

# AMPS Public Complaint Form

This form is provided in accordance with the Council-approved Public Complaints Respecting the Administration of Administrative Monetary Penalty System (AMPS) Policy.

Public complaints must be made in writing, using this form, identifying the name and contact information of the complainant and must be made within 30 days of the event for which the complaint is being made.

This form can printed and sent by mail to:  
Director of By Law Enforcement, 33 Ontario St N, Kitchener ON N2G 4G7

\* indicates required information

Name: \*

Street Address: \*

Phone Number: \*

Email Address:

Licence Plate Number: \*

Penalty Notice Number: \*

Date of event for which complaint is being made: \*

Please describe your complaint providing as much detail as possible. \*

Do you have any photographs or other material you would like to include with your complaint?  
If so, please list these items below and attach them to your completed form.

If your complaint involves a particular individual, officer, or staff person, please provide their name or title, if known.

The personal information on this form is collected under the authority of the Municipal Act, 2001 and will be used for the purposes of responding to your complaint with respect to the City's Administrative Monetary Penalty System. Questions about this collection can be directed to By-law enforcement staff at telephone number 519-741-2345 or email to [ian.misheal@kitchener.ca](mailto:ian.misheal@kitchener.ca).