
PARTICIPANT INFORMATION FORM

For Children with a Disability



**ARRANGING FOR LEISURE SUPPORT
FOR YOUR CHILD AT SUMMER CAMP**

SUMMER 2009



SUPPORT SERVICES FOR CHILDREN WITH SPECIAL NEEDS

The Cities of Kitchener and Waterloo are committed to making their programs and leisure activities available to people with a disability or a special need. If your child has a disability or special need and requires accommodation to participate in summer programs, assistance may be available through Inclusion Services.

Support is provided to children and youth with a disability or special need registered in City of Kitchener playgrounds, adventure programs and day camps, and City of Waterloo fun centres and day camps.

If you would like assistance in selecting the appropriate program for your child, please call the Inclusion Co-ordinator at 519-741-2229.

Leisure Support is available for a **maximum 2-week** commitment for each child, based on availability.

How Do I Request Summer Leisure Support For My Child?

- Complete the enclosed Participant Information Form and mail it to:

Inclusion Co-ordinator
c/o Kitchener City Hall, 7th Floor
200 King St. W., P.O. Box 1118
Kitchener, Ontario N2G 4G7

or fax it to 519-741-2723 attention Lolita

Questions call Lolita at 519-741-2229
TTY: 519-741-2385

****PLEASE NOTE:**

In order for our staff to effectively provide support for your child this summer, request forms **MUST** be received by **April 24, 2009**. If playground registration has not yet occurred, please complete the Participant Information Form indicating the dates for which you intend to register. Please register as early as possible to ensure that support is available.

**CITY OF KITCHENER COMMUNITY SERVICES DEPARTMENT/CITY OF WATERLOO
SUMMER CAMPS 2009**

**PARTICIPANT INFORMATION FORM
(For children and youth who have special needs)**

We would like to make your child's summer experience a success. Please help us by completing the following information. The information you provide will be used to arrange for appropriate support and to assist summer staff to make your child's summer program a positive experience!

(Please print)

Child's Name: _____

Address: _____
Street City Postal Code

Child's Gender: _____ Child's Age _____ Child's Birth Date: _____
Day/Month/Year

1. Name of Parent/Guardian: _____
Phone (H): _____ (W) _____

2. Name of Parent or Guardian: _____
Phone (H): _____ (W) _____

3. Please describe your child's disability or special need (be as specific as possible):

4. Please list any medications your child takes:

5. Where appropriate, we are interested in following the programs set at home and/or at school. Please identify what type of assistance your child receives at **home** or at **school** (please be specific):

6. Please identify what type of assistance your child will require to participate in summer camp (please be specific):

7. Does your child use a wheelchair? No Yes Manual Electric

Participant Information Form

8. Does your child use any other type of equipment in doing every day tasks? (e.g. braces, canes, crutches, hearing aid). Please identify: _____

9. Please indicate your child's level of independence in **mobility (ability to move around)**.
 dependent assistance required independent
10. Please indicate your child's level of independence in **transfers**.
 dependent assistance required independent
11. Please indicate your child's level of independence in **dressing**.
 dependent assistance required independent
12. Does your child wear a diaper? Yes No
*** Please note: Only certain sites are available to accommodate diapering. Please contact the Inclusion Co-ordinator to discuss these options.**
13. Does your child require assistance with toileting? Yes No
If yes, please describe assistance required: _____

14. Please describe your child's behaviour in terms of activity level, attention span, impulsiveness, etc.

15. Please identify any triggers that may initiate a behavioural outburst:

16. Please indicate any strategies/techniques that you find useful in managing your child's behaviour.

17. Playgrounds/fun centres/camps may include the following activities. Please indicate any type of assistance/strategies that might benefit your child to participate in each activity.
- Crafts _____

- Active Games _____

Participant Information Form

Swimming _____

Field Trips _____

18. What are your child's favourite leisure time activities?

19. Is there any additional information you can provide to enhance your child's summer experience?

20. Please check the weeks that support is requested. Include the name of the program, location and hours of program. (For example): July 20-24, Bridgeport Preschool, Bridgeport Community Centre, 9:30-11:30

**CITY OF KITCHENER PLAYGROUNDS AND DAY CAMPS
 CITY OF WATERLOO FUN CENTRES AND DAY CAMPS**

Week	Date Support is Needed	Program Name	Location	Hours
	Please check			
1	<input type="checkbox"/> July 6 - 10			
2	<input type="checkbox"/> July 13 -17			
3	<input type="checkbox"/> July 20 -24			
4	<input type="checkbox"/> July 27 – 31			
5	<input type="checkbox"/> August 4 – 7 (Aug 3, statutory holiday – no program)			
6	<input type="checkbox"/> August 10 -14			
7	<input type="checkbox"/> August 17 – 21			
8	<input type="checkbox"/> August 24 – 28			

Please note: Assistance will be provided for a **maximum of 2 weeks** for each child, based on availability.

BEHAVIOUR EXPECTATIONS

The City of Kitchener/City of Waterloo summer programs staff is dedicated to providing your child with a safe, creative and innovative program that will peak their interest and keep them enthused. We have fun, we play fair and show respect for ourselves and for others.

The rules of program participation will be clearly outlined to participants:

- (1) Keep your hands and feet to yourself
- (2) Speak nicely to each other
- (3) Touch only what belongs to you
- (4) Stay within the activity area
- (5) Listen to your leaders

It is the intention of staff to provide a fun and safe program environment for your child. Summer program staff has been trained in a variety of behaviour management techniques to encourage positive behaviour and self-discipline. In instances where a child is causing harm to himself or to someone else or engaging in unsafe running behaviour, staff may be required to intervene by holding the child.

Personal information collected on this form (and in any subsequent interview) will be used to evaluate the request for leisure support and to assign an appropriate individual. It will be shared with the volunteer, Inclusion Services staff, on-site playground/day camp leaders and the Summer Program Co-ordinator. Questions concerning this collection should be directed to the Inclusion Co-ordinator.

CAMP READINESS

In order to support the success and safety of all individuals registered and participating in City of Kitchener and City of Waterloo day camps, playgrounds and fun centre, it is important that participants attending these programs are indeed "Camp Ready".

To assist in determining if a participant is "Camp Ready", the following criteria have been developed:

- Participant is able to take direction and instruction from a staff person
- Participant is comfortable in and able to, interact in a group environment
- Participant is able to participate in the camp program
- School-aged participants are able to attend school successfully
- Participant interacts and participates in camp in a manner that is safe for themselves & others

Participants that are attending camp and who are not demonstrating that they are "Camp Ready" may be withdrawn from the program.

Some participants may require additional support to assist them in being successful at camp. Inclusion Services is available to discuss accommodation needs and support options for your child. The Inclusion Co-ordinator can be reached at 519-741-2229. Inclusion Services offers additional support based on availability, however, all participants need to be "Camp Ready".

Our goal is your child's safety and success!

Signature

Date

PLEASE NOTE:

Completion of this request form does not guarantee your child's enrolment in a playground/fun centre/or summer camp.

This is a 2 Step Process:

Step 1 = Completion of this form.

Step 2 = Register for the playground/fun centre/or summer camp (please refer to the City of Kitchener/Waterloo Leisure Guide for registration info).

PROGRAM INFORMATION

PLEASE RETAIN THIS INFORMATION FOR YOUR FUTURE REFERENCE

- Support for children with a disability is available at municipal programs provided through the City of Kitchener and City of Waterloo.
- To be eligible for support, a child must be "Camp Ready" and willing and able to participate (with assistance) in a minimum of 50% of the program activities.
- If you would benefit from assistance in selecting an appropriate summer program for your child, please call the Inclusion Co-ordinator at 519-741-2229.
- If your summer plans change, please contact the Inclusion Co-ordinator at 519-741-2229. Although every effort will be made to assist you, we cannot guarantee that support will be available if the dates of your original request are altered.
- Leisure Support is provided by Building Youth Leadership Development (BYLD) participants and Youth Leadership Development participants and Inclusion Facilitators.
- The Participant Information Form must be completed and returned by **April 24, 2009**. Requests for assistance will be accepted in the order in which they are received. Complete your form immediately to ensure that you receive support for the weeks that you have selected.
- Only certain sites are able to accommodate diapering. Please contact the Inclusion Co-ordinator at 519-741-2229 if your child requires diapering to discuss these options.

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