



Major responsibilities:	
<ul style="list-style-type: none">• Over-all coordination and implementation of a city-wide leadership development program for youth• Coordinating the orientation and placement process in conjunction with Summer Playgrounds, Inclusion Services and other Program Staff• Coordinating participant training, placement, and on-site placement support• Provide support & ensure the inclusion of all participants in programming on a daily basis• Communicating with supervisory staff, co-workers, and partnering program staff	
Qualifications:	
<ul style="list-style-type: none">• Must possess relevant communication, leadership, administration, supervision and coordination skills• Must have the use of an automobile for duration of employment	
Note(s):	Evening and weekend work is required for training and orientation.
Recommended age:	18+
Employment Dates:	May 3 – Aug 15
Hours of Work:	8 am – 4 pm or 8:30: am – 4:30 pm or 9 am – 5 pm
Wage Range (2011 rates)	\$14.47
Application Deadline:	February 3, 2012
Contact Information:	Angie Fritz-Walters 519-741-2389 or angie.fritz-walters@kitchener.ca