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Application for a Business Licence - Temporary Vendor
 200 King St W - 2nd Floor, Kitchener, Ontario N2G 4G7
licensing@kitchener.ca P: 519-741-2200-2275 F: 519-741-2705
www.kitchener.ca/businesslicensing

Definition: *"Temporary Vendor" means a person who offers goods, wares, or merchandise for sale in any manner in the City of Kitchener, other than on a permanent basis, and operates for no more than 3 days consecutively, for a maximum of 90 days per calendar year.*

Business Information

Date of Application: _____ Start & End Dates: _____
 Business/Operating Name: _____
 Business Address: _____
 Business Email: _____ Phone #: _____

Ownership Information

(Circle one) Sole Partnership Incorporated (Corp #) _____
 Name(s)/Partner(s) Name: _____
 Address: _____
 Mailing Address (if different than above): _____
 Email: _____ Phone #: _____

Applicant Information (IF SAME AS ABOVE, CHECK THE BOX)

Name: _____
 Address: _____
 Mailing Address (if different than above): _____
 Email: _____ Phone #: _____

CONTACT INFORMATION: (Contact will be used in Emergency situations and/or for inspections)

Check the Box, if same as Owner

or Same as Applicant

Contact Name: _____
 Phone Number: _____ Email: _____
 Preferred method of license delivery: (circle) Mail Email Pick up

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Please describe the business and any services offered:

Every Temporary Vendor Applicant shall:

	Provide written permission of the owner of the private property consenting to the use of the property by the Applicant.
	Provide a description of all merchandies or services offered.
	Provide proof of a building permit, where a tent(s) has been erected.
	Provide proof that the Applicant is Registered Charity or Neighbourhood Association if applicable.

No Temporary Vendor Licensee shall: Initials Required

	Sell or offer to sell any goods or services offered other than those goods or services identified in the Licence.
	Operate within 400 metres of a Permanent Vendor selling similar goods or services, unless operating in a motel, hotel, convention centre, Public Hall or Shopping mall, or for a Special Event.

Required Approvals: (City staff will contact to arrange inspections)

	Health Approval (if applicable) Contact Phone # 519-575-4400
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Non-refundable Application Licence Fee: \$102 per 3 days

Licenses are non-transferable **Accepted Methods of Payment: Cash/Cheque/Debit**

I certify that:

- I am the business owner and/or have been authorized by the business owner listed on this application to apply for the Business Licence;
- I agree to comply with all requirements under this Bylaw, and/or any conditions place on the licence;
- I am 18 years of age;
- I will confirm to and abide by any relevant City of Kitchener By-laws, and any other provincial or federal law or Act;
- I understand amendments to an issued licence may result in additional requirements and/or licence.
- I understand that the fees are non-refundable and cannot be prorated; and
- the statements contained in this application are true and accurate.

Applicant's Name (Printed)

Applicant's Signature

Date