



Youth Recreation Coordinator

Major Responsibilities:

- Supervise and administer nightly Youth Drop-in, Skateboard Park, and 18+ Sport Drop-in programs at various locations across Kitchener
- Assist in orientation, training, supervision, and evaluation of summer youth program staff
- Perform administrative tasks to support program
- Oversee Kitchener Youth Crew leadership program at various sites
- Understand and implement the 40 Developmental Assets Framework
- Implement effective behaviour management strategies
- Plan, coordinate, and implement special events
- Act as a positive role model for program staff and participants

Qualifications:

- Must have the ability to support and project values compatible with the organization
- Must possess relevant youth leadership, administration, supervision, communication, social development and positive behaviour management skills
- Must have strong programming skills and a variety of skills in crafts, sports, games, and/or music
- Must have current Standard First-Aid Certificate
- Applicants will require use of an automobile for the duration of employment
- Police check required upon offer of employment
- Must be able to work afternoon and evening hours

Note(s):	Must be available for full employment term.
Recommended age:	18 years of age and older
Employment Dates:	April 23rd – June 8th 2012 (15 hours per week) & June 11th – August 31st 2012 (35 hours per week)
Hours of Work:	35 hours/week
Wage Range (2011 rates)	\$14.47 per hour
Application Deadline:	Friday February 3 rd 2012, 11:59 p.m.
Contact Information:	Marla Pender 519-741-3400 ext. 3588 or youth@kitchener.ca