

City of Kitchener TRAVEL ASSISTANCE GRANTS

1. Purpose

The travel assistance grant applies to residents of the City of Kitchener, 18 years of age or under, involved in non profit minor sports or cultural activities, who have qualified to compete in sport championships/cultural events. Grants are intended to assist with the cost of travel to and from the event location only, where round trip travel exceeds 500 kilometers.

2. Criteria

2.1 Minor Sports

1. Individuals or team members applying must be 18 years of age or under.
2. Individuals and team members applying must be residents of the City of Kitchener.
3. Grants will only be provided to non profit minor sports teams that have a constitution and an executive elected by the membership in place.
4. The event must be a recognized provincial, national or international championship, sanctioned by a provincial, national or international governing body. Individuals or teams must have qualified to compete in provincial, national or international championships.
5. Teams applying for assistance must be based in the City of Kitchener. Kitchener-Waterloo teams may be considered on a pro-rated basis, taking into account Kitchener residents on the team.
6. Individuals or team members participating for an educational institution (school team) are not eligible to apply.
7. Grants will be available only where round trip travel to a competition exceeds 500 kilometers.
8. An individual or team member will be eligible for one grant per calendar year.

2.2 Cultural Activities

1. Individuals or team members applying must be 18 years of age or under.
2. Individuals and team members applying must be residents of the City of Kitchener.
3. Individuals or non profit teams involved in cultural activities (e.g. choir, dance) are eligible to apply. Individuals or teams must have achieved a level or standard of skill, as established by the recognized governing body of the activity, to qualify to participate in the event for which a travel grant is requested.

4. Teams applying for assistance must be based in the City of Kitchener. Kitchener-Waterloo teams may be considered on a pro-rated basis, taking into account Kitchener residents on the team.
5. Individuals or team members participating for an educational institution (school team) are not eligible to apply.
6. Grants will be available only where round trip travel to a competition exceeds 500 kilometers.
7. An individual or team member will be eligible for one grant per calendar year.

3. Amounts

3.1 Sport Championship/Cultural Event within Ontario

- i) Individuals – up to a maximum of \$50
- ii) Teams – up to a maximum of \$40 per competitor, to a maximum of \$1,000 per team

3.2 Sport Championship/Cultural Event outside Ontario but within Canada

- i) Individuals – up to a maximum of \$100
- ii) Teams – up to a maximum of \$90 per competitor, to a maximum of \$1,000 per team

3.3 Sport Championship/Cultural Event outside Canada

- i) Individuals – up to a maximum of \$200
- ii) Teams – up to a maximum of \$175 per competitor, to a maximum of \$1,000 per team

4. Process

1. Requests for travel assistance grants will be considered by the Community Services Department and processed upon receipt. All grant requests must be supported by a fully completed application form and all required documents.
2. Formal notification of the grant decision will be sent to the applicant by the Community Services Department. If the grant request is denied, the individual or team will be given an opportunity to appeal the decision by appearing before the Community and Infrastructure Services Committee.
3. The applicant will submit to Community Services staff a copy of the official results of the tournament/event from the host governing body within thirty (30) days of the completion of the competition/event for which a travel grant is received.

Staff Contact:

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