



# Kids in the Kitchen Summer Camp – Volunteer Assistant

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## About the Program or Event

Kids from 7 to 12 years of age take over the Marketplace at the Kitchener Market for an interactive cooking camp - Kids in the Kitchen Camp!

In this fun, hands-on camp participants should expect to roll up their sleeves and get messy! Let our leaders and chefs teach your little chefs about basic cooking and nutrition as well as breaks with crafts and other entertaining and educational activities.

## Overview of the Opportunity

Volunteers play a key role in the success of this camp. As a volunteer you will be assisting in many aspects of this camp, such helping the chef and participants, leading and demonstrating theme crafts and activities and helping to ensure that every participant is having fun!

## Time Commitment

### Dates of Camp

- July 2-5
  - July 8-12
  - July 15-19
  - July 22-27
  - July 29-August 2
  - Break - **No camp August 6-9**
  - August 12-16
- Morning shift volunteers will be given a snack and lunch
  - Afternoon shift Volunteers will be given a snack

## Volunteer Shifts

**Morning:** 8:30 a.m. – 12:30 p.m.

**Afternoon:** 12:30 – 4:30 p.m.

\*To help provide the best experience for you and the participants – **you must be available for the full week.** You may choose to volunteer for the morning, afternoon or for the full day.

## Volunteer Position Location

Kitchener Market – 300 King St E

## Key Responsibilities or Tasks

- Tasks will vary depending on events/program but may include:
  - Set up and take down
  - Assisting with children's craft while they wait for their turn to cook
  - Assist children with the preparation of specific themed foods
  - Follow the instructions of the chef
- Assisting and encouraging children to participate
- Provide instruction on how the activity should/could be executed

- Follow the instructions of the chef and other city staff leading activities during the camp

## Skills, Experience and/or Qualifications

- Strong communication
- Problem solving skills – understanding on what to do in a situation
- Friendly and outgoing
- Work in a team environment
- Ability to follow instructions

## Age Criteria

14+

## Benefits of the Opportunity

### Volunteer

- Lunches and snacks provided
- Meet new people who share the same interest
- Make a positive impact and difference in the lives of participants
- Volunteer verification and/or reference, community service hours and resume building
- Resume building
  - Interpersonal skills
  - Community knowledge and awareness
  - Adaptability and flexibility
  - Team building
  - Motivating others

## Preparation, Training and Orientation

### Preparation (prior to your first volunteer shift)

- Read the both AODA (Accessibility for Ontarians with Disabilities Act) pamphlets
- Read and sign (parental signatures required if under 18) Volunteer Informed Consent and Photo Release forms
- Read volunteer opportunity description

### Training and Orientation

- A brief tour of the Market will be provided prior to the start of your first shift
- Training and orientation will occur on your first shift

## Additional things you should know

- At the City of Kitchener we work with a diverse community, therefore you must show respect for your fellow volunteers, community members, city staff and your surroundings
- You are not expected to handle any difficult situation or questions that are beyond what has been describe in this role description. If a situation arises and you need assistance please ask for help from your supervisor
- We expect all of our staff and volunteers to be professional and respectful of personal information. All information acquired during your volunteer shift directly or indirectly, must be considered confidential. If you have concerns, please speak with your staff contact.
- We are committed to diversity and inclusion. Accommodations are available to support volunteers in accordance with the Human Rights Code

## Screening

- ✓ Application Form
- ✓ Interview (**group**, phone or one-on-one)  
References
- \* The style of interview will be determined based on the number of volunteers being screened

### For Office Use Only

Volunteer opportunity description written or revised: April 23, 2019