



Request for Review by Hearing Officer

Pursuant to Section 2019-039, as amended, of the City Of Kitchener

I hereby request a Review by the Hearing Officer of the Penalty Notice described below (please print):

Penalty Notice number*	
Penalty Notice issued on*	
Vehicle Licence Plate Number*	
Your Name*	
Your Street Address*	
Your City*	
Your Province*	
Your Postal Code*	
Your Telephone Number	
Your E-mail address	
Date of Request*	

* indicates required information

Signature of Applicant

Instructions for Applicant:

Please send this completed Request for Review by Hearing Officer to:

- City Of Kitchener By Law Office at 33 Ontario St N, Kitchener, ON, N2K 4J5
- Or send by facsimile to 519-741-2640, or
- Or send by email to bylaw@kitchener.ca

In order to be considered for a Hearing Review, this Request for Review by Hearing Officer must be received by the AMPS Unit Hearing Officer on or before the Due Date shown on the Decision of the Screening Officer.

A Notice of Appointment for Hearing Review will be mailed to you, with the date, time, and location of the scheduled Hearing Review.

If you do not attend the Hearing Review at the scheduled time, an administrative fee of \$50 will be added to the amount of the Penalty Notice.