

**City of Kitchener**  
**COMMUNITY DEVELOPMENT**  
**INFRASTRUCTURE PROGRAM**  
**(CDIP)**

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CDIP is a grant program of the City of Kitchener. The purpose of this program is to provide seed money to neighbourhood associations and communities of interest to take action to address issues they have identified in their community.

The main objective of the program is to strengthen networks in neighbourhoods and thereby develop neighbourhood cohesion and stability.

**WHO IS ELIGIBLE?**

Neighbourhood associations and communities of interest are eligible to apply for the grant. A community of interest is a group of individuals who voluntarily associate with each other because they have identified common concerns that have impact on a geographic area of the City.

Groups must demonstrate an ability to initiate and follow through on projects by having an organizational structure in place to lead and manage the activities and to account for finances.

**HOW MUCH FUNDING IS AVAILABLE?**

Allocations of up to \$10,000 are available on a one-time basis to serve as seed money for community development projects. Projects are to be self-sustaining or completed at the exhaustion of the grant. Equity contributions and partnerships with other funders is encouraged.

**HOW TO APPLY FOR A GRANT**

Application for a grant is to be made in the form of a proposal. The proposal should include the following information:

- Issue identification
- Organizational structure of the association or community of interest
- Key contact names
- Program, project or event description
- Implementation plan and schedule
- Budget

Please submit the proposal, in writing to City of Kitchener, c/o:

Fran Miller, Administrative Assistant  
Community Services Department  
City of Kitchener, 200 King Street West, 7<sup>th</sup> Floor, PO Box 1118  
Kitchener, ON N2G 4G7 or via email to [fran.miller@kitchener.ca](mailto:fran.miller@kitchener.ca) .