



## Breithaupt Camps Assistant Coordinator

<b>Major responsibilities:</b>	
<ul style="list-style-type: none"><li>• Proving support through problem solving and consultation to camp administration team, camp leaders, inclusion staff, parents, support workers and campers</li><li>• Work with camp staff to develop and implement program plans</li><li>• Work directly with the camp coordinator during sign-in of campers</li><li>• Process camper lunch orders</li><li>• Assume the responsibilities of a leader during leader absences and as needed to support individual campers and the camp program</li><li>• Communicate with other Breithaupt Centre Staff</li></ul>	
<b>Qualifications:</b>	
<ul style="list-style-type: none"><li>• Must have experience working in a day camp setting</li><li>• Must possess relevant administration, supervision and communication skills</li></ul>	
<b>Note(s):</b>	<ul style="list-style-type: none"><li>• Consideration will be given to candidates who are able to work flexible hours</li><li>• 32 hours of paid training prior to the start of camps Jun 21-27</li></ul>
<b>Recommended age:</b>	18+
<b>Employment Dates:</b>	Jun 21 – Aug 24
<b>Hours of Work:</b>	8 am – 1:30 pm
<b>Wage Range (2011 rates)</b>	\$12.84 - \$14.17
<b>Application Deadline:</b>	February 3, 2012
<b>Contact Information:</b>	Rita Hoch 519-741-2863 or rita.hoch@kitchener.ca