Euro-Canadian settlement was focused around watercourses, so construction, restoration and rehabilitation activities in these areas have the potential to
impact archaeology, built heritage and cultural heritage landscapes: work in floodplains can also impact deeply buried or stratified sites, and alterations to drainage can also have knock-on erosion effects on cultural heritage resources. Recognizing the scale of master plans like this, a review of identified or reported heritage resources that would weigh heavily in the evaluation of alternatives can help to avoid those rare circumstances where the mitigation of resources may be prohibitive.

Thank-you for your assistance, and please contact me if you have any questions or would like to discuss the file.

Joe

Joseph Muller, RPP, MCIP
Heritage Planner
Ministry of Tourism, Culture and Sport
Culture Division | Programs and Services Branch | Culture Services Unit

401 Bay Street, Suite 1700
Toronto, Ontario M7A 0A7

Tel. 416.314.7145 | Fax. 416.314.7175
October 20, 2014

Mr. Chris Denich
Aquaflo Beech Ltd.
55 Regal Road, Unit 3
Guelph, Ontario
N1K 1B6

Dear Mr. Denich:

RE: Response to Notice of Study Commencement
   Class EA: City of Kitchener Comprehensive Stormwater
            Management Master Plan
            Reference Number 3551-9Q3KYZ

This letter is our response to the Notice of Commencement for the above noted project. This response acknowledges that the City of Kitchener has indicated that its study is following the process for preparing a Master Plan as provided for by the MEA Class Environmental Assessment. Thank you for the opportunity to comment on this project.

We hope that this opportunity can be used to investigate and encourage Low Impact Development (LID) design techniques for the City in both new development and retrofit situations.

Consultation with First Nation and Métis Communities

Your proposed project may have the potential to affect Aboriginal communities who hold or claim Aboriginal or treaty rights protected under Section 35 of Canada's Constitution Act 1982. The Crown has a duty to consult First Nation and Métis communities when it knows about established or credibly asserted Aboriginal or treaty rights, and contemplates decisions or actions that may adversely affect them.
Although the Crown remains responsible for ensuring the adequacy of consultation with potentially affected Aboriginal communities, it may delegate procedural aspects of the consultation process to project proponents.

The environmental assessment process requires proponents to consult with interested persons and government agencies, including those potentially affected by the proposed project. This includes a responsibility to conduct adequate consultation with First Nation and Métis communities. The Ministry relies on consultation conducted by proponents when it assesses the Crown’s obligations and directs proponents during the regulatory process.

Where the Crown’s duty to consult is triggered in relation to your proposed project, the Ontario Ministry of the Environment and Climate Change is delegating the procedural aspects of rights-based consultation to you through this letter.

Steps that you may need to take in relation to Aboriginal consultation for your proposed project are outlined in the attached “Aboriginal Consultation Information” document. Please complete the checklist contained there, and keep related notes as part of your consultation record. Doing so will help you assess your project’s potential adverse effects on Aboriginal or treaty rights.

Should you or any members of your project team have any questions regarding the material above, please contact me at Barbara.slattery@ontario or by calling (905) 521-7864. 

Yours truly,

[Signature]

Barbara Slattery
EA/Planning Coordinator
West Central Region

File Storage Number: EA05 K1 CO
ABORIGINAL CONSULTATION INFORMATION

Consultation with Interested Persons under the Ontario Environmental Assessment Act

Proponents subject to the Ontario Environmental Assessment Act are required to consult with interested persons, which may include First Nations and Métis communities. In some cases, special efforts may be required to ensure that Aboriginal communities are made aware of the project and are afforded opportunities to provide comments. Direction about how to consult with interested persons/communities is provided in the Code of Practice: Consultation in Ontario’s Environmental Assessment Process available on the Ministry’s website:


As an early part of the consultation process, proponents are required to contact the Ontario Ministry of Aboriginal Affairs' Consultation Unit and visit Aboriginal Affairs and Northern Development Canada’s Aboriginal and Treaty Rights Information System (ATRIS) to help identify which First Nation and Métis communities may be interested in or potentially impacted by their proposed projects.

ATRIS can be accessed through the Aboriginal Affairs and Northern Development Canada website:

http://sidait-atris.aadnc-aandc.gc.ca/atris_online/

For more information in regard Aboriginal consultation as part of the Environmental Assessment process, refer to the Ministry’s website:

www.ontario.ca/government/environment-assessments-consulting-aboriginal-communities

You are advised to provide notification directly to all of the First Nation and Métis communities who may be interested in the project. You should contact First Nation communities through their Chief and Band Council, and Metis communities through their elected leadership.

Rights-based consultation with First Nation and Métis Communities

Proponents should note that, in addition to requiring interest-based consultation as described above, certain projects may have the potential to adversely affect the ability of First Nation or Métis communities to exercise their established or credibly asserted Aboriginal or treaty rights. In such cases, Ontario may have a duty to consult those Aboriginal communities.

Activities which may restrict or reduce access to unoccupied Crown lands, or which could result in a potential adverse impact to land or water resources in which harvesting rights are exercised, may have the potential to impact Aboriginal or treaty rights. For assistance in determining whether your proposed project could affect these rights, please refer to the attached “Preliminary Assessment Checklist: First Nation and Métis Community Interest.”

If there is likely to be an adverse impact to Aboriginal or treaty rights, accommodation may be required to avoid or minimize the adverse impacts. Accommodation is an outcome of consultation and includes any mechanism used to avoid or minimize adverse impacts to Aboriginal or treaty rights and traditional uses. Solutions could include mitigation such as v.1.1.3.0
adjustments in the timing or geographic location of the proposed activity. Accommodation may in certain circumstances involve the provision of financial compensation, but does not necessarily require it.

For more information about the duty to consult, please see the Ministry’s website at:

www.ontario.ca/government/duty-consult-aboriginal-peoples-ontario

The proponent must contact the Director, Environmental Approvals Branch if a project may adversely affect an Aboriginal or treaty right, consultation has reached an impasse, or if a Part II Order or an elevation request is anticipated; the Ministry will then determine whether the Crown has a duty to consult.

The Director of the Environmental Approvals Branch can be notified either by email with the subject line “Potential Duty to Consult” to EAASIBgen@ontario.ca or by mail or fax at the address provided below:

<table>
<thead>
<tr>
<th>Email:</th>
<th><a href="mailto:EAASIBgen@ontario.ca">EAASIBgen@ontario.ca</a></th>
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<td>Subject:</td>
<td>Potential Duty to Consult</td>
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<tr>
<td>Fax:</td>
<td>416-314-8452</td>
</tr>
<tr>
<td>Address:</td>
<td>Environmental Approvals Branch</td>
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<tr>
<td></td>
<td>12A Flr</td>
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<tr>
<td></td>
<td>2 St Clair Ave W</td>
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<tr>
<td></td>
<td>Toronto ON M4V1L5</td>
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**Delegation of Procedural Aspects of Consultation**

Proponents have an important and direct role in the consultation process, including a responsibility to conduct adequate consultation with First Nation and Métis communities as part of the environmental assessment process. This is laid out in existing environmental assessment codes of practice and guides that can be accessed from the Ministry’s environmental assessment website at

www.ontario.ca/environmentalassessments

The Ministry relies on consultation conducted by proponents when it assesses the Crown’s obligations and directs proponents during the regulatory process. Where the Crown’s duty to consult is triggered, various additional procedural steps may also be asked of proponents as part of their delegated duty to consult responsibilities. In some situations, the Crown may also become involved in consultation activities.

Ontario will have an oversight role as the consultation process unfolds but will be relying on the steps undertaken and information you obtain to ensure adequate consultation has taken place. To ensure that First Nation and Métis communities have the ability to assess a project’s potential to adversely affect their Aboriginal or treaty rights, Ontario requires proponents to undertake certain procedural aspects of consultation.

The proponent’s responsibilities for procedural aspects of consultation include:

- Providing notice to the elected leadership of the First Nation and/or Métis communities (e.g., First Nation Chief) as early as possible regarding the project;
• Providing First Nation and/or Métis communities with information about the proposed project including anticipated impacts, information on timelines and your environmental assessment process;

• Following up with First Nation and/or Métis communities to ensure they received project information and that they are aware of the opportunity to express comments and concerns about the project. If you are unable to make the appropriate contacts (e.g. are unable to contact the Chief) please contact the Environmental Assessment and Planning Coordinator at the Ministry's appropriate regional office for further direction.

• Providing First Nation and/or Métis communities with opportunities to meet with appropriate proponent representatives to discuss the project;

• Gathering information about how the project may adversely impact the relevant Aboriginal and/or Treaty rights (for example, hunting, fishing) or sites of cultural significance (for example, burial grounds, archaeological sites);

• Considering the comments and concerns provided by First Nation and/or Métis communities and providing responses;

• Where appropriate, discussing potential mitigation strategies with First Nation and/or Métis communities;

• Bearing the reasonable costs associated with these procedural aspects of consultation, which may include providing support to help build communities’ capacity to participate in consultation about the proposed project.

• Maintaining a Consultation Record to show evidence that you, the proponent, completed all the steps itemized above or at a minimum made meaningful attempts to do so.

• Upon request, providing copies of the Consultation Record to the Ministry. The Consultation Record should:
  o summarize the nature of any comments and questions received from First Nation and/or Métis communities
  o describe your response to those comments and how their concerns were considered
  o include a communications log indicating the dates and times of all communications; and
  o document activities in relation to consultation.

Successful consultation depends, in part, on early engagement by proponents with First Nation and Métis communities. Information shared with communities must be clear, accurate and complete, and in plain language where possible. The consultation process must maintain sufficient flexibility to respond to new information, and we trust you will make all reasonable efforts to build positive relationships with all First Nation and Métis communities contacted. If you need more specific guidance on Aboriginal consultation steps in relation to your proposed project, or if you feel consultation has reached an impasse, please contact the Environmental Assessment and Planning Coordinator at the Ministry's appropriate regional office.
Preliminary Assessment Checklist: First Nation and Métis Community Interests and Rights

In addition to other interests, some main concerns of First Nation and Métis communities may pertain to established or asserted rights to hunt, gather, trap, and fish – these activities generally occur on Crown land or water bodies. As such, projects related to Crown land or water bodies, or changes to how lands and water are accessed, may be of concern to Aboriginal communities.

Please answer the following questions and keep related notes as part of your consultation record. “Yes” responses will indicate a potential adverse impact on Aboriginal or treaty rights.

Where you have identified that your project may trigger rights-based consultation through the following questions, you should arrange for a meeting between you and the Environmental Assessment and Planning Coordinator at the Ministry's appropriate regional office to provide an early opportunity to confirm whether Ontario's duty to consult is triggered and to discuss roles and responsibilities in that event.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Are you aware of concerns from First Nation and Métis communities about your project or a similar project in the area? The types of concerns can range from interested inquiries to environmental complaints, and even to land use concerns. You should consider whether the interest represents on-going, acute and/or widespread concern.</td>
<td></td>
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<tr>
<td>2. Is your project occurring on Crown land, or is it close to a water body? Might it change access to either?</td>
<td></td>
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<tr>
<td>3. Is the project located in an open or forested area where hunting or trapping could take place?</td>
<td></td>
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<tr>
<td>4. Does the project involve the clearing of forested land?</td>
<td></td>
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<tr>
<td>5. Is the project located away from developed, urban areas?</td>
<td></td>
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<tr>
<td>6. Is your project close to, or adjacent to, an existing reserve? Projects in areas near reserves may be of interest to the First Nation and Métis communities living there.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Will the project affect First Nations and/or Métis ability to access areas of significance to them?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Is the area subject to a land claim? Information about land claims filed in Ontario is available from the Ministry of Aboriginal Affairs; information about land claims filed with the federal government is available from Aboriginal Affairs and Northern Development Canada.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Does the project have the potential to impact any archaeological sites?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Response Form
City of Kitchener

CLASS ENVIRONMENTAL ASSESSMENT
CITY OF KITCHENER COMPREHENSIVE STORMWATER MANAGEMENT MASTER PLAN

1. Contact Name: **KEN WHITBRIDGE, MANAGER**

2. Ministry/Agency/Office: **NIAGARA ESCARPMENT COMMISSION**

3. Address: 272 Guelph St, Georgetown
   Postal Code: L6G 1Z6
   Phone No: 905-877-4026
   Email: kwhitbridge@ontario.ca

4. Please note specific comments and/or concerns (please attach additional sheets if necessary):

   **NOT IN NEC PLAN JURISDICTION**

5. Do you wish to be notified for continued involvement in the project process, up to and including the release of the final study documentation?  Yes ________  No  X

   Signature ________  Date  Oct/17/14

Please return to this form to:

Chris Denich, M.Sc., P.Eng
Project Coordinator
Aquafour Beech Ltd
55 Regal Road, Unit 3
Guelph, Ontario
N1K 1B6

Tel.: (519) 224-3744
Fax: (519) 224-3750
E-mail: denich.d@aquafourbeech.com

Thank you for your participation in this study.
Chris,

The Ministry of Transportation has received the Notice of Study Commencement for the City of Kitchener Comprehensive Stormwater Management Master Plan. The following are our preliminary comments.

Construction or alteration of a drainage system or any part of a drainage system within the Ministry of Transportation permit control area as defined in the Public Transportation and Highway Improvement Act will require the review and approval of MTO prior to the commencement of any drainage work. To address drainage and hydrology considerations in highway design and corridor management, the Ministry of Transportation has developed a number of documents and tools. These tools are intended to assist consultants, design engineers, drainage professionals to identify MTO drainage policy, MTO design procedures, and MTO requirements. The following link will direct you to the tools that are available online:


For the purposes of development applications adjacent to a provincial highway, stormwater management ponds are considered to be a structure under Ministry of Transportation guidelines, and as such they shall setback a minimum of 14.0m from the Highway Property Limit measured to the closest edge of the facility.

For any drainage work approved by the Ministry of Transportation within its Highway Property Limits, a Ministry of Transportation Encroachment permit is required prior to the commencement of the drainage work. Work adjacent to the Highway Property Limits and within MTO’s permit control will require a Ministry of Transportation Building and Land Use permit prior to construction.

We would appreciate being notified as the project moves forward.

Regards,

John Morrisey
Corridor Management Planner
Corridor Management Section
Engineering Office
Ministry of Transportation
659 Exeter Road, London, ON
N6E 1L3
Telephone 519-873-4597
Fax 519-873-4228
[John.morrisey@ontario.ca](mailto:John.morrisey@ontario.ca)
Response Form
City of Kitchener

CLASS ENVIRONMENTAL ASSESSMENT
CITY OF KITCHENER COMPREHENSIVE STORMWATER MANAGEMENT MASTER PLAN

1. Contact Name: Kaitlyn Smith

2. Ministry/Agency/Office: Grand River Conservation Authority

3. Address: 400 Clyde Rd., Cambridge (PO Box 729)
   Postal Code: N1R 5W6
   Phone No: 519-763-2761 (ext. 2292)
   Email: ksmith@grandriver.ca

4. Please note specific comments and/or concerns (please attach additional sheets if necessary):

   Response letter attached.

5. Do you wish to be notified for continued involvement in the project process, up to and including the release of the final study documentation? Yes [ ] No [ ]

   Signature: [Signature]
   Date: October 24, 2014

Please return to this form to:

   Chris Denich, M.Sc., P.Eng
   Project Coordinator
   Aquafor Beech Ltd
   55 Regal Road, Unit 3
   Guelph, Ontario
   N1K 1B6

   Tel.: (519) 224-3744
   Fax: (519) 224-3750
   E-mail: denich.d@aquaforbewch.com

Thank you for your participation in this study
October 24, 2014

Chris Denich
Aquafor Beech Ltd.
55 Regal Road, Unit 3
Guelph, ON
N1K 1B6

Re: Notice of Study Commencement
Comprehensive Stormwater Management Master Plan Class Environmental Assessment
City of Kitchener

Dear Mr. Denich,

Grand River Conservation Authority (GRCA) staff wish to acknowledge receipt of the Notice of Study Commencement for the above-noted Environmental Assessment. It is our understanding that the City has initiated a Comprehensive Stormwater Management (SWM) Master Plan Study, to update the 2001 SWM Policy Study and to establish SWM guidelines and policies for the next 15 years.

As the study area includes all lands within the City of Kitchener municipal boundaries, there are significant natural heritage and hazard features which may be impacted. As such, the GRCA has a strong interest in this study and respectfully requests the opportunity to participate through representation on the Steering Committee.

We kindly request that you circulate GRCA staff on all applicable information relating to this study for our review and comment. Supporting materials and formal correspondence can be addressed to my attention for delegation to the appropriate technical staff.

Please be advised that any future development proposed within GRCA regulated areas within the study boundary will require the prior issuance of a permit pursuant to Ontario Regulation 150/06.

We trust this information is of assistance. If you have any questions or concerns, please do not hesitate to contact the undersigned.

Sincerely,

Kaitlynn Smith
Resource Planner - Grand River Conservation Authority
519-621-2763 ext. 2292 | kamith@grandriver.ca

c.c. Nick Gollan, Stormwater Utility, City of Kitchener (email)
Will Cowlin

From: EnviroOnt <EnviroOnt@tc.gc.ca>
Sent: April-23-15 2:30 PM
To: 'denich.c@aquaforbeech.com'
Subject: Stormwater Management Master Plan, City of Kitchener - Notice of Study

Commencement (Neats 39459)

You have reached Transport Canada's Environmental Assessment program in Ontario.

Please update your distribution list: all future correspondence on this project or any potential project should only be forwarded electronically to Environmental Assessment Coordinator at: EnviroOnt@tc.gc.ca.

Please note that under the Canadian Environmental Assessment Act, 2012, Transport Canada is required to determine the likelihood of significant adverse environmental effects of projects that will occur on federal lands prior to exercising a power, performing a function or duty in relation to that project. To determine if the aforementioned applies, project proponents are encouraged to:

1. Review the Directory of Federal Real Property (http://www.tbs-sct.gc.ca/dfrp-rbif/) to determine if the project will potentially interact with any federal property; and

2. Review the list of Acts that Transport Canada administers and assists in administering that may apply to the project, available at: https://www.tc.gc.ca/eng/acts-regulations/acts.htm. In particular, proponents should consider whether the project requires review and approval under the following Acts:

   **Navigation Protection Act (NPA)**

   The NPA applies primarily to works constructed or placed in, on, over, under, through, or across scheduled navigable waters set out under the Act. The Navigation Protection Program administers the NPA through the review and authorization of works affecting scheduled navigable waters. Information about the Program, NPA and approval process is available at: http://www.tc.gc.ca/eng/programs-621.html. Enquiries can be directed to NPPONT-PPNONT@tc.gc.ca or (519) 383-1863.

   **Railway Safety Act (RSA)**

   The RSA provides the regulatory framework for railway safety, security, and some of the environmental impacts of railway operations in Canada. The Rail Safety Program develops and enforces regulations, rules, standards and procedures governing safe railway operations. Additional information about the Rail Safety Program is available at: https://www.tc.gc.ca/eng/railsafety/menu.htm. Enquiries can be directed to RailSafety@tc.gc.ca or (613) 998-2985.

   **Transportation of Dangerous Goods Act (TDGA)**

   The transportation of dangerous goods by air, marine, rail and road is regulated under the TDGA. Transport Canada, based on risks, develops safety standards and regulations, provides oversight and gives expert advice on dangerous goods to promote public safety. Additional information about the transportation of dangerous goods is available at: https://www.tc.gc.ca/eng/tdg/safety-menu.htm. Enquiries can be directed to TDG-TMDOntario@tc.gc.ca or (416) 973-1868.

1
Aeronautics Act

Transport Canada has sole jurisdiction over aeronautics, which includes aerodromes and all related buildings or services used for aviation purposes. Aviation safety in Canada is regulated under this Act and the Canadian Aviation Regulations (CARs). Elevated Structures, such as wind turbines and communication towers, would be examples of projects that must be assessed for lighting and marking requirements in accordance with the CARs.

Transport Canada also has an interest in projects that have the potential to cause interference between wildlife and aviation activities. One example would be waste facilities, which may attract birds into commercial and recreational flight paths.

Enquires can be directed to CASO-SACO@tc.gc.ca or 1 (800) 305-2059 / (416) 952-0230.

Please advise if additional information is required.

If none of the aforementioned information applies to the project, please ensure we are removed from the distribution list.

Thank you,

Environmental Assessment Coordinator | Coordinatrice d'évaluation environnementale
Transport Canada, Ontario Region | Transports Canada, Région de l'Ontario
4900 Yonge St., Toronto, ON M2N 6A5 | 4900, rue Yonge, Toronto, ON, M2N 6A5
Email | Courriel: EnviroOnt@tc.gc.ca
Facsimile | télécopieur: (416) 952-0514
Government of Canada | Gouvernement du Canada
Re: Notice of Study Commencement
Class Environmental Assessment
City of Kitchener Comprehensive Stormwater Management Master Plan

Dear Nick Gollan:

Thank you for informing the Ministry of Aboriginal Affairs (MAA) of your project. Please note that MAA treats all letters, emails, general notices, etc. about a project as a request for information about which Aboriginal communities may have rights or interests in the project area.

As a member of the government review team, the Ministry of Aboriginal Affairs (MAA) identifies First Nation and Métis communities who may have the following interests in the area of your project:

- reserves;
- land claims or claims in litigation against Ontario;
- existing or asserted Aboriginal or treaty rights, such as harvesting rights; or
- an interest in the area of the project.

MAA is not the approval or regulatory authority for your project, and receives very limited information about projects in the early stages of their development. In circumstances where a Crown-approved project may negatively impact a claimed Aboriginal or treaty right, the Crown may have a duty to consult the Aboriginal community advancing the claim. The Crown often delegates procedural aspects of its duty to consult to proponents. Please note that the information in this letter should not be relied on as advice about whether the Crown owes a duty to consult in respect of your project, or what consultation may be appropriate. Should you have any questions about your consultation obligations, please contact the appropriate ministry.
You should be aware that many First Nations and/or Métis Communities either have or assert rights to hunt and fish in their traditional territories. For First Nations, these territories typically include lands and waters outside of their reserves.

In some instances, project work may impact aboriginal archaeological resources. If any Aboriginal archaeological resources could be impacted by your project, you should contact your regulating or approving Ministry to inquire about whether any additional Aboriginal communities should be contacted. Aboriginal communities with an interest in archaeological resources may include communities who are not presently located in the vicinity of the proposed project.

With respect to your project, and based on the brief materials you have provided, we can advise that the project appears to be located in an area where First Nations may have existing or asserted rights or claims in Ontario’s land claims process or litigation, that could be impacted by your project. Contact information is below:

| Six Nations of the Grand River Territory | Chief Ava Hill |
| P.O. Box 5000, 1695 Chiefwood Road Onto | (519) 445-2201 |
| SWEKEN, Ontario N0A 1M0 | (Fax) 445-4208 |

| Haudenosaunee Confederacy | Hohahes Leroy Hill |
| Chiefs Council 2634 6th Line Road RR 2 | Secretary to Haudenosaunee Confederacy |
| Chiefs Council | (519) 717 7326 |
| RR 2 Ohsweken, ON N0A 1M0 | jockn@sixnationssns.com |

| Mississaugas of the New Credit First Nation | Chief Bryan LaForme |
| 2789 Mississauga Rd., R.R. #6 HAGERSVILLE, Ontario | (905) 768-1133 |
| N0A 1H0 | (Fax) 768-1225 |
| | bryanlaforme@newcreditfirstnation.com |

The information upon which the above comments are based is subject to change. First Nation or Métis communities can make claims at any time, and other developments can occur that could result in additional communities being affected by or interested in your undertaking.

Through Aboriginal Affairs and Northern Development (AANDC), the Government of Canada sometimes receives claims that Ontario does not receive, or with which Ontario does not become involved. AANDC’s Consultation and Accommodation Unit (CAU) established a “single window” to respond to requests for baseline information held by AANDC on established or potential Aboriginal Treaty and rights. To request information from the Ontario Subject Matter Expert send an email to: UCA-CAU@aadnc-aandc.gc.ca.
Additional details about your project or changes to it that suggest impacts beyond what you have provided to date may necessitate further consideration of which Aboriginal communities may be affected by or interested in your undertaking. If you think that further consideration may be required, please bring your inquiry to whatever government body oversees the regulatory process for your project. MAA does not wish to be kept informed of the progress of the project; please be sure to remove MAA from the mailing list.

Yours truly,

[Signature]

Corwin Troje
Manager, Ministry Partnerships Unit
Aboriginal Relations and Ministry Partnerships Branch
The Aboriginal and Treaty Rights Information System (ATRIS) and the Consultation Information Service of Aboriginal Affairs and Northern Development Canada (AANDC)

The Consultation Information Service of Aboriginal Affairs and Northern Development Canada (AANDC) has recently received communication regarding your project. Please note that AANDC officials do not participate in environmental assessments that pertain to projects off-reserve, nor does the department track how other parties carry out their EAs. Only when a project intersects with reserve land, should the Environmental Unit of AANDC be contacted. Therefore, I ask that you omit AANDC officials from your contact list for this project and any future projects.

AANDC has launched the Aboriginal and Treaty Rights Information System (ATRIS) which has become the main platform for Canada to disseminate its real or constructive knowledge of section 35 rights. This Web-based system uses a mapping interface to provide information to federal officials and other interested parties on the location and nature of established and potential Aboriginal and Treaty rights. With ATRIS bringing together information regarding Aboriginal groups such as their exact location, their established rights (through treaties and other agreements) and their asserted rights through claim processes it enables users to relate many types of AANDC corporate data within a geographical and consultation context.

You can go directly to http://sidait-atriis.aadnc-aandc.gc.ca/atriis_online/ and begin research in ATRIS. At the ATRIS “Help” button, there are answers to frequently asked questions, a glossary, and instructions on how to navigate the system. Please familiarize yourself with the information available there so you can carry out your research using ATRIS.

Public webinar training will be held:

Tuesday January 27, 2015 - French Session: 11:00 am (EST)
Tuesday January 27, 2015 - English session: 1:00 pm (EST)

Tuesday February 24, 2015 - French Session: 11:00 am (EST)
Tuesday February 24, 2015 - English session: 1:00 pm (EST)
Please keep in mind that some of the information provided by ATRIS will be contextual. Depending on your project, the information that comes up in a search may or may not pertain to Aboriginal or treaty rights in your particular project area. In most cases, therefore, the Aboriginal communities identified by ATRIS are best placed to explain their traditional use of land, their practices, or their claims that may fall under section 35 of the Constitution Act, 1982.

If you have specific questions on how to conduct research using ATRIS, we will endeavour to assist you if you contact the Consultation Information Service (CIS) through the e-mail address: **UCA-CAU@aadnc-aandc.gc.ca**. Should you have comments regarding the contents in ATRIS, please complete the “Provide Feedback” form available in the “Help” or provide them through e-mail. Your input is valuable as ATRIS is continually evolving through the addition of new information and the observations and contributions of users.

If you do not have the latest version of Adobe Flash Player this may affect the performance of your webinar. You can download the latest version of Adobe Flash Player here: [https://conference.aadnc-aandc.gc.ca/common/help/en/support/downloads.htm](https://conference.aadnc-aandc.gc.ca/common/help/en/support/downloads.htm)

**To participate in a Training Session, please follow these instructions a few minutes before the session:**

1. **Click this link:** [https://conference.aadnc-aandc.gc.ca/r8qrq5u7yvj/](https://conference.aadnc-aandc.gc.ca/r8qrq5u7yvj/)

2. **Log in:**
Select ‘Enter as a Guest’ and then enter your first and last name. Then click on ‘Enter’ to access the Webinar.

3. **Phone in:**
   - To hear the instructor's voice during the conference dial 1-866-885-0884.
   - Select 2 for English then Select 1 to participate in the audio conference
   - Enter the 4 digit conference pass code: **4326#**

To contact ATRIS, please send email to: **ATRIS-SIDAIT@aadnc-aandc.gc.ca**.

ATRIS is an evolving and dynamic tool and the information housed in it changes and evolves frequently. Should you have any comments on the information presented in ATRIS or wish to share additional information on your community or organization please complete the “Provide Feedback” form available in the “Help File” of ATRIS, or contact us at **UCA-CAU@aadnc-aandc.gc.ca**

Consultation and Accommodation Unit  
Aboriginal Affairs and Northern Development Canada  
10 Wellington Street  
Gatineau QC, K1A 0H4  
**UCA-CAU@aadnc-aandc.gc.ca**
Aboriginal Consultation using ATRIS

Results:

1. Southern Ontario treaties (164-1862) – Upper Canada Land Surrender
2. Glebe Farm No. 40B

3. Six Nations Indian Reserve No. 40
4. New Credit No. 40A

5. Six Nations of the Grand River
Contacts:

Huron-Wendat Nation Council
Tina Durand
255, Chef Michel-Laveau
Wendake, QC G0A 4V0

Six Nations Eco-Centre
Paul General
2676 Fourth Line Road
P.O. Box 5000
Oshweken, ON N0A 1M0

Six Nations of the Grand River
Chief Ava Hill
P.O. Box 5000, 1695 Chiefswood Road
Oshweken, ON N0A 1M0

Haudenosaunee Resource Centre
Chief Leroy Hill
2634 Sixth Line RR2
Oshweken, ON N0A 1M0

Mississaugas of New Credit First Nation
Chief Bryan LaForme
2789 Mississauga Road RR #6
Hagersville, ON N0A 1H0
L-3 Public Open House #1

Public Advertisement and Notices
Questionnaire and Comment Response Form
Public Presentation
Presented Information Materials
June 15, 2015

Re: Public Open House No. 1

CLASS ENVIRONMENTAL ASSESSMENT
CITY OF KITCHENER INTEGRATED STORMWATER MANAGEMENT MASTER PLAN

Dear Sir/Madam;

The City of Kitchener through Aquafor Beech Ltd. is continuing with the development of the City of Kitchener Integrated Stormwater Management (SWM) Master Plan study. The Integrated SWM Master Plan will update the City of Kitchener 2001 SWM Policy Study and will serve as a decision support tool as well as a methodology for the prioritization of works. The Master Plan will also serve as a transparent community process by which the City can establish stormwater management guidelines and policies for the next 15 years.

As part of the Master Planning process, the City will be hosting an upcoming Public Open House. The City and the project team would like to formally invite you and or your Agency/ Organization/ Office to attend. The project’s first Public Open House is planned for:

June 24, 2015
Conestoga Room, Kitchener City Hall, 200 King Street West
6:00pm – 8:00pm
(Presentation at 6:30pm)

Poster boards will be posted for public viewing following the Public Open House No.1 along with full versions of the project documents to date. All documents and poster boards can be viewed at: www.kitchener.ca/stormwatermasterplan. If your Agency/ Organization/ Office have any comments or input regarding the Public Open House, the study documents of the project in general, we invite you to complete and return the attached Comment Response Form by July 24, 2015.

We have enclosed for your information a copy of the advertisement posted in the Kitchener-Waterloo Record (www.therecord.com) on June 12, 2015 and June 19, 2015.

For further information or if you wish to provide input regarding the project, please contact myself or the project coordinator Chris Denich at 519-224-3744 or via email at denich.c@aquaforbeech.com.

Yours truly,

Nick Gollan, C.E.T.
Manager, Stormwater Utility
Response Form
City of Kitchener
Re: Public Open House No. 1

CLASS ENVIRONMENTAL ASSESSMENT
CITY OF KITCHENER COMPREHENSIVE STORMWATER MANAGEMENT MASTER PLAN

1. Contact Name: ____________________________________________________________

2. Ministry/Agency/Office: __________________________________________________

3. Address: ______________________________________________________________
   Postal Code: __________________
   Phone No: ________________________
   Email: ____________________________

4. Please note specific comments and/or concerns (please attach additional sheets if necessary):
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

5. Do you wish to be notified for continued involvement in the project process, up to and including the release of the final study documentation? Yes________ No________

Signature_________________________ Date______________________________

Please return to this form to:
Chris Denich, M.Sc., P.Eng
Project Coordinator
Aquafour Beech Ltd
55 Regal Road, Unit 3
Guelph, Ontario
N1K 1B6

Tel.: (519) 224-3744
Fax: (519) 224-3750
E-mail: denich.d@aquafourbeech.com

Thank you for your participation in this study