

**ENGINEERING SERVICES**

Diana Lupsa, P. Eng.  
Design & Construction Project Manager  
200 King St. W. – 9<sup>th</sup> Floor  
Kitchener, ON N2G 4G7  
Phone: (519) 741-2200 ext. 7815  
TTY: 1 866 969-9994  
[diana.lupsa@kitchener.ca](mailto:diana.lupsa@kitchener.ca)  
[www.kitchener.ca](http://www.kitchener.ca)

November 5, 2021

Dear Resident/Property Owner:

**Re: Stewart Street (Park Street to End) and Joseph Street (Victoria Street to End) Reconstruction**

As part of the City of Kitchener's ongoing efforts to provide exceptional service, staff has scheduled road and sewer improvements in your neighbourhood on the street(s) listed above.

These improvements are scheduled to begin, on or about, May 2, 2022, with an estimated completion date on or about September 30, 2022. You will be notified closer to the date construction is scheduled to start on your section of the street, and also how long access to your driveway will be affected.

The specific improvements scheduled for this street are:

- Upgrade the existing storm sewer, sanitary sewer and water mains.
- Replace existing sanitary and water services from the new mains to the property line.
- Curb and gutter, sidewalk and a Multi-Use Trail will be installed.
- Upgrade the asphalt roadway.
- Replace all driveway ramp entrances in concrete.

These improvements are being done to upgrade the existing, deteriorated underground services and above-ground surface features, in order to prevent future system failure. The project will be funded through utility user fees and will not result in a direct charge to the homeowner.

In order to carry out these improvements, it will be necessary to close this street to through traffic. Prior to any road closure, signs will be posted on the approaching streets advising motorists of the date and the duration of the closure.

Pedestrian access will be maintained to all properties at all times and vehicular access to all properties within the construction area will be maintained for as long as possible. On-street parking permits, which will allow parking on adjacent side streets, will be hand-delivered to affected homes before vehicular access is cut off.

Presentation materials outlining project details have been posted for viewing of all members of the public including owners and residents that will be directly affected by the proposed improvements. Please visit <https://www.kitchener.ca/en/development-and-construction/infrastructure-projects.aspx> and look under the "**Stewart Street and Joseph Street reconstruction project**" section for more information.

Before construction starts, a survey of the existing homes and businesses will be undertaken to determine the condition of the buildings in the construction area. The selected consulting firm will contact you directly to arrange for a voluntary inspection of the exterior and interior of your building. This inspection is done to protect the property owner.

In order to help us address any specific issues or considerations, we ask that you please fill out the enclosed Resident/Owner Questionnaire Form and return it to the City of Kitchener by November 26, 2021.

If you have any questions and/or concerns about this project, please feel free to contact the project manager, Diana Lupsa, by phone at 519-741-2200 ext. 7815 or by email at [diana.lupsa@kitchener.ca](mailto:diana.lupsa@kitchener.ca).

Sincerely,

A handwritten signature in dark ink that reads "Diana Lupsa" followed by a long horizontal flourish.

**Diana Lupsa, P. Eng.**

Design & Construction Project Manager / Engineering Services / City of Kitchener

cc: Mayor's Office, Ward Councillor, Manager of Eng. Design & Approvals