Application for a Business Licence - Beauty Salon
200 King St W - 2nd Floor, Kitchener, Ontario N2G 4G7
licensing@kitchener.ca  P: 519-741-2200-2275  F: 519-741-2705
www.kitchener.ca/businesslicensing

Definition: "Beauty Salon" means an establishment where any of the following services are provided: hair cutting, hairstyling, barber services, beauty treatments for face, hands, or feet, and including but not limited to waxing, nail services, tanning, piercing, tattooing, cosmetic tattooing, hair extensions, micro-blading, eyelash extensions, and electrolysis. "Barber Shop" means the same as "Beauty Salon"

Business Information:
Date of Application: Opening Date for Business:
Business/Operating Name:
Business Address:
Business Email: Phone Number:

Ownership Information:
Circle one: Sole Partnership Incorporated (Corporate Number):
Owner/Partner/Corp Name(s):
Address:
Mailing Address (if different than above):
Email: Phone Number:

Applicant Information: (if the same as above, check the box) ☐
Name:
Address:
Mailing Address (if different than above):
Email: Phone Number:

Contact Information: (contact used in emergency situations and/or for inspections)
Check the Box if, same as Owner ☐ or Same as Applicant ☐
Contact Name:
Phone Number: Email:
Circle preferred method of licence delivery: Mail Email Pick up

Revised December 24, 2021
Please list all services offered:

Every Beauty Salon Licencee shall: (initial each box)

| Ensure that the Licensed Premises are kept in a clean and sanitary condition; |
| Ensure that all Persons performing Beauty Salon treatments on the Licensed Premises are appropriately qualified, unless the person is a registered apprentice or a person employed during a probationary period |
| Ensure that any Certificate of Qualification required by law is posted in a conspicuous place |
| Keep any Certificate of Qualification required by law with them when performing services and shall make it available to any customer or Officer upon request |
| Ensure that all equipment used in the Licensed Premises is sterilized or disinfected as required by law or Regional Public Health guidelines |
| Comply with the Personal Services Setting Protocol under the Infection Control Program of the Mandatory Health Program and Services Guidelines, January 1998, published by the Minister of Health as authorized by the Health Protection and Promotion Act, as amended and replaced from time to time |
| Comply with requirements of the Medical Officer of Health and the Person Services Protocol provided by the Region of Waterloo Public Health |

Licensee shall Provide the Manager of Licensing:

| Proof of Insurance - Certificate of Insurance (or equivalent with $2 million liability) |
| See attachment for requirements |

Required Approvals: Staff to contact divisions for final inspections.

| Health Approval |
| Contact Phone # 519-575-4400 |
| Planning Approval |
| Contact Phone # 519-741-2426 |
| Plumbing Approval |
| Contact Phone # 519-741-2312 |

Non-refundable Application Licence Fee: $220

Accepted Methods of Payments: Cash, Cheque, Debit (cheque made payable to City of Kitchener)

I certify that:

- I am the business owner and/or have been authorized by the business owner listed on this application to apply for the business licence;
- I understand all licences are non-transferable;
- I will confirm whether a building permit or zoning occupancy permit is required;
- I agree to comply with all requirements under this Bylaw, and/or any conditions place on the licence;
- I am at least 18 years of age;
- I will confirm to and abide by any relevant City of Kitchener By-laws, and any other provincial or federal law or Act;
- I understand amendments to an issued licence may result in additional requirements and/or licence;
- I understand that the fees are non-refundable and cannot be prorated; and
- The statements contained in this application are true and accurate.

Applicant’s Name (Printed)  Applicant’s Signature  Date

Revised December 24, 2021
SCHEDULE 3

INSURANCE

1. This schedule shall apply to any Applicant that is required to submit proof of insurance.

2. Upon submitting an Application, the Applicant shall execute the following indemnity to the satisfaction of the City:

   The Licensee both during and after the term of the Licence or renewed Licence, shall at all times, and at its own cost, expense, and risk, defend, indemnify and hold harmless the City, its elected officials, officers, employees, volunteers, agents, and all respective heirs, administrators, executors, successors, and assigns from any and all losses, damages (including, but not limited to, incidental, indirect, special and consequential damages, or any loss of use, revenue or profit by any Person or Business), fines, penalties and surcharges, liabilities, judgements, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind and expenses which the indemnified City may suffer or incur, howsoever caused, provided such losses, damages, fines, penalties and surcharges, liabilities, judgments, claims, demands, cause of action, contracts, suits, actions or other proceedings of any kind and expenses as defined above are due or claimed to be due to the negligence, breach of contract, and/or breach of law of the Licensee.

3. The Applicant shall maintain liability insurance acceptable to the Manager of Licensing throughout the term of the Licence, if the Licence has been granted.

4. The liability insurance shall consist of a comprehensive policy of public liability and property damage insurance in an amount of not less than $2,000,000.00 per occurrence.

5. The liability insurance shall name The Corporation of the City of Kitchener as additional insured with a cross liability endorsement and severability of interest provision.

6. The Applicant shall submit a Certificate of Insurance evidencing the insurance and it shall state the coverage will not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days written notice by registered mail to the City.