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## Application for a Business Licence - Adult Entertainment - Class E Operator

200 King St W - 2nd Floor, Kitchener, Ontario N2G 4G7

[licensing@kitchener.ca](mailto:licensing@kitchener.ca) P: 519-741-2200-2275 F: 519-741-2705

[www.kitchener.ca/businesslicensing](http://www.kitchener.ca/businesslicensing)

### Definition:

**"Class E Adult Entertainment Parlour"** means an adult entertainment parlour in which Class E services are provided.

**"Class E services"** means any services of which a principal feature or characteristic is the nudity or partial nudity of any person and shall include services in respect of which the word "nude", "naked", "topless" or "bottomless" or any other word, picture, symbol or representation having a like meaning or implication is used in any advertisement and Class E services shall specifically include striptease dancing, table dancing, wet clothing contest, best body parts contest or any other similar performance, exhibition, contest, activity, viewing, encounter, and any video game machine involving similar themes.

### Business Information

Date of Application: \_\_\_\_\_ Opening Date for Business: \_\_\_\_\_  
 Business/Operating Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Business Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Ownership Information

(Circle one)      Sole      Partnership      Incorporated (Corp #) \_\_\_\_\_  
 Name(s)/Partner(s) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Mailing Address (if different than above): \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Applicant Information (IF SAME AS ABOVE, CHECK THE BOX)

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Mailing Address (if different than above): \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

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**CONTACT INFORMATION: (Contact will be used in Emergency situations and/or for inspections)**

Check the Box, if same as Owner

or Same as Applicant

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred method of license delivery: (circle)

Mail

Email

Pick up

**Adult Entertainment Parlour Class E Requirement**

Original Police Record Check (Schedule 2 attached for Police Record Check Requirements)

Contact Phone # 519-653-7700 (for Waterloo Residents)

**Required Approvals: City staff to contact departments for final inspections.**

Planning Approval

Contact Phone # 519-741-2426

Plumbing Approval

Contact Phone # 519-741-2312

Building Approval

Contact Phone # 519-741-2312

Fire Approval

Contact Phone # 519-741-2495

**Non-refundable Application Licence Fee:**

\$6,235

**Licenses are non-transferable****Accepted Methods of Payment: Cash/Cheque/Debit**

I certify that:

- I am the business owner and/or have been authorized by the business owner listed on this application to apply for the Business Licence;
- I agree to comply with all requirements under this Bylaw, and/or any conditions placed on the licence;
- I am at least 18 years of age or older;
- I will confirm to and abide by any relevant City of Kitchener By-laws, and any other provincial or federal law or Act;
- I understand amendments to an issued licence may result in additional requirements and/or licence.
- I understand that the fees are non-refundable and cannot be prorated; and
- the statements contained in this application are true and accurate.

\_\_\_\_\_  
Applicant's Name (Printed)\_\_\_\_\_  
Applicant's Signature\_\_\_\_\_  
Date

## **SCHEDULE 2**

### **POLICE RECORD CHECK REQUIREMENTS**

1. This schedule shall apply to those Persons who are required to provide Police Record Checks with an Application.
2. The Police Record Check accepted by the Manager of Licensing shall meet the following requirements:
  - a) must be the original version provided by the Police Department;
  - b) must be completed within the municipality that the Person resides;
  - c) must be obtained by the Person to whom it applies;
  - d) if the Applicant is part of a partnership, a completed Police Record Check must be obtained for each partner; and
  - e) if the Applicant is a corporation, a completed Police Record Check must be obtained for a director or officer, or a letter of authorization must be provided from any director naming a director, officer or employee of the corporation as their designate.
2. The Police Record Check shall only be considered valid if it is completed within six (6) months of the date of Application.
3. The Police Record Check shall be completed by a Canadian Police Service, or by a police service in the country where the Applicant resides. A Police Record Check completed by a third party agency will not be accepted.
4. Any Police Record Check that is completed in a foreign language must be translated and notarized.