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Application for a Business Licence - Permanent Vendor
 200 King St W - 2nd Floor, Kitchener, Ontario N2G 4G7
licensing@kitchener.ca P: 519-741-2200-2275 F: 519-741-2705
www.kitchener.ca/businesslicensing

Definition: *"Permanent Vendor" means a Person who sells goods or services, at one specific location, either directly or by way of sample or catalogue for delivery later, intends to do so for 250 days in a calendar year, and is not regulated by a schedule other than the schedule respecting Permanent Vendors in this By-law.*

Business Information	
Date of Application: _____	Opening Date for Business: _____
Business/Operating Name: _____	
Business Address: _____	
Business Email: _____	
Phone #: _____	

Ownership Information	
(Circle one)	Sole Partnership Incorporated (Corp #) _____
Name(s)/Partner(s) Name: _____	
Address: _____	
Mailing Address (if different than above): _____	
Email: _____	
Phone #: _____	

Applicant Information (IF SAME AS ABOVE, CHECK THE BOX)	<input type="checkbox"/>
Name: _____	
Address: _____	
Mailing Address (if different than above): _____	
Email: _____	
Phone #: _____	

CONTACT INFORMATION: (Contact will be used in Emergency situations and/or for inspections)			
Check the Box, if same as Owner	<input type="checkbox"/>	or Same as Applicant	<input type="checkbox"/>
Contact Name: _____			
Phone Number: _____		Email: _____	
Preferred method of license delivery: (circle)		Mail	Email
		Pick up	

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Please describe the business and any services offered:

Required Approvals: City to staff to contact departments for final inspections.

Planning Approval
Contact Phone # 519-741-2426

***NOTE* Any changes to the location, ownership, operating name or nature of business may result in a new licence being required.**

Non-refundable Application Licence Fee:	\$128
Licenses are non-transferable	Accepted Methods of Payment: Cash/Cheque/Debit

I certify that:

- I am the business owner and/or have been authorized by the business owner listed on this application to apply for the Business Licence;
- I agree to comply with all requirements under this Bylaw, and/or any conditions place on the licence;
- I am 18 years of age;
- I will confirm to and abide by any relevant City of Kitchener By-laws, and any other provincial or federal law or Act;
- I understand amendments to an issued licence may result in additional requirements and/or licence.
- I understand that the fees are non-refundable and cannot be prorated; and
- the statements contained in this application are true and accurate.

Applicant's Name (Printed)

Applicant's Signature

Date